

The visa application checklist helps you check that you have included all of the necessary documentation that is needed by the department to process your visa application.

How to use this checklist

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.
3. Include this completed checklist, when you lodge your visa application form and all necessary documentation.

Other important information

Please be aware that the decision on your visa application may be decided on the information and documentation that you include at the time of lodgment.

Delivery and courier charges

You are responsible for all costs of delivering information to the Post by mail or courier, including any additional information that may be requested by the Post. If you give additional information to the Australian Visa Application Centre, you may be charged a courier fee for delivery to the Post.

For more information

See the DIAC website <http://www.immi.gov.au/migrants/partners/prospective/300/> for more information on this visa.

See: About this Visa and Booklet 1 Partner Migration <http://www.immi.gov.au/allforms/booklets/1127.pdf>

For latest version of the application forms please see: <http://www.immi.gov.au/allforms/application-forms/>

The Visa Application Charge will not be refunded if a decision is made to refuse to grant the visa because the applicant did not satisfy the criteria for grant of the visa.

Do not provide original documents unless requested. You should provide certified copies of original documentation. Documents not in English must be accompanied by accredited English translations.

Complete this checklist and attach all documentation – in the order provided below. The checklist should be placed to the front of your application.

Necessary Visa Application Requirements	Tick the documents you are submitting	Official use only
1. A completed and signed Form 47SP - <i>Application for migration to Australia by a partner</i> A completed 47SP from you, including information for all dependent children. The form must be signed in all the relevant places and each person included in the form, who is aged 18 years or over and migrating with you, has signed the Australian values statement.	<input type="checkbox"/>	<input type="checkbox"/>
2. Payment of the Australian Government Visa Application Charge. Advice on how to pay this charge can be found at www.vfsglobal.com/australia/malaysia OR if the Visa Application Charge has been paid at an office of the Department of Immigration and Citizenship in Australia, a copy of the receipt must be submitted.	<input type="checkbox"/>	<input type="checkbox"/>
3. A completed and signed Form 40SP - <i>Sponsorship for a partner to migrate to Australia</i> This form is from your sponsor.	<input type="checkbox"/>	<input type="checkbox"/>
4. If you re including dependents above 18 years old , please complete: Form 47A - <i>Details of child or other dependant family member aged 18 years or over.</i>	<input type="checkbox"/>	<input type="checkbox"/>
5. A completed and signed Form 80 signed by applicant and all migrating dependents 16 years or older.	<input type="checkbox"/>	<input type="checkbox"/>
6. If applicable : If you have engaged an agent , or have had assistance completing the form or wish to nominate an authorise recipient, whichever is applicable, a completed and signed: Form 956 - <i>Advice by a migration agent/exempt person of providing immigration assistance, or</i> Form 956A - <i>Appointment or withdrawal of Authorised Recipient</i>	<input type="checkbox"/>	<input type="checkbox"/>
7. Two recent passport-size photographs (45mm x 35mm) of yourself, your partner and any other person included in this application. These should be of the head and shoulders only, and should show the person facing the camera and against a plain background. The photograph should show the facial features including ears. You should write the name of the person on the back of each photograph. Please ensure that photographs are not digitally enhanced.	<input type="checkbox"/>	<input type="checkbox"/>

8. If you have served in the armed forces of any country, certified copies of military service record or discharge papers.	<input type="checkbox"/>	<input type="checkbox"/>
9. Penal Clearance Certificates for yourself and any other person included in the person : <ul style="list-style-type: none"> Police certificates from each country in which the sponsor and partner have lived in for more than 12 months or more (cumulatively) in the last 10 years since turning 16 years of age. <p>If there is a child under 18 years of age included in the application, the sponsor must provide the above, as well as:</p> <ul style="list-style-type: none"> An AFP National Police Check, if the sponsor or partner have lived in for more than 12 months or more (cumulatively and continuously) in Australia since turning 16 years of age. <p>See: http://www.afp.gov.au/what-we-do/police-checks/national-police-checks.aspx http://www.immi.gov.au/allforms/character-requirements/character-penal.pdf</p>	<input type="checkbox"/>	<input type="checkbox"/>
10. Certified documents to prove your identity and any other person included in this application: <ul style="list-style-type: none"> birth certificate or any identification document issued by the government /court passport family book showing both parents' names <p>If none of these documents can be provided, other acceptable evidence that you are who you claim to be must be submitted.</p>	<input type="checkbox"/>	<input type="checkbox"/>
11. Evidence that your sponsor is an Australian citizen, Australian permanent resident or eligible New Zealand citizen, such as: <ul style="list-style-type: none"> Australian passport or foreign passport containing evidence of permanent residence evidence that your sponsor usually resides in Australia For New Zealand citizens; evidence of length of residence in Australia and of continuing links with Australia. <p>See: Sponsor Eligibility: http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility-sponsor.htm</p>	<input type="checkbox"/>	<input type="checkbox"/>
12. For eligible New Zealand citizens, provide evidence of length of residence in Australia and of continuing links with Australia	<input type="checkbox"/>	<input type="checkbox"/>
13. Did the applicant/sponsor ever been married before? <input type="checkbox"/> Yes <input type="checkbox"/> No (If answer is 'No', go to item 16)		
14. If you, your partner or any other migrating dependents included in your application has been permanently separated, divorced or widowed, a certified copy of the statutory declaration/separation certificate, divorce decree absolute or the death certificate of the deceased partner (as appropriate).	<input type="checkbox"/>	<input type="checkbox"/>
15. A statement from your sponsor regarding previous sponsorship. The statement must: Specify the dates of lodgment of any sponsorship or nominations (including any current sponsorship or nomination), maintenance guarantees or Assurances of Support.	<input type="checkbox"/>	<input type="checkbox"/>
16. Are there any dependent children included in the application? <input type="checkbox"/> Yes <input type="checkbox"/> No (If answer is 'No', go to item 21)		
17. If applicable: For any dependent child is adopted, please provide certified copies of the adoption papers	<input type="checkbox"/>	<input type="checkbox"/>
18. If dependent above 18years old , please provide evidence of dependency for all dependants aged 18 or over. Documents that show financial dependency may include bank records or other financial statements. They will also need to provide police clearances turning 16 years of age. (refer to item 9)	<input type="checkbox"/>	<input type="checkbox"/>
19. If applicable , a certified copies of documents to verify custody and access arrangements, for children under 18 years of age unless it is the child of you and the sponsor . The ex-partner and biological parent of the dependents have to give consent for children to migrate with the applicant. A certified copy of the person's passport biodata and signature page is required. See: Evidence of dependency : http://www.immi.gov.au/migrants/partners/partner/309-100/eligibility-dependent.htm	<input type="checkbox"/>	<input type="checkbox"/>
20. If you, your partner or any other migrating dependents included in your application has changed his or her name (for example by marriage or deed poll), a certified copy of evidence of the name change.	<input type="checkbox"/>	<input type="checkbox"/>
21. Evidence that you and your fiancé have met face-to-face as adults (since turning 18), and are personally known to each other. For example, photos taken during the duration of your relationship, preferable those of gatherings, and with friends and family.	<input type="checkbox"/>	<input type="checkbox"/>
22. Evidence that you intend to marry your fiancé within nine months of being granted the visa. For	<input type="checkbox"/>	<input type="checkbox"/>

example, a letter from the person who will be officiating at the wedding ceremony (marriage celebrant). See: Information on getting married in Australia. http://www.ag.gov.au/www/agd/agd.nsf/Page/MarriageGetting_Married		
23. Individual written statements from you and from your partner detailing the history of your relationship (for example when and how you met, when you became engaged, joint activities, significant events in the relationship) and your future plans together.	<input type="checkbox"/>	<input type="checkbox"/>
24. <u>Form 888</u> Statutory declaration by a supporting witness relating to a partner visa application At least two statutory declarations, preferably from individuals who are Australian citizens or permanent residents and who have personal knowledge of your partner relationship (such as a relative and a friend) and support your claim that the relationship is genuine and continuing.	<input type="checkbox"/>	<input type="checkbox"/>
25. Evidence that you and your fiancé genuinely intend to live in a married relationship. See: Evidence of a genuine and continuing relationship: www.immi.gov.au/migrants/partners/prospective/300/evidence-of-relationship.htm For correspondence, please select samples within 3-6 months interval, for the past 3 years. If evidences in native language, please provide evidence and translation.	<input type="checkbox"/>	<input type="checkbox"/>
26. Photocopies of the following documents to show your sponsor's current employment: <ul style="list-style-type: none"> • Australian income and/or overseas tax assessment notice and annual salary • a letter from their employer confirming length of employment, bank statement and payslips • If your sponsor is self-employed or self-funded from other sources, business documents or a letter from your sponsor's accountant • Accommodation in Australia 	<input type="checkbox"/>	<input type="checkbox"/>

I hereby acknowledge that:

I have provided **all** necessary documentation for a decision to be made on my visa application.

or

I have **not** provided all the information requested on this checklist and I am aware that a decision may be made based on the information I have provided.

I also acknowledge that I am responsible for any related mail, courier and document handling charges, including cost for providing any additional information that may be requested by the department.

Applicant name:

Signature:

Date:

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Visa Application Centre Use Only

Processing officer name: