



# Partner migration (subclass 309/100)

## Partner Migration Application Checklist (Thailand)

### Where do I lodge my application?

All applications should be lodged in person at an Australian Visa Application Centre (AVAC) in Thailand where your biometrics (generally photo and fingerprint) can be collected simultaneously:

Bangkok	Chiang Mai
The Trendy Office Building 28th floor, Sukhumvit Soi 13, Klongtoey-Nua, Wattana, Bangkok 10110 (NANA BTS station, exit 3)  Telephone: 02 118 7100 Email: <a href="mailto:info.dibpth@vfshelpline.com">info.dibpth@vfshelpline.com</a>	Siriphanich, 191 Huaykaew Road, Suthep, Muang, Chiang Mai (opposite MAYA Lifestyle Shopping Centre)  Telephone: 02 118 7100 Email: <a href="mailto:info.dibpth@vfshelpline.com">info.dibpth@vfshelpline.com</a>
Further information on the Australia Visa Application Centres in Thailand, please see: <a href="http://www.vfsglobal.com/Australia/Thailand">www.vfsglobal.com/Australia/Thailand</a>	

### Checklist:

This application document checklist details the information and supporting documents (personal, health and character) required to assist with the lodgement of a complete application with the department. You may also need to provide additional information and documentation after you have made your application if the department requires it.

## Checklist

- Form 47SP Application for Migration to Australia by a partner (completed by the primary applicant). Please ensure that you have signed and dated all declarations.
- Form 40SP Sponsorship for a partner to migrate to Australia (completed by the sponsor). Please ensure you have signed and dated Q52 Sponsorship Undertaking
- Form 47A details of child or other dependent family member aged 18 years or over. This form must be completed for each dependent aged 18 years or over whether migrating or not.
- At least two Form 888 statutory declarations with accompanying ID, preferably from individuals who are Australian citizens or permanent residents and who have personal knowledge of your partner relationship (such as a relative and a friend) and support your claim that the relationship is genuine and continuing.
- Pay the appropriate Visa Application Charge for you and any family member(s) included in your application. See: <http://www.border.gov.au/Trav/Visa/Fees>
- If you are applying on marriage grounds, you will need to provide a certified copy of your marriage certificate. If married in Australia, the certificate should be issued by the responsible State and Territory registry office.
- If you are applying on de facto partner grounds you will need to provide one of the following:
  - evidence that your de facto relationship has existed for the entire 12 months immediately before lodging your Partner visa application See: Fact Sheet 35 One-year relationship requirement at <http://www.border.gov.au/about/corporate/information/fact-sheets/35relationship>
  - Evidence of compelling and compassionate circumstances of why you are applying before the 12 months has passed (for example if you have a child with your current partner).
- Written statements from you and your partner detailing the history of your relationship (for example when and how you met, when you married or when your de-facto relationship commenced, joint activities, significant events in the relationship) and your future plans together.
- Provide evidence that the relationship with your partner is genuine and continuing. (for example: letters with envelopes, emails, telephone bills, photographs, money transfers, etc.) See: Evidence of a genuine, continuing and ongoing relationship at <http://www.border.gov.au/Forms/Documents/1127.pdf>
- If you, your partner or anyone included in your application has changed his or her name (for example by marriage or deed poll) a certified copy of evidence of the name change.
- Certified copies of documents (evidence of dependency) to verify custody and access arrangements, for children under 18 years of age unless it is the child of both you and your partner. See: <http://www.border.gov.au/Forms/Documents/1127.pdf>
- If any child included in your application is adopted, a certified copy of the adoption papers.
- Evidence of dependency for any dependent children aged 18 years or over or any other dependent relatives included in your application.
- If you, your partner or anyone included in your application has been permanently separated, divorced or widowed, a certified copy of the separation certificate, divorce decree absolute or the death certificate of the deceased partner (as appropriate).

### Personal Documents required from Applicant

- Documents to prove each person's identity in your application – a certified copy of birth certificates, identity cards, household registration and copies of passport bio data pages

including the photograph. This must be provided by you as the Primary Applicant and all migrating family members. Please ensure the details on passports and your other documentation match.

- Documents to verify the custody of all children included in this application, i.e. Divorce memorandum or Por Kor 14 or death certificate if one of the child's parents is deceased.
- A written statement from the non-migrating parent or legal guardian of each child consenting to the grant of a visa for that child to migrate permanently to Australia with you. A certified copy of the other parent's passport or identification card must also be provided.
- If you have served in the armed forces of any country, certified copies of military service records or discharge papers.
- Two recent passport-size photographs.

#### **Personal Documents required from Sponsor**

- Evidence that your sponsor is aged 18 years or older and is an Australian citizen, Australian permanent resident or eligible New Zealand citizen, such as:
- Certified copy of your sponsors Australian Citizenship Certificate, birth certificate, Australian passport or foreign passport containing evidence of permanent residence.
- An eligible New Zealand citizen is one that;
  - o meets health and character considerations; and
  - o was in Australia on 26 February 2001 as the holder of a Subclass 444 (Special Category) visa; or
  - o was in Australia as the holder of a Subclass 444 visa for a period of, or periods that total, not less than 1 year in the period of 2 years immediately before 26 February 2001; or
  - o has a certificate, issued under the Social Security Act 1991, that states that the citizen was, for the purposes of that Act, residing in Australia on a particular date.
- If there is a child under 18 years of age included in your application, the sponsor must provide the following:
  - o an **original** Australian Federal Police Certificate – Complete Disclosure (if the sponsor has spent a total of 12 months or more in Australia since turning 16 years of age) and
  - o police certificate/s from each country in which the sponsor has spent a total of 12 months or more in the last 10 years since turning 16 years of age.
- If applicable, a statement from your sponsor regarding any other person they have previously sponsored or nominated for a Spouse, Partner, Prospective Marriage, Interdependency visa or any other person for whom your sponsor has signed a maintenance order and/or an Assurance of Support. This statement must indicate the nature of your sponsor's relationship with this other person or persons, the date any sponsorship was lodged and the date the relationship ceased.
- Two recent passport-size photographs

## How long will it take?

All applications for migration are assessed in the order they are received by this office. The global processing time service standard (i.e. from the time we receive your application until a decision is made) for a partner (provisional) visa (Subclass 309) is **12 months**.

Individual cases may be decided in longer or shorter periods than the service standard, depending on a range of factors, including individual circumstances and the complexity of each case.

## Should I provide original documents?

Generally, no. Do not provide original documents unless specifically requested. You should provide 'certified copies' of original documentation. Documents not in English must be accompanied by accredited English translations. 'Certified copies' are copies authorised, or stamped as being true copies of originals, by a person or agency recognised by the law of the country in which you currently reside.

PLEASE NOTE: Original documents must be provided for any Police Certificates or Consent letters that are requested.

## What if my circumstances change after I lodge my visa?

If there are any changes in your circumstances following lodgement of your application, you are obliged to inform us about them. You may use Form 1022 Notification of Changes in Circumstances for this purpose.

## Health and Character Clearances

### Medical examination process.


After an initial assessment, a case officer will provide you with a "Health Assessment" letter (by email, mail or fax). You need to provide the health assessment letter you receive from your case officer to the Panel Doctor. Medical examinations must be undertaken by a doctor from a list of approved doctors provided by the Visa and Immigration Office, Australian Embassy Bangkok. A list of these doctors is on the Department of Immigration and Border Protection website: <http://www.border.gov.au/about/contact/offices-locations/thailand>

Please note: Applicants may be asked to attend a health examination more than one time if further examination or follow up is required.

### Police/Character process

Original police clearance certificate(s) from every country the applicants (if aged 16 years and over) have resided in for a total of 12 months or more during the last 10 years. Details are available on the form [Character Requirement Penal Clearance Certificates](#). Specific forms to apply for police clearances are available at the Australian Visa Application Centre (VFS).

The application for a Thai police clearance may be made at the Special Branch Bureau, Royal Thai Police Headquarters, Rama I Road, Bangkok, building 24. Please visit Royal Thai Police website for required documents at [www.pcscenter.sb.police.go.th](http://www.pcscenter.sb.police.go.th)



For further detailed information, please also visit the Department's main website:  
[www.border.gov.au](http://www.border.gov.au)

**Department of Immigration and Border Protection**

**Australian Embassy, Bangkok**

**[www.thailand.embassy.gov.au](http://www.thailand.embassy.gov.au)**