

This checklist helps to ensure that you have included all of the necessary documentation that is needed by the Australian High Commission to process your visa application.

How to use this checklist

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.
3. Include this completed checklist when you lodge your visa application form and all necessary documentation.

Other important information

Please be aware that the decision on your visa application may be decided on the information and documentation that you include at the time of lodgement.

The visa is required if a passenger intends to stay in Australia for less than 72 hours to catch the next available flight to their onwards destination. A transit visa is required even if:

- you fly out on the same aircraft and from the same airport at which you arrived
- you stay in the transit lounge and do not leave the airport.

The visa does not provide for tourist or business activities. You should contact the appropriate Diplomatic Mission of the country of your final destination to determine if you require a visa for that country. If you are required to obtain a valid visa for that country, you must do so before lodging an Australian Transit visa application.

A single-entry or multiple-entry visa may be issued, depending on the needs and circumstances of the applicant and your proposed travel itinerary.

There is **no** visa application charge payable

For more information

See the Department of Home Affairs website : <http://www.homeaffairs.gov.au/trav/visa-1/771->

If you are a crew member wishing to join a ship in Australia you must hold a valid Maritime Crew Visa (MCV) before applying for a transit visa to join your ship. For information on applying for a Maritime Crew Visa, please refer to: <https://www.homeaffairs.gov.au/trav/visa-1/988->

About the documentation that you include:

- You must include either original documents or certified copies of originals
- Documentation must be either in English or a certified translation must be included with the certified original
- For original documents that you would like returned, please include copies and place the originals in a separate envelope

After completing this checklist, please attach it to the front of your application.

| Necessary Requirements – Transit applicants (other than seafarers) | Tick the documents you are submitting | Official use only |
|--|---------------------------------------|--------------------------|
| Completed and Signed Form 876 <i>Application for Transit visa for Australia (subclass 771)</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Current passport for each person included in the application Note: your passport must have at least six months left before the expiry date <i>If you have expired passports showing previous international travel, please either submit these passports or submit copies of the pages containing visas and travel stamps.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| One recent passport size photo for each person included in the application (taken in the last six months) . The photograph must be signed on the back by the person to whom it refers | <input type="checkbox"/> | <input type="checkbox"/> |
| Evidence of visa to onwards destination. | <input type="checkbox"/> | <input type="checkbox"/> |
| Full itinerary from travel agent/ airline with proposed arrival and departure dates and all countries of destination. Note that a confirmed flight ticket is not required and as there is no guarantee you will be granted a visa, you should not make unalterable or non-refundable travel arrangements. | <input type="checkbox"/> | <input type="checkbox"/> |
| If the applicant wishes to go to another destination via Australia, evidence of visa or other entry documentation held for that destination. | <input type="checkbox"/> | <input type="checkbox"/> |
| Evidence of travel arrangements; confirmed airline bookings showing departure from Australia within 72 hours of arrival. | <input type="checkbox"/> | <input type="checkbox"/> |

| Necessary Requirements – Transit applicants (seafarers) | | |
|---|--------------------------|--------------------------|
| Completed and Signed Form 876 <i>Application for Transit visa for Australia (subclass 771)</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| Current passport for each person included in the application Note: your passport must have at least six months left before the expiry date <i>If you have expired passports showing previous international travel, please either submit these passports or submit copies of the pages containing visas and travel stamps.</i> | <input type="checkbox"/> | <input type="checkbox"/> |
| One recent passport size photo for each person included in the application (taken in the last six months) . The photograph must be signed on the back by the person to whom it refers | <input type="checkbox"/> | <input type="checkbox"/> |
| Original seaman's book and letter from the shipping company/agency. | <input type="checkbox"/> | <input type="checkbox"/> |
| Letter from the local shipping/handling agent with the following details: <ul style="list-style-type: none"> • the names of the person joining the vessel as crew; • the names of the person joining the vessel as crew; • the names of the persons they are replacing; • the name of the company employing the applicant; • the name of the vessel being joined; • the date of arrival in Australia of the persons to be visaed; • the port and date they are expected to join the vessel; • if they are not the vessel's owner, a copy of the request for crew from the vessel's agent in Australia. | <input type="checkbox"/> | <input type="checkbox"/> |

| Optional supporting documents that you may supply | | |
|---|--------------------------|--------------------------|
| (If applicable) For any children under the age of 18 traveling without both or one of the parents, the non-traveling parent/s must provide writing statement authorising the child's transit in Australia. Evidence of parent/child relationship must be provided to confirm the parent/s relationship to the child. For example, birth certificate. | <input type="checkbox"/> | <input type="checkbox"/> |
| (If applicable) Form 956 <i>Advice by a migration agent/exempt person of providing immigration assistance</i> Please fill in this form if you want a migration agent or other authorised person to receive communications about your application with the department. | <input type="checkbox"/> | <input type="checkbox"/> |

I hereby acknowledge that:

☐ I have provided all necessary documentation as requested on this checklist.

or

☐ I have not provided all the information requested on this checklist and I am aware that a decision may be made based on the information I have provided.

I also acknowledge that I am responsible for any related mail, courier and document handling charges, including cost for providing any additional information that may be requested by the department.

Applicant name:

Signature:

Date:

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Visa Application Centre Use Only

Processing officer name: