

List of documents/services that can be fulfilled directly in our Visa Application Center for Tourist Visa

1- Form filling service = 200 THB

Our dedicated, experienced staff can support you with the form filling to make sure it is complete and correct.

2- Passport sized photos = 250 THB

We have a photo booth facility in our Visa Application Center where you can take your passport sized photos in line with the measurements and the details provided by the Schengen requirements. This ensures that your pictures respect the Schengen requirements.

3- Insurance Desk = Price depends on the insurance package chosen and length of stay in the Schengen area

We have an insurance desk facility in our Visa Application Center where you can buy your required insurance in line with the list of insurance companies recognized by the Schengen community in Thailand. This ensures that you have the correct insurance as per Schengen requirements.

4- Translations service = 400 to 900 THB (depending on document)

We can do the English translation directly in our office for the following documents:

- **Business License = 900 THB**
- **House register = 400 THB**
- **Change name/surname = 500 THB**
- **Marriage/Divorce certificate = 500 THB**
- **Birth/Death Certificate = 800 THB**
- **Consent letter (for minors to travel alone or only with one parent) = 900 THB**

This will ensure that your translation is 100% correct replica of the original.

5- Printing Service = 25 THB per page

In case you need to print a document that you have only in digital version, you can send it to our dedicated email address and we will print it out for you.

6- Photocopy service = 5 THB per page

We have a photocopy machine service in our Visa Application Center.

It is a requirement to provide 2 photocopies of the first page of your passport plus all the eventual previous Visas (Schengen, UK, USA, Canada) obtained within the last 5 years. If Visas are in old passport: copy of first page of passport and copies of relevant visas