

# STUDENT VISA

Version: 18/12/2014

**IMPORTANT: It is not possible to apply for a Student Visa more than 20 days before the start date of the course or internship.**

## THE FOLLOWING PERSONS ARE NOT ELIGIBLE FOR STUDENT VISAS:

- In certain cases students are required to apply for an Entry visa – details of documents required can be seen below in the list of additional documents.

## LIST OF DOCUMENTS REQUIRED FOR A STUDENT VISA

- 1 **Original passport valid for a minimum of 6 months (or for the validity requested, if greater) and having at least 3 blank visa pages (of which 2 must be side by side)**
- 2 **A photocopy of the data page of the passport**
- 3 **Two photographs conforming to Indian Government norms as per specifications mentioned on our website** 
  - Please note photographs available in photo booths in France are not compatible with Indian norms
  - Photos should be glued to the form: the first on page 1 in the box provided and the second on the bottom right hand corner of page 2
  - Photo booths complying to the Indian norms are available in our Paris and Marseille offices
- 4 **An Indian Government visa application form duly filled in online** 
  - Your form should be signed in the box under the photograph on page 1. This signature will be scanned and should match the signature on your passport
  - You should validate the data on your form and accept the declaration on page 2 by signing at the bottom of page 2
- 5 **An original letter confirming the applicant's admission into an Indian university, school or higher education establishment to follow a full-time course, including a detailed description of the study programme and its duration OR an original invitation letter from the Indian company OR NGO addressed to the applicant specifying the nature of the internship, the terms and its duration. This document should be written in English on official letterhead and be stamped and signed (no scanned or faxed copies will be accepted)**
- 6 **Bank Guarantee** 
  - **If the studies are financed by the applicant:** an original bank guarantee letter issued by the bank, on bank letterhead paper, in the name of the applicant, testifying their ability to meet expenses of a minimum of 500 € per month to cover study fees, accommodation and living expenses in India for the duration of the stay
  - **If the studies are sponsored by a third person:** an original bank guarantee letter issued by the bank, on bank letterhead paper, in the name of the third party, testifying their ability to sponsor the applicant for a minimum of 500 € per month to cover study fees, accommodation and living expenses in India for the duration of the stay.
- 7 **Additional documents mentioned below as per your case**

## LIST OF ADDITIONAL DOCUMENTS

### If the applicant is going on an exchange programme (both documents preferable)

- An original document in the applicant's name from the higher education establishment in France or elsewhere confirming enrolment of the student in their establishment and their transfer to India for studies or internship in India
- A copy of the exchange agreement between the educational establishment in France (or elsewhere) and in India

### If the applicants' studies are taking place in India only

- A motivation letter written in English explaining why the applicant wishes to study in India and providing full details of his previous education (appropriate documentary evidence to be attached: diplomas, certificates...)

### If the applicant is going for an internship in a school/educational establishment

- The internship agreement (convention de stage) written in English and signed by the higher education establishment in France (or elsewhere) and the Indian school/educational establishment

### If the applicant is going for an internship in a company (ENTRY VISA)

- The internship agreement (convention de stage) written in English and signed by the higher education establishment in France (or elsewhere) and the Indian company
- A copy of Certificate of Incorporation / proof of registration of the company

**If the applicant is going for an internship in an NGO (ENTRY VISA)**

- The internship agreement (convention de stage) written in English and signed by the higher education establishment in France (or elsewhere) and the Indian NGO
- A copy of Certificate of Incorporation / proof of registration of the NGO
- Profile mentioning the activity of the NGO

**If the applicant is going for medical or paramedical related studies**

- A copy of the no objection certificate from the Ministry of Health in India

**If the applicant is of Indian origin (born Indian) and has held an Indian passport in the past (one of below document to be provided)**

- A copy of their “Surrender Certificate” (if you do not have this you may refer to our website for details)
- A copy of their cancelled Indian passport
- A “Sworn Affidavit” which can be obtained at the Embassy of India

**If the applicant is of Indian origin (born in India) and was granted a nationality other than Indian by birth (one of the below documents must be provided)**

- A copy of their first passport (provided it was delivered in India)
- A copy of their “Nationality Certificate” specifying that they have obtained their current nationality by filiation/birth. This certificate must specify an address of residency in India
- A “Sworn Affidavit” which can be obtained at the Embassy of India

**If the applicant is a minor**

- Photocopy of the French “livret de famille” (pages: father, mother, relevant child) or birth certificate
- Photocopy of an ID proof of each parent
- Authorisation letter for a minor to travel signed by both parents

**If the applicant is holding a non-French passport or having dual nationality**

- Reference Form as per your current nationality
- Additional documents as per your current or previous nationality, as applicable

**For foreign passport holders resident in France since more than 24 months (preferable but not mandatory)**

- Photocopies of documentary proof of resident status: 2 electricity, gas or landline telephone bills/internet (one current and one issued 24 months ago) or 3 latest income tax papers (avis d'imposition) or 3 latest house tax papers (taxe foncière) carte de séjour, valid visa.

**If the applicant is holding a French or non-French passport being of Pakistani origin**

- Reference Form as per your origin
- Additional documents as per your origin, as applicable

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my visa application.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_