

The visa application checklist helps you check that you have included all of the necessary documentation that is needed by the department to process your visa application.

How to use this checklist

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.
3. Include this completed checklist when you lodge your visa application form and necessary documentation.

Important information

Please be aware that the decision on your visa application may be decided on the information and documentation that you include at the time of lodgement.

Delivery and courier charges

You are responsible for all costs of delivering information to the Post by mail or courier, including any additional information that may be requested by the Post. If you give additional information to the Australian Visa Application Centre, you may be charged a courier fee for delivery to the Post.

For more information

See the DIAC website www.immi.gov.au/students/ for more information on this visa.

For latest version of the application forms please see: <http://www.immi.gov.au/allforms/application-forms/>

The Visa Application Charge will not be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

Do not provide original documents unless requested. You should provide certified copies of original documentation. Documents not in English must be accompanied by accredited English translations.

Complete this checklist and attach all documentation – in the order provided below. The checklist should be placed to the front of your application.

Necessary Visa Application Requirements	Tick the documents you are submitting	Official use only
Form 157N & 157G –completed and signed.	<input type="checkbox"/>	<input type="checkbox"/>
Payment of the Australian Government Visa Application Charge. Advice on how to pay this charge can be found at www.vfsglobal.com/australia/malaysia OR if the Visa Application Charge has been paid at an office of the Department of Immigration and Citizenship in Australia, a copy of the receipt must be submitted.	<input type="checkbox"/>	<input type="checkbox"/>
If applicable: If you have engaged an agent, or have had assistance completing the form or wish to nominate an authorise recipient, whichever is applicable, a completed and signed: Form 956 - Advice by a migration agent/exempt person of providing immigration assistance. Form 956A - If you wish to authorize other person to communicate with the Department.	<input type="checkbox"/>	<input type="checkbox"/>
Two recent passport-sized photographs , no more than 6 months old. Print the name of the person on the back of each photograph.	<input type="checkbox"/>	<input type="checkbox"/>
Certified copies of passport or travel documents (new and old showing any previous travels or visa grants) of all people included in the application. Passports must not have expired. If you are asked to attend a DIAC Office you must bring your passport.	<input type="checkbox"/>	<input type="checkbox"/>
Certified copies of the nominating student's passport.	<input type="checkbox"/>	<input type="checkbox"/>
Certified evidence of your relationship to the student. For example: birth certificates. See :Form 1234i for acceptable relatives.	<input type="checkbox"/>	<input type="checkbox"/>
Confirmation of enrolment (COE) for nominating student	<input type="checkbox"/>	<input type="checkbox"/>
Pre-paid Overseas Visitor Health Cover (OVHC) for at least the first year of your stay in Australia. Information about OVHC is available from the internet. See: www.privatehealth.gov.au	<input type="checkbox"/>	<input type="checkbox"/>

Financial requirement – Necessary Requirements		
Certified Evidence of adequate funds. Example :bank statements for the past 6 months, fixed deposited certificates As a general guide the student guardian will need funds to cover their own living costs, please refer to below internet link for guide. The required funds can be obtained from the internet. Example :For Higher Education subclass 573 see : http://www.immi.gov.au/students/students/573-1/financial.htm	□	□

I hereby acknowledge that:

☐ I have provided all necessary documentation for a decision to be made on my visa application.

or

☐ I have not provided all the information requested on this checklist and I am aware that a decision may be made based on the information I have provided.

I also acknowledge that I am responsible for any related mail, courier and document handling charges, including cost for providing any additional information that may be requested by the department.

Note: Form must be signed by parent(s) or guardian if applicant is under 18.

Applicant name:

Signature:

Date:

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Visa Application Centre Use Only

Processing officer name: