

## JOURNALIST VISA CHECK LIST

**DEAR VALUED APPLICANT A CHECK LIST HAS BEEN PREPARED TO ASSIST YOU IN ENSURING THAT YOUR REQUIREMENTS ARE ALL IN ORDER FOR YOUR SUBMISSION WHILE YOU QUEUE.**

1. Original signed passport with 3 blank pages & with more than 6 months validity from return date from India. ☐
2. Signed online application form submitted to correct INDIAN MISSION. ☐
3. 2 colored photographs (5CM X 5CM in size). ☐
4. Return airline reservation with detailed itinerary. ☐
5. Copy of the passport. ☐
6. Proof of residence in South Africa, such as utility bill for South Africans & Foreign nationals. If the physical residential address appears on the bank statement, a utility bill is not required. ☐
7. **3 month bank statement of applicant is mandatory (applicant's personal bank statement).** ☐
8. Applicants of Indian Origin require proof of surrendered documentation (IF PREVIOUS NATIONALITY WAS INDIAN) ☐
9. Proof of EFT payment, (CASH/CARD PAYMENT ACCEPTED AT THE CENTRE). ☐
10. **Processing time met – MINIMUM 5 BUSINESS DAYS for South African Nationals, MINIMUM 7 BUSINESS DAYS for Foreign Nationals and MINIMUM 6 – 8 WEEKS for applicants of PAKISTANI, BANGLADESHI AND NIGERIAN ORIGIN** ☐

## JOURNALIST DOCUMENTS REQUIRED:

11. **Original / Fax copy of Invitation letter from the Indian organisation bearing the complete assignment details, applicant's details as well as the assignment dates.** ☐
12. **Recommendation letter from the local organisation if the applicant is a representative or motivational letter if applicant is travelling in own personal capacity.** ☐
13. **Any / all relevant supporting documentation for the assignment.** ☐

**Please note that journalists should apply for a journalist visa irrespective of the purpose of visit to India, including for Tourism. Journalists, film producers, television crew, photographers, sports writers, etc (media related persons) are eligible for a journalist visa depending on the requirements of the visit in India. Film crews should seek prior approval for filming in India and must submit all supporting documents and required forms. Journalists on longer term assignments must report to the External Publicity Division, Ministry of External Affairs (New Delhi) for initiating accreditation procedures.**

## Foreign Nationals - non SA Passport Holders (FOREIGNERS ARE ADVISED TO APPLY IN HOME COUNTRY):

1. Foreign National Form (can be obtained at all VFS GLOBAL Centre's). ☐
2. Copy of valid permit/visa. ☐
3. Motivational letter stating reason for applying from SA for foreigners in SA for less than 2 years. ☐

## PLEASE NOTE:

1. THERE should be two signatures on the form one is on first page below photograph and second is on next page below declaration.

2. The proof of the payment should be included and please mention the passport number as a reference ON payment.
3. Residents of the Gauteng, North West, Mpumalanga and Limpopo province in the online visa application form should select the Indian Mission as "SOUTH AFRICA – JOHANNESBURG".

**PLEASE NOTE: ANY ADDITIONAL DOCUMENTS MAY BE REQUESTED BY THE MISSION AT ANY GIVEN TIME**

I hereby acknowledge that I have read and understood the requirements of my application. I willingly accept the risk and give full consent to VFS GLOBAL International South Africa to submit this application, in the event of the application being returned due to more requirements I will resubmit and will not hold VFS GLOBAL International or the Indian High Commission/Consulate responsible.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_