

	Arrangement of documents before Pre -submission
1	Form filled in block letter and black ink
2	2 identical passport size (45x45) mm photographs on white background showing the complete face.
3	<b><i>For Lagos and Port Harcourt Applicant:</i></b> A valid passport (validity of at least 30 days after the intended stay). A valid passport (validity of at least 6months as at application date) <b><i>Abuja VAC only.</i></b>
4	2 Coloured copies of bio-data page and 1 copy of all visas in the passport
5	Typed Self Introduction letter
6	Letter of introduction from employer-Typed
7	Proof of accommodation from Host /Confirmation from hotel directly
8	Coloured copy of Yellow fever card/Vaccination card for children below 10years
9	Birth certificate and consent letter(s) for minors
10	Flight reservation
11	3 months bank statement – original, stamped & signed by bank authority( <b><i>Lagos and Port Harcourt</i></b> ) 6 months bank statement – original, stamped & signed by bank authority ( <b><i>Abuja Office</i></b> )
12	<b>All payments are accepted in CASH ONLY</b>
	<b><i>Note: For group/family applications; each applicant is required to have these documents</i></b>

***Please Note:***

- ***This is not a checklist but an arrangement order***
- ***For Checklist, Kindly visit the website for comprehensive requirements as per purpose of trip.***



**DEPARTMENT: HOME AFFAIRS**  
**REPUBLIC OF SOUTH AFRICA**

**APPLICATION FOR VISA OR TRANSIT VISA**  
[Section 7 (1) (g) read with sections 10A and 10B;  
Regulation 8 (1)]

Failure to complete this application form in full may result in the visa being delayed or refused.  
Please use block letters and black ink only.

**PERSONAL PARTICULARS**

Surname											
First names (in full)											
Maiden name											
Previous surname(s)											
	Y	Y	Y	Y	M	M	D	D			
Date of birth									City of birth .....		
Country of birth .....											
Gender	Male		Female								
Nationality .....								If acquired by naturalisation, state original nationality .....			
Where and when was present nationality obtained .....											
Passport/Travel Document Number .....								Issuing authority .....			
Type of document: Diplomatic/Official/Ordinary Passport/Travel Document/other (Specify) .....								Date of expiry .....			
Permanent residential address .....											
.....											
.....											
.....											

Period resident at this address .....	Telephone number(.....) (code) ..... (number)							
Country of permanent residence .....	Period resident in that country .....							
Occupation or profession.....								
Name, address and telephone no. of employer, university, organisation, etc. to which you are attached, or that you attend or which you represent ..... ..... .....								
If self-employed, state name, address, telephone no. and nature of business ..... ..... .....								
Marital status	Never married	Married	Widowed	Separated	Divorced			
First name(s) of spouse								
Maiden name								
	Y	Y	Y	Y	M	M	D	D
Date of birth								Nationality .....
<b>NB: SEPARATE FORMS MUST BE COMPLETED IN RESPECT OF PERSONS OVER THE AGE OF 16 AND CHILDREN UNDER THE AGE OF 16 TRAVELLING ON THEIR OWN PASSPORTS</b>								
Particulars of children endorsed on your passport accompanying you:								
Surname	First name(s)			Date of birth	Place of birth			
(1)								
(2)								
(3)								
(4)								

### VISIT TO SOUTH AFRICA

Expected date of arrival in the Republic Y .....M ..... D .....	
Place of arrival.....	
Purpose of visit.....	
Duration of stay (months, weeks or days) .....	
Number of entries required	
Single	
Multiple	
Two	

Proposed residential address (physical) in the Republic, including the full name(s) of your host or hotel

.....

.....

.....

**Names of organisations or persons you will be contacting during your stay in the Republic:**

Name	Address	Relationship
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

Identity document number or permanent residence permit number of South African host

.....

**Indicate by means of an X whichever is applicable**

Have you at any time applied for a permit to settle permanently in South Africa?	yes		no	
Have you ever been restricted or refused entry into South Africa?	yes		no	
Have you ever been deported from or ordered to leave South Africa?	yes		no	
Have you ever been convicted of any crime in any country?	yes		no	
Is a criminal action pending against you in any country?	yes		no	
Are you an unrehabilitated insolvent?	yes		no	
Are you suffering from tuberculosis or any other infectious or contagious disease or any mental or physical deficiency?	yes		no	
Have you ever been judicially declared incompetent?	yes		no	
Are you a member of, or adherent to an association or organisation advocating the practice of social violence or racial hatred or are you or have you been a member of an organisation or association utilising crime or terrorism to pursue its ends?	yes		no	

Give particulars if reply to one or more of the questions above is in the affirmative:

.....

.....

.....

**To be completed by applicants applying for visitor's permits exceeding three months:**

In the case of a spouse or dependant minor child of the holder of a permit issued in terms of sections 11, 13, 14, 15, 17, 19 or 22, submission of a marriage certificate or an unabridged birth certificate.

Proof of academic sabbatical, if applicable.

Proof of non-remunerative voluntary or charitable activities to be undertaken, if applicable.

Proof of research to be undertaken, if applicable.

Proof of funds available for subsistence during period of visit.

**To be completed by applicants applying for diplomatic, official or courtesy visas:**

In the case of an official visit, submission of a note verbale.

In the case of a diplomatic placing in the Republic, proof of such placing.

**To be completed only by passengers in transit to another country:**

Destination after leaving the Republic.....

Mode of travel to destination.....

Intended date and port of departure from the Republic to that destination .....

Do you hold a visa or permit for temporary or permanent residence in the country of your destination? (Proof must be submitted) .....

**To be completed by persons wishing to work in the Republic**

☐ Yes

☐ No

If the answer is yes, please provide details .....

I SOLEMNLY DECLARE THAT THE ABOVE PARTICULARS PROVIDED BY ME ARE TRUE IN SUBSTANCE AND IN FACT AND THAT I FULLY UNDERSTAND THE MEANING THEREOF. I FURTHER DECLARE THAT I DO NOT CONTEMPLATE CHANGING THE PURPOSE OF MY VISIT WHILST IN THE REPUBLIC.

.....  
**Signature of applicant**

.....  
**Date**

**FOR OFFICIAL USE ONLY**

Approved/not approved by .....on .....

Type of visa .....

Reasons for decision .....