

CONFERENCE VISA

Version: 21/01/2019

LIST OF DOCUMENTS REQUIRED FOR A CONFERENCE VISA

- 1 Original passport valid for a minimum of 6 months (or for the validity requested, if greater) and having at least 2 blank visa pages and copy ☐
- 2 Two photographs conforming to Indian Government norms as per specifications mentioned on our website ☐
A Photo service complying to the Indian norms is available in our offices
- 3 An Indian Government Regular Visa application form duly filled in online and signed on pages 1 and 2 ☐
(online form link: <https://indianvisaonline.gov.in/visa/registration>)
- 4 Original letter of invitation as a delegate to the conference issued by the organisers, showing the name and details of the applicant, written in English with signature, official organisation letterhead and stamp ☐
- 5 If the organiser is: the Indian government (Ministry, State Government, Union territory Administration) or an organisation owned and controlled by the Indian government, a Public Sector Undertaking, a Public Funded University or a Central Educational Institution, the United Nations or one of the specialised agencies

The below are mandatory:

- Clearance letter issued by the Ministry of Home Affairs (MHA) ☐
- Clearance letter issued by the Ministry of External Affairs (MEA) ☐
- Clearance letter issued by the Nodal Ministry (ex: agriculture, health, etc.) ☐
- Clearance letter issued by the State Government or Union Territory Administration of the region hosting the conference (if applicable) ☐

*** Certain cases may require additional documentation not specified in this checklist ***

- 7 Declaration form : to be filled by all applicants submitting any application ☐
- 8 Additional documents mentioned below as per your case ☐

LIST OF ADDITIONAL DOCUMENTS

If the applicant is not holding a Spanish passport

- Registration Certificate from the concern City Council/Municipal (minimum period of stay in Spain is 2 years), with an issue date which should not exceed 180 days. ☐
- Referral form duly filled in Capital Letters ☐

If the applicant obtained Spanish nationality by naturalization and previously held Bangladeshi, Pakistani or Sri Lankan nationality

- Literal Birth certificate. (Certificación literal de nacimiento) ☐
- Nationality certificate proving when Spanish nationality was obtained ☐

IMPORTANT

This list is not exhaustive and does not guarantee a visa. The High Commission of India or its Consulates reserve the right to ask for further documentation where necessary.

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my visa application.

Date: _____

Signature: _____