

Please see appointment information at/ *Quý khách vui lòng tham khảo thông tin về lịch hẹn tại:*

<https://visa.vfsglobal.com/vnm/en/ita/book-an-appointment>

Online Appointment Link/ *Đường dẫn đặt hẹn online:* <https://visa.vfsglobal.com/vnm/en/ita/login>

(This is used for customers who wish to apply for Italy visas at VFS Italy Visa Application Center in Hanoi, Da Nang and Ho Chi Minh city/ *Áp dụng cho quý khách nộp hồ sơ xin visa Italia tại trung tâm tiếp nhận thị thực VFS Italia tại Hà Nội, Đà Nẵng và Tp. HCM*)

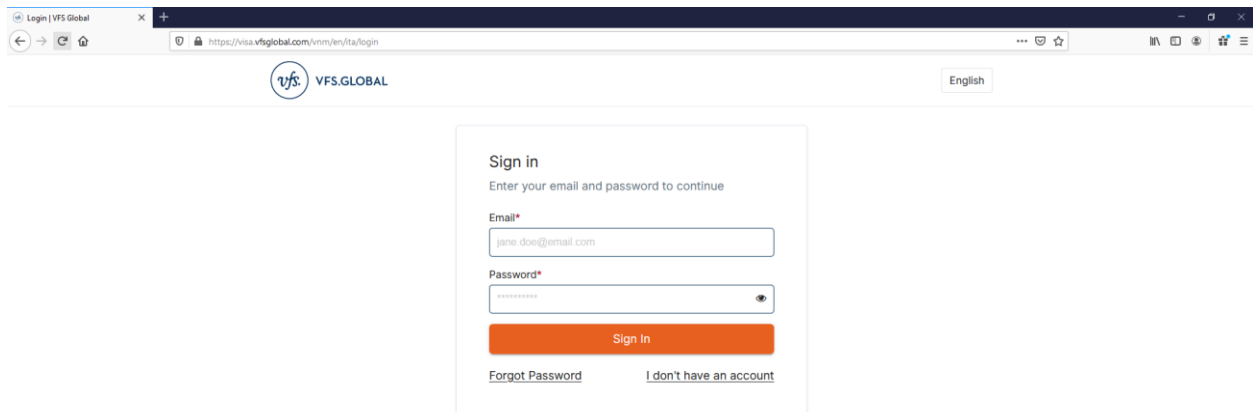
Online Appointment System will work better with below conditions/ *Hệ thống đặt hẹn online sẽ hoạt động tốt hơn với điều kiện sau đây:*

1. Using computer or laptop; it could be restricted to access the link with Ipad or smart phone/ *Sử dụng máy tính bàn hoặc máy tính xách tay; Ipad hoặc điện thoại có thể bị hạn chế truy cập.*
2. Browsers/ *Trình duyệt:* Internet Explore version 10, 11.
3. Using public or private internet because some company or organization's internet will be restricted to access some websites contained images/ *Sử dụng mạng công cộng hoặc cá nhân, vì một số mạng ở công ty hoặc tổ chức sẽ bị hạn chế truy cập trang web có chứa hình ảnh.*

➔ **Please access above link to make online appointment/ *Vui lòng truy cập link trên đây để đặt hẹn trực tuyến***

Step 1: Click <I don't have an account> in case you have never registered an user.

Bước 1: Chọn "I don't have an account" trong trường hợp bạn chưa bao giờ đăng ký tài khoản



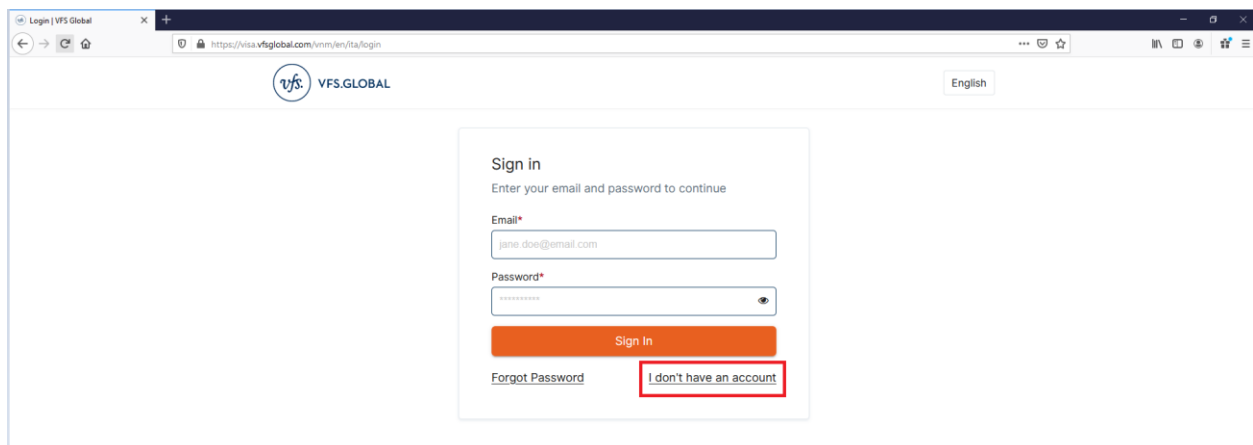
Sign in
Enter your email and password to continue

Email*
jane.doe@email.com

Password*
[REDACTED]

Sign In

[Forgot Password](#) [I don't have an account](#)



Sign in
Enter your email and password to continue

Email*
jane.doe@email.com

Password*
[REDACTED]

Sign In

[Forgot Password](#) [I don't have an account](#)

Step 2: Fill in required mandatory fields

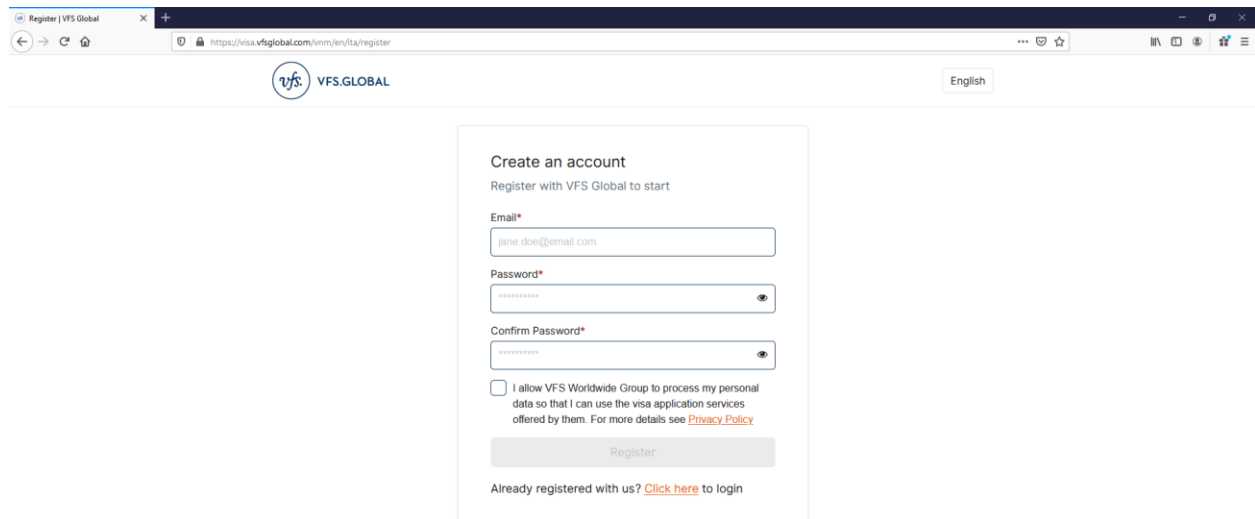
→ Then click on “I allow VFS Worldwide Group to process my personal data so that I can see the visa application services offered by them. For more details see Privacy Policy”

→ After that, click on “Register”

Bước 2: Điền những thông tin bắt buộc

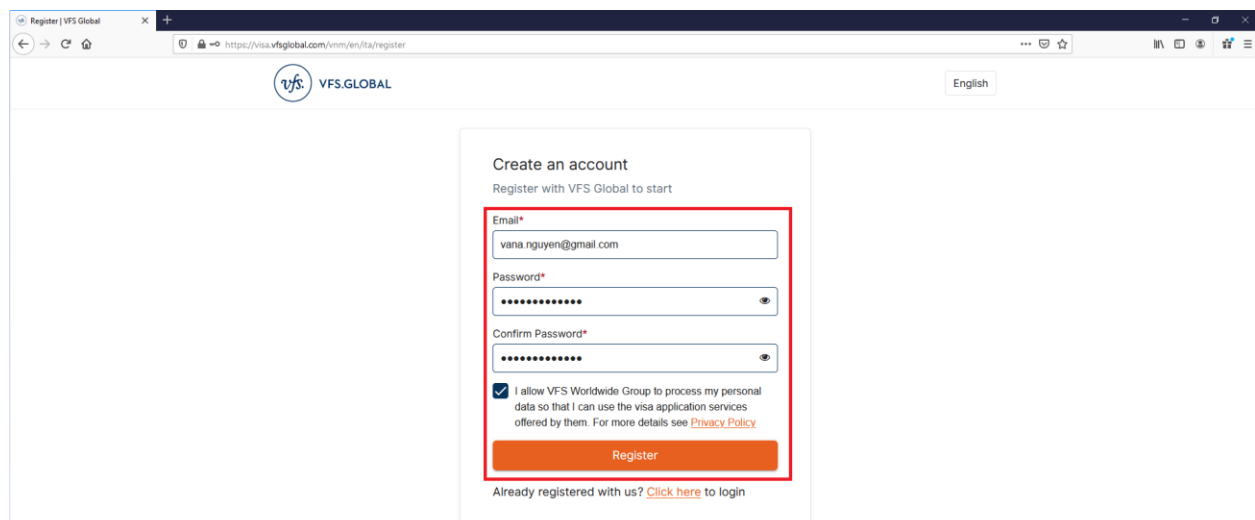
→ Sau đó nhấp chọn “I allow VFS Worldwide Group to process my personal data so that I can see the visa application services offered by them. For more details see Privacy Policy”

→ Tiếp theo, chọn nút “Register”



The screenshot shows the VFS Global registration page. The form is titled "Create an account" and includes the following fields and options:

- Email***: A text input field containing "jane.doe@email.com".
- Password***: A password input field with a strength indicator.
- Confirm Password***: A password input field with a strength indicator.
- I allow VFS Worldwide Group to process my personal data so that I can use the visa application services offered by them. For more details see [Privacy Policy](#).
- Register**: A greyed-out button.
- Already registered with us? [Click here](#) to login

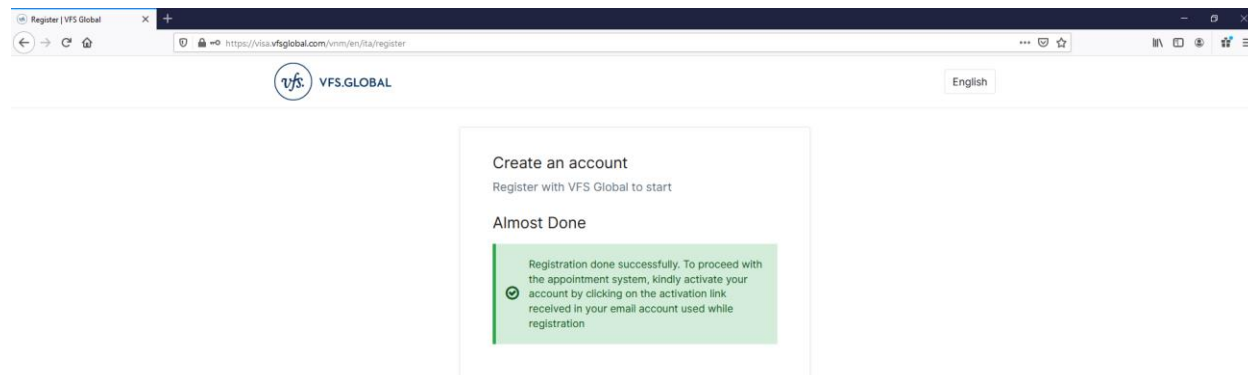


The screenshot shows the VFS Global registration page with the "Create an account" form. The form is now filled out and the "Register" button is highlighted in orange. The fields and options are:

- Email***: A text input field containing "vana.nguyen@gmail.com".
- Password***: A password input field with a strength indicator.
- Confirm Password***: A password input field with a strength indicator.
- I allow VFS Worldwide Group to process my personal data so that I can use the visa application services offered by them. For more details see [Privacy Policy](#).
- Register**: A highlighted orange button.
- Already registered with us? [Click here](#) to login

→ After finishing Registration Step, an automatic notice will occur as following picture and request you check mail box to activate your account by clicking on provided activation link.

→ Sau khi hoàn thành bước đăng kí tài khoản, một thông báo tự động sẽ xuất hiện như hình bên dưới và yêu cầu bạn kiểm tra hộp thư điện tử, bạn cần nhấp vào đường dẫn được gửi tự động đến thư điện tử của mình để kích hoạt tài khoản vừa đăng kí.

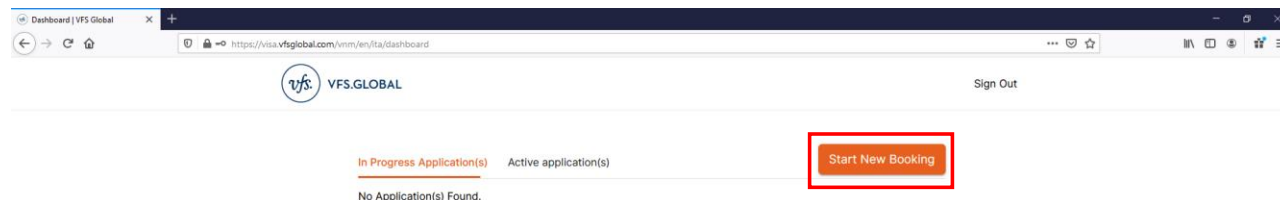


Step 3: After click on activation link, it will lead to log in page then you need to use your email and password that have been registered before to log on appointment booking website.

→ For new application booking, please choose “Start New Booking”

Bước 3: Sau khi kích hoạt tài khoản, bạn sẽ được dẫn tới trang đăng nhập và bạn cần sử dụng địa chỉ thư điện tử, mật khẩu đã được đăng kí tài khoản để thực hiện đăng nhập trên trang đặt lịch hẹn.

→ Để đặt lịch hẹn, bạn vui lòng chọn “Start New Booking”



→ Choose your Visa Application Center/ Visa Type/ Visa sub- category. Then click on “Continue”

→ Chọn Trung tâm tiếp nhận hồ sơ thị thực tương ứng với diện của mình/ Loại thị thực/ Loại thị thực cụ thể. Sau đó chọn “Continue”

Application details | VFS Global

https://visa.vfsglobal.com/vnm/en/ita/application-detail

VFS GLOBAL My Account

1 Application Details 2 Your Details 3 Book Appointment 4 Services 5 Review and Pay

All fields are mandatory

Application Details

Please provide information about the type of visa you wish to apply for. Be aware that the appointment category Applicant 1 chooses will be applied to each of the applicants added to your appointment booking.

Choose your Visa Application Centre* 3 Centres

Choose your Visa Application Centre

Choose your appointment category*

Select your appointment category

Choose your sub-category*

Select your sub-category

Continue

Application details | VFS Global

https://visa.vfsglobal.com/vnm/en/ita/application-detail

VFS GLOBAL My Account

1 Application Details 2 Your Details 3 Book Appointment 4 Services 5 Review and Pay

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Application Details

Please provide information about the type of visa you wish to apply for. Be aware that the appointment category Applicant 1 chooses will be applied to each of the applicants added to your appointment booking.

Choose your Visa Application Centre* 3 Centres

Italy Visa Application Center-Danang city

Italy Visa Application Centre, Ho Chi Minh City

Italy-Vietnam-Visa Application Center-Hanoi

Choose your appointment category*

Select your appointment category

Choose your sub-category*

Select your sub-category

Continue

Application details | VFS Global

https://visa.vfsglobal.com/vnm/en/ita/application-detail

VFS GLOBAL My Account

1 Application Details 2 Your Details 3 Book Appointment 4 Services 5 Review and Pay

All fields are mandatory

Application Details

Please provide information about the type of visa you wish to apply for. Be aware that the appointment category Applicant 1 chooses will be applied to each of the applicants added to your appointment booking.

Choose your Visa Application Centre* 3 Centres

Italy Visa Application Centre, Ho Chi Minh City

Choose your appointment category*

Short Term Visa

Choose your sub-category*

Business Visa

Sport Visa

Study Visa

Tourist Visa

Transit Visa

Application details | VFS Global X
https://visa.vfsglobal.com/vmm/en/ita/application-detail

VFS GLOBAL My Account

1 Application Details 2 Your Details 3 Book Appointment 4 Services 5 Review and Pay

All fields are mandatory

Application Details

Please provide information about the type of visa you wish to apply for. Be aware that the appointment category Applicant 1 chooses will be applied to each of the applicants added to your appointment booking.

Choose your Visa Application Centre* 3 Centres
Italy Visa Application Centre, Ho Chi Minh City

Choose your appointment category*
Short Term Visa

Choose your sub-category*
Tourist Visa

Earliest Available Slot : 08/02/2021

Continue

→ Step 4: At “Your Details” Step, it is required to fill in all mandatory fields. Click on “Save”

→ Bước 4: Tại bước “Your Details”, bạn cần điền các thông tin bắt buộc. Và nhấn “Save”

Your details | VFS Global X
https://visa.vfsglobal.com/vmm/en/ita/your-details

VFS GLOBAL My Account Save Application as Draft

Application Details 2 Your Details 3 Book Appointment 4 Services 5 Review and Pay

All fields are mandatory unless marked as optional

Your Details

Applicant 1

First Name*
VAN A

Last Name*
NGUYEN

Gender* Male Date Of Birth* 01/01/1990

Current Nationality*
VIETNAM

Passport Number* B1234567 Passport Expiry Date* 01/01/2025

Contact number *
SI 123456789

Email*
vana.nguyen@gmail.com

Cancel Save

→ Next, you can check again all submitted information and adjust if needed. Click on “Continue”

→ Tiếp theo, bạn có thể xem lại và chỉnh sửa thông tin đã điền nếu cần thiết. Nhấn chọn “Continue”

Your details | VFS Global X
https://visa.vfsglobal.com/vmm/en/ita/your-details

VFS GLOBAL My Account Save Application as Draft

Application Details 2 Your Details 3 Book Appointment 4 Services 5 Review and Pay

All fields are mandatory unless marked as optional

Your Details

Applicant 1
VAN A NGUYEN

Add another applicant

Go Back Continue

→ Click on dates with green color as they are available dates/ *Nhấn chọn ngày màu xanh vì đó là ngày có lịch hẹn trống*

All fields are mandatory unless marked as optional

Book an Appointment

First choose the type of appointment you would like, followed by your preferred date. You will then be able to select from all the time slots currently available on that day.

Pick an Appointment Type

Choose a slot

Pick an appointment date

Free and paid Unavailable

February 2021

MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Go Back Continue

Pick an Appointment Type

Choose a slot

Pick an appointment date

Free and paid Unavailable

February 2021

MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Choose an appointment time

All

Time

Standard

Available & Paid

Appointments within usual opening hours

09:30 Select

09:45 Select

09:00 Select

09:15 Select

Load more

Go Back Continue

→ Choose one suitable time slot then click on “Continue”

→ Chọn một khung giờ thích hợp sau đó chọn “Continue”

Pick an Appointment Type
Choose a slot

Pick an appointment date
Free and paid Unavailable

February 2021

MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Choose an appointment time
All

Time Standard Available & Paid
Appointments within local opening hours.

08:30	Selected
08:45	Select
09:00	Select
09:15	Select

Go Back Continue

→ Step 5: At Services Step, there are available optional services to choose. Click on “Add” and “Confirm” if you choose services.

→ Bước 5: Tại bước “Services”, có nhiều dịch vụ hỗ trợ để khách hàng lựa chọn. Nhấp vào “Add” và “Confirm” để chọn dịch vụ.

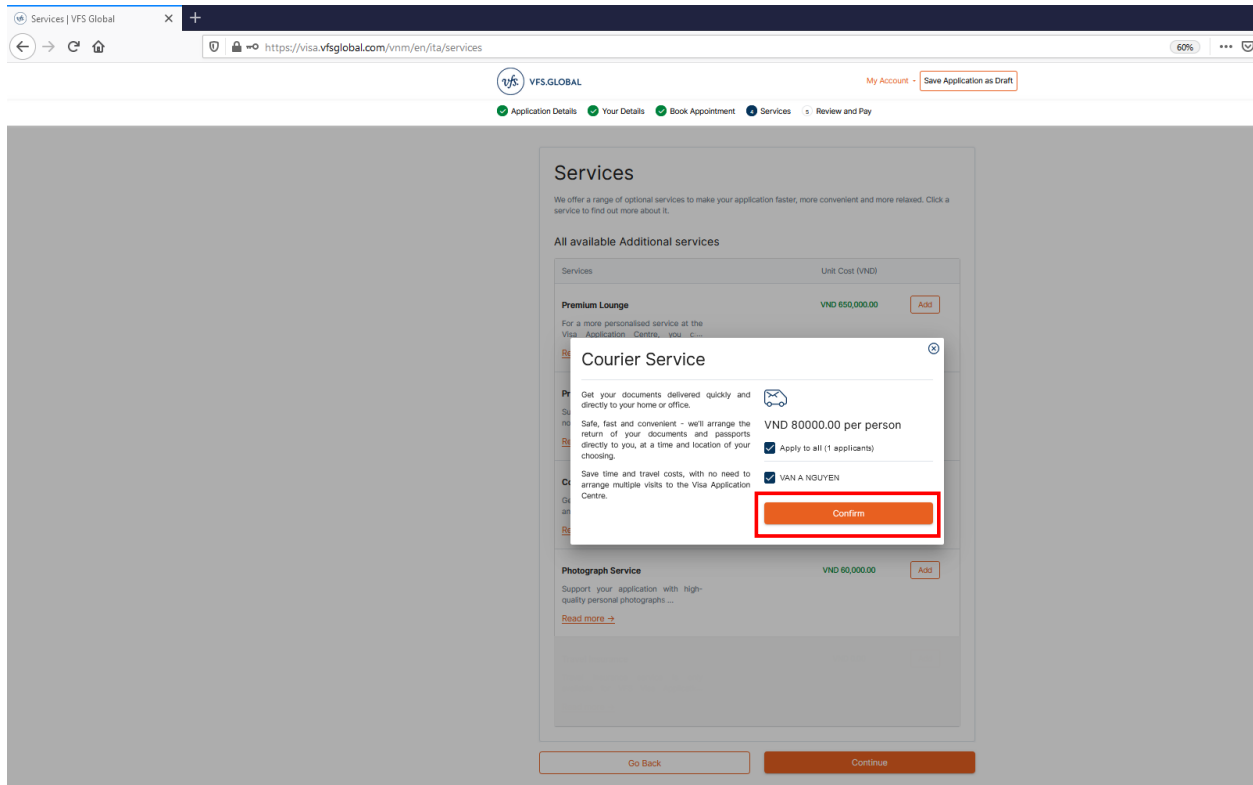
Services

We offer a range of optional services to make your application faster, more convenient and more relaxed. Click a service to find out more about it.

All available Additional services

Services	Unit Cost (VND)	
Premium Lounge For a more personalised service at the Visa Application Centre, you c... Read more →	VND 650,000.00	Add
Prime Time Submit your application beyond the normal processing hours. The exclus... Read more →	VND 380,000.00	Add
Courier Service Get your documents delivered quickly and directly to your home or office ... Read more →	VND 80,000.00	Add
Photograph Service Support your application with high-quality personal photographs ... Read more →	VND 80,000.00	Add

Go Back Continue

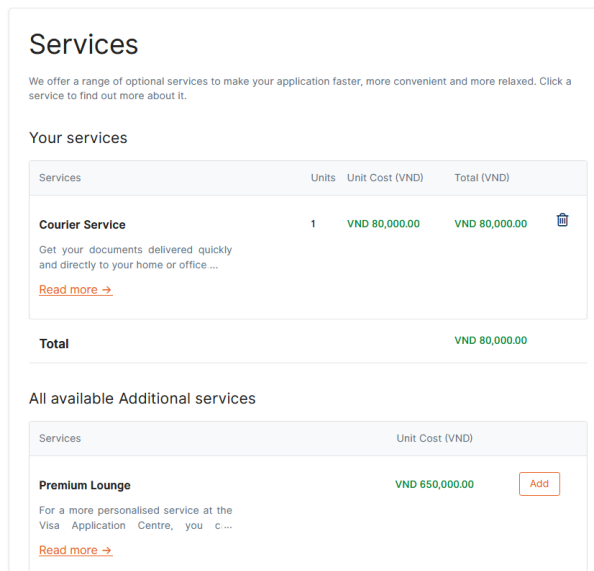
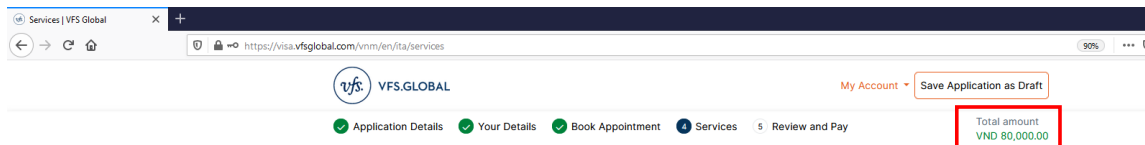


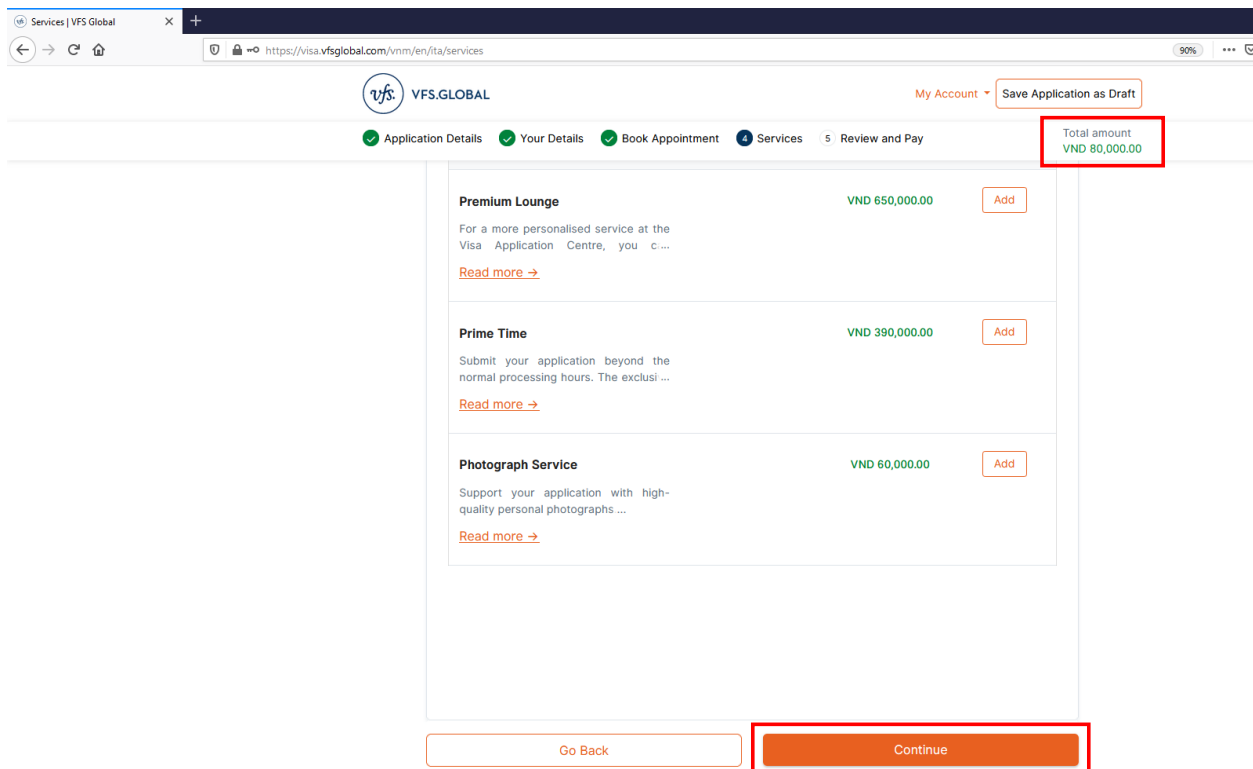
→ All supporting services should be chosen one by one, total fee of these additional services will be displayed at the right corner.

After finishing additional services selection, click on “Continue” for leading to the next steps.

→ Các dịch vụ hỗ trợ cần được chọn lần lượt từng dịch vụ, tổng phí của các dịch vụ đã chọn sẽ được hiển thị bên góc phải màn hình.

Sau khi đã chọn xong các dịch vụ hỗ trợ cần thiết, vui lòng nhấp chọn “Continue” để đến bước tiếp theo.





Step 6: At “Review and Pay” step, you can check all details of your appointment before submission.

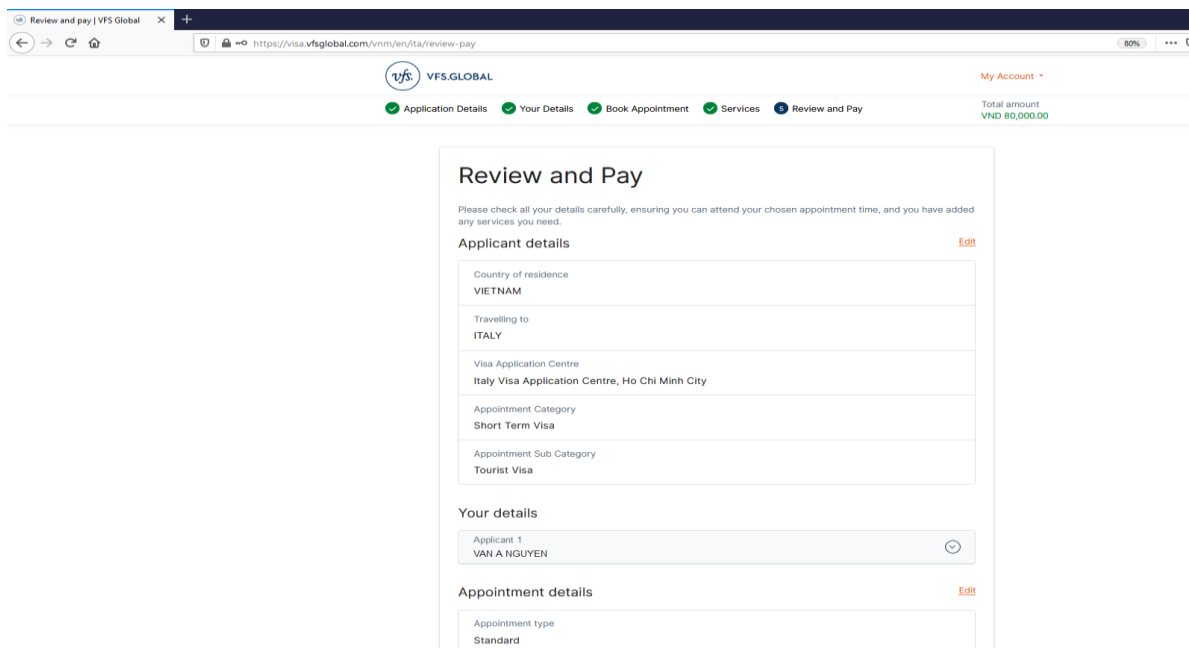
(An optional choice can be chosen for more supports from VFS Global about our services: “Yes, I agree to receive future communication on optional value added services offered by VFS Global”)

→ Finally, click on “Pay at VAC/ Confirm” to finish appointment booking process.

Bước 6: Tại bước “Review and Pay”, bạn có thể kiểm tra toàn bộ thông tin và lịch hẹn đã chọn trước khi hoàn thành.

(Bạn có thể chọn: “Yes, I agree to receive future communication on optional value added services offered by VFS Global” để nhận thêm hỗ trợ về các dịch vụ của VFS Global)

→ Cuối cùng, nhấp chọn “Pay at VAC/ Confirm” để hoàn thành đặt lịch hẹn.



Review and pay | VFS Global

https://visa.vfsglobal.com/vnm/en/ta/review-pay

VFS.GLOBAL My Account

Application Details Your Details Book Appointment Services **Review and Pay** Total amount VND 80,000.00

Appointment details [Edit](#)

Appointment type	Standard	
Date	08/02/2021	
Time	08:30-08:35	

Fees

Sub-Total	VND 0.00
-----------	----------

Services [Edit](#)

Courier Service	1 Units	VND 80,000.00
Sub-Total		VND 80,000.00
Total		VND 80,000.00

I accept the [Terms and Conditions](#)

Yes, I agree to receive future communication on optional value added services offered by VFS Global

[Go Back](#) [Pay At VAC](#)

Review and pay | VFS Global

https://visa.vfsglobal.com/vnm/en/ta/review-pay

VFS.GLOBAL My Account

Application Details Your Details Book Appointment Services **Review and Pay** Total amount VND 80,000.00

Appointment details [Edit](#)

Appointment type	Standard	
Date	08/02/2021	
Time	08:30-08:35	

Fees

Sub-Total	VND 0.00
-----------	----------

Services [Edit](#)

Courier Service	1 Units	VND 80,000.00
Sub-Total		VND 80,000.00
Total		VND 80,000.00

I accept the [Terms and Conditions](#)

Yes, I agree to receive future communication on optional value added services offered by VFS Global

[Go Back](#) [Pay At VAC](#)

Review and pay | VFS Global

https://visa.vfsglobal.com/vnm/en/ita/review-pay

VFS GLOBAL My Account

Application Details Your Details Book Appointment Services Review and Pay Total amount VND 80,000.00

Appointment details [Edit](#)

Appointment type
Standard

Date
08/02/2021

Time
08:30-08:35

Fees

Sub-Total VND 0.00

Services [Edit](#)

Courier Service	1 Units	VND 80,000.00
Sub-Total		VND 80,000.00
Total		VND 80,000.00

I accept the [Terms and Conditions](#)

Yes, I agree to receive future communication on optional value added services offered by VFS Global

[Go Back](#) [Pay At VAC](#)

→ After finish booking appointment, you will get Summary confirmation for your appointment as following picture. Online appointment confirmation letter will be sent to your email that you filled in your private information registration.

→ Sau khi hoàn thành đặt hẹn, bạn sẽ nhận được thông báo xác nhận lịch hẹn như ảnh bên dưới. Thư xác nhận lịch hẹn sẽ được gửi đến hộp thư điện tử mà bạn đã điền ở phần thông tin cá nhân.

Summary | VFS Global

https://visa.vfsglobal.com/vnm/en/ita/confirmation

VFS GLOBAL

Thank you for booking an appointment with us!

We've sent you a confirmation email with your appointment details. Please bring a printed copy of the email attachment together with your [booking details](#) and means of payment when you visit the Visa Application Centre.

As part of your application, you may be required to pay additional Visa and Service fees at the Visa Application Centre

Transaction Summary

Applicant details

Country of residence	VIETNAM
Travelling to	ITALY
Visa Application Centre	Italy Visa Application Centre, Ho Chi Minh City
Appointment Category	Short Term Visa
Appointment Sub Category	Tourist Visa

Your details



Your details

Applicant 1
VAN A NGUYEN

Appointment details

Reference #
ITA16252339359

Appointment type
Standard

Date
08/02/2021

Time
8:30-8:35

Fees

Sub-Total VND 0.00

Services

Courier Service	1 Units	VND 80,000.00
Sub-Total		VND 80,000.00
Total		VND 80,000.00

[Home](#)