

## Checklist for EU-Family members or Finnish citizen

Name: _____	Purpose of Visit: _____
Passport Number: _____	Contact No.: _____
	E-mail Address: _____

Prepare all the necessary documents listed below before you deliver the application, **otherwise the application might be refused by the Embassy in Ankara.**

Note: The application material should be placed in the following order.

	Required Documents	Yes	No	Remarks
1.	Visa application form, signed by the applicant (if minor, signed by both parents or legal guardians), accompanied by one color photograph.			
2.	Valid passport and copy			
3.	Marriage registered in Finland if the applicant is a spouse of Finnish citizen.  Other family members need to prove the connection by an official document (copy of passport)			
4.	Signed invitation (not older than 6 months) in Finnish, Swedish, English or Turkish.  Invitation can be written in free form. It must include details of the inviting person (name, address and contact information, date of birth) and the following information of the invited person: name, date of birth, address and contact information, purpose and length of visit, relationship between inviting and invited persons. Invitation letters <b>do not need</b> to be notarized in Finland.			

**Note: The Embassy reserves the right to request additional information/documentation and, if deemed necessary, to interview the applicant.**

Inquiry Officer to delete as appropriate

1. The applicant has confirmed that s/he has no other documents to submit
2. The applicant has submitted the supporting documents above. I have advised him / her that failure to submit all necessary documents may result in the application being refused, but s/he has chosen to proceed with the application.

VISA Fee		NAME OF TRAVEL AGENT	
Service Fee		ADDRESS	
Courier Fee (If any)			
Other Fees		TEL	

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Name & Signature of Processing Officer

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Date

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Applicant's Signature