

# PASSPORT ISSUE FOR A NEWBORN CHILD

Version: 27/09/2016

## LIST OF DOCUMENTS REQUIRED FOR PASSPORT ISSUE OF A NEWBORN CHILD

- 1 **An Indian Government passport application form duly filled in online [www.passport.gov.in/nri/](http://www.passport.gov.in/nri/)** ☐
  - Thumb print of the child should be on the form in lieu of signature
- 2 **Four photographs conforming to Indian Government norms as per specifications mentioned on our website** ☐
  - The photo service available in our centres is not suitable for new-born photos. We recommend that you obtain the photos before visiting our centre
- 3 **No objection letter signed by both parent** ☐
- 4 **Photocopy of the parents' marriage certificate** ☐
- 5 **Photocopy of both parents' passport (first and last pages as well as any pages including any endorsements) and originals for verification** ☐
- 6 **Photocopy of the Dutch resident permit of both parents and originals for verification** ☐
- 7 **Original and one copy of full version of Birth Certificate issued by local gemeente or hospital** ☐
- 8 **Photocopy of one of the following to prove the Indian address of the parents of the child: electricity, gas, landline/mobile telephone bill** ☐
- 9 **Photocopy of Uittreksel (extract from the local municipality) with the Dutch address of the child** ☐
- 10 **Declaration form : to be filled by all applicants submitting any application** ☐

## LIST OF ADDITIONAL DOCUMENTS

**In case more than one year has elapsed since the birth of the child or if one of the parents holds Dutch nationality**

- A letter from the concerned gemeente stating that the child has not acquired Dutch nationality ☐

**If case one parent is not in Netherlands**

- Annexure H (see Download Form section of VFS website) attested by Indian magistrate or Indian Mission abroad **OR** Annexure G with presence of single parent ☐

**In case of single parent applying without consent of other parent (child born out of wedlock or whereabouts of other parent unknown)**

- Annexure C (see Download form section of VFS website) N.B. Single parent has the choice to mention the name of other parent or not ☐
- Annexure H signed by parent present to apply (see Download form section of VFS website) ☐

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my application.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_