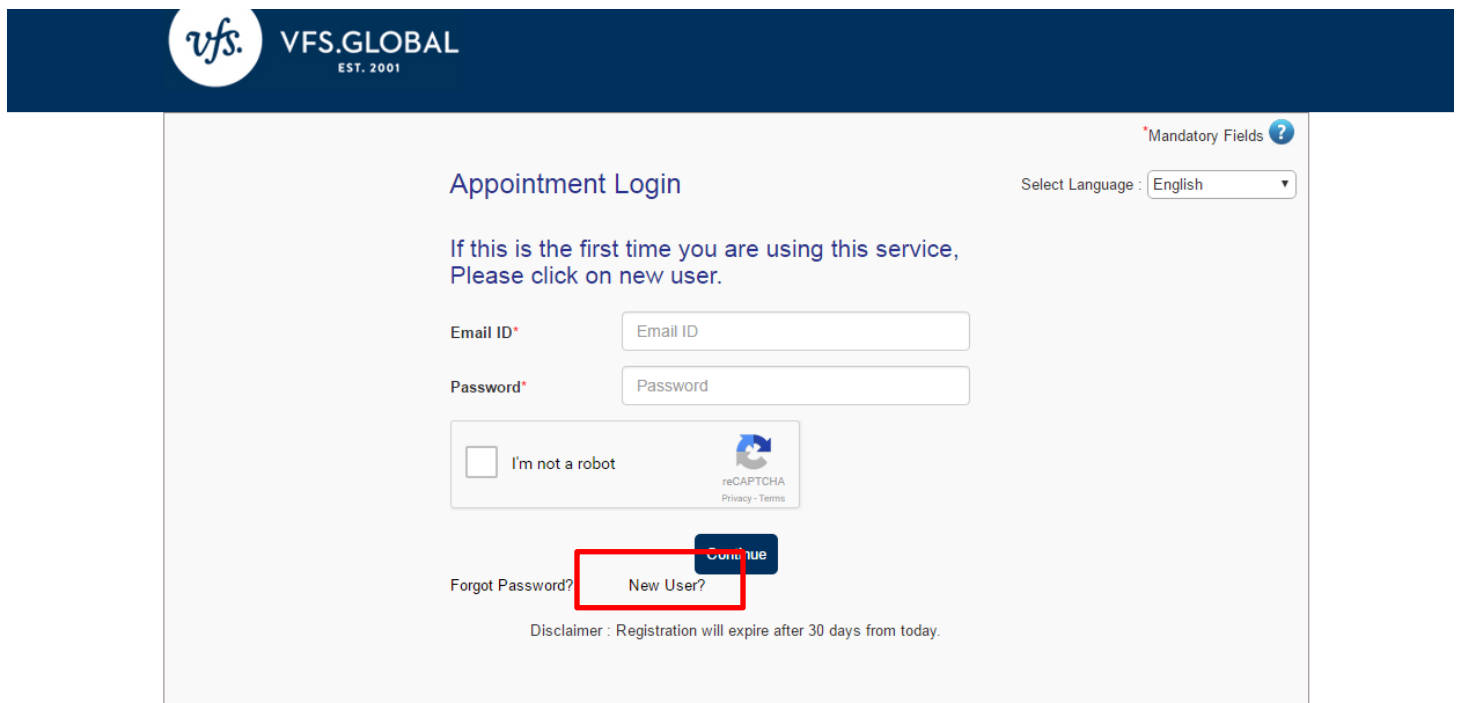


Online Appointment Link/ *Link đặt hẹn online*: <http://www.vfsglobal.com/austria/vietnam/Schedule-An-Appointment.html>

Online Appointment System will work better with below conditions/ *Hệ thống đặt hẹn online sẽ hoạt động tốt hơn với điều kiện sau đây*:

1. Using computer or laptop, it could be restricted to access the link with Ipad or smart phone/ *Sử dụng máy tính bàn hoặc máy tính xách tay, Ipad hoặc điện thoại có thể bị hạn chế truy cập*.
2. Browsers/ *Trình duyệt*: Internet Explore version 10, 11.
3. Using public or private internet because some company or organization's internet will be restricted to access some websites contained images/ *Sử dụng mạng công cộng hoặc cá nhân, vì một số mạng ở công ty hoặc tổ chức sẽ bị hạn chế truy cập trang web có chứa hình ảnh*.

→ Please access above link to make online appointment/ *Vui lòng truy cập link trên để đặt hẹn online*



Step 1: Click <New User> in case you have never registered an user.

Bước 1: Chọn “New User” trường hợp bạn chưa bao giờ đăng ký tài khoản




New User Registration



First Name*	<input type="text" value="First Name"/>
Last Name*	<input type="text" value="Last Name"/>
Email ID*	<input type="text" value="Enter Email Id"/>
Contact Number*	<input type="text" value="Contact Number"/>
Password*	<input type="password" value="Password"/>
Confirm Password*	<input type="password" value="Confirm Password"/>

I'm not a robot



reCAPTCHA
Privacy - Terms

[Back to login](#) [Submit](#) [Reset](#)

Disclaimer : Registration will expire after 30 days from today.

Step 2: Fill in required mandatory fields

Bước 2 : Điền những thông tin bắt buộc




New User Registration



First Name*	<input type="text" value="van a"/>
Last Name*	<input type="text" value="nguyen"/>
Email ID*	<input type="text" value="nguyenvana@gmail.com"/>
Contact Number*	<input type="text" value="84908104685"/>
Password*	<input type="password" value="*****"/>
Confirm Password*	<input type="password" value="*****"/>

I'm not a robot



reCAPTCHA
Privacy - Terms

[Back to login](#) [Submit](#) [Reset](#)

Disclaimer : Registration will expire after 30 days from today.

Please refer an example as above snapshot/ Vui lòng tham khảo ví dụ ở màn hình chụp trên

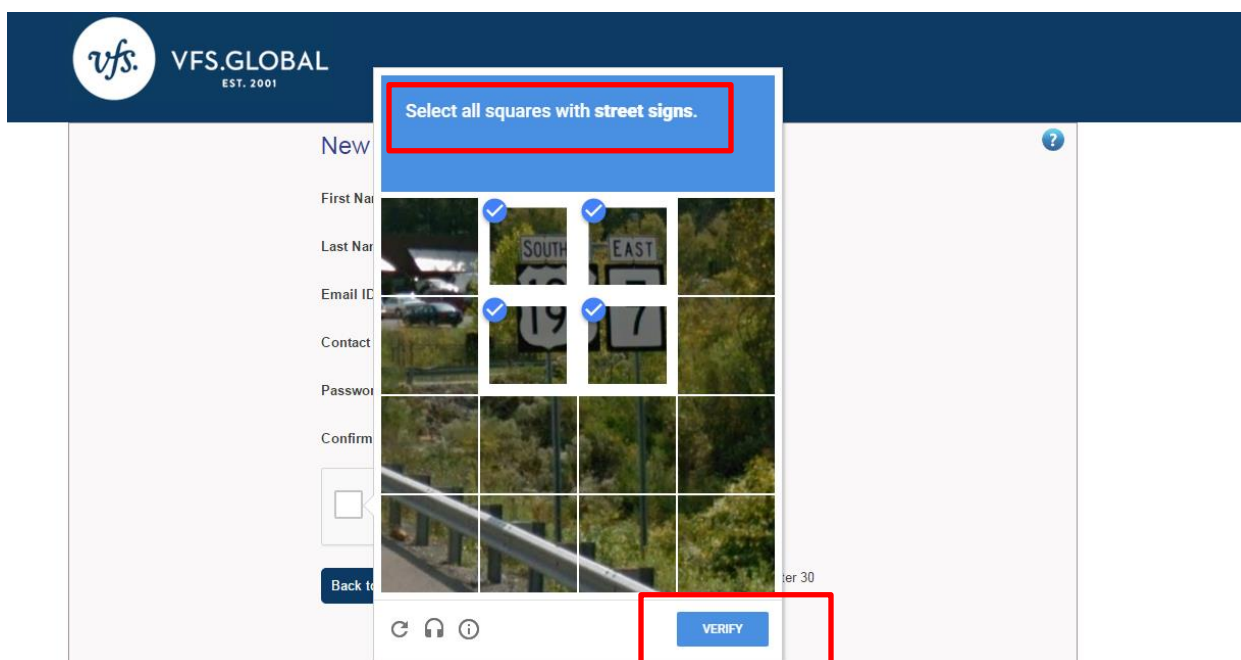
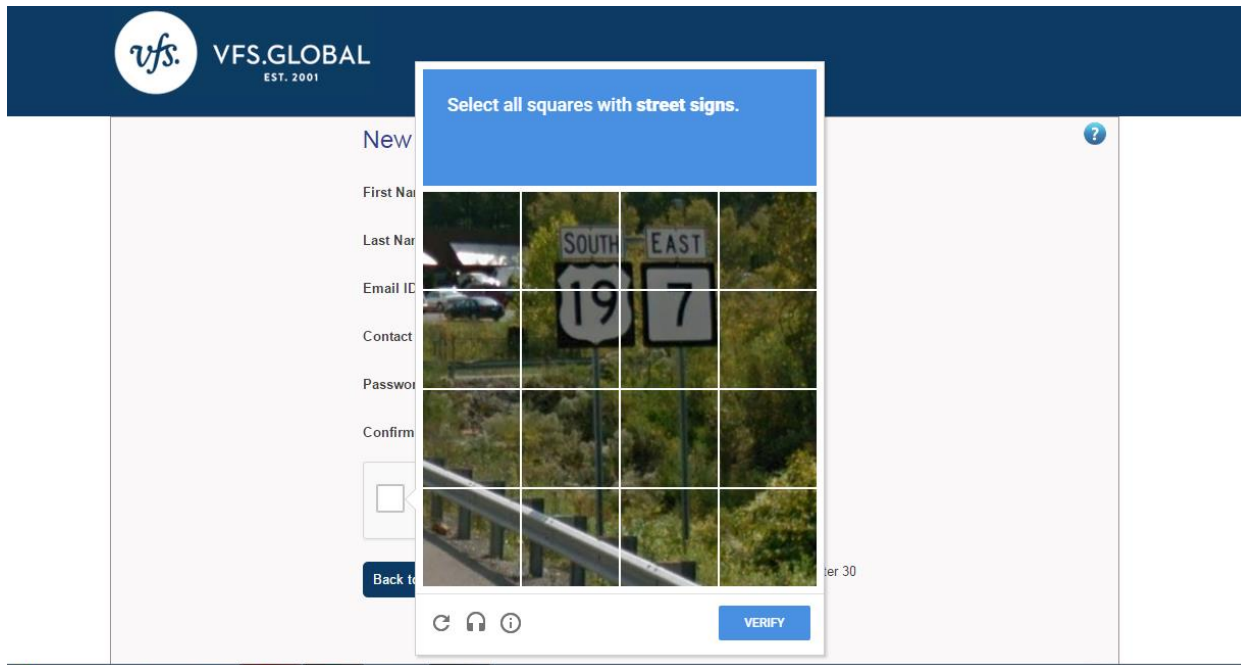
Note/ Lưu ý:

1. At “Email ID” field: Use your current valued email ID (this will be your account name)/ *Tại mục “Email ID” : sử dụng email hiện tại của bạn (đây cũng sẽ là tên của tài khoản đăng nhập)*

2. At “Contact Number” field must be: **84xxxx**,/ *Tại mục “ Contact Number” : điền số điện thoại bắt đầu 84xxxx*

3. At <Password> field: create a password for your account (**this is not the same password of your current email ID**), this password must be included at least 8 letters and it must be included numbers (0, 1, 2...) and small letters (a, b, c ...) and Big letters A, B, C, ...) and special letters (#, @, \$...). **For example: 01Jan@2017**/ *Tại mục “ Password” : tạo một mật khẩu cho tài khoản của bạn (**đây không phải là mật khẩu của email bạn**), mật khẩu này bạn phải tạo mới bao gồm ít nhất 8 ký tự, trong đó có chữ Hoa (A, B...), chữ thường (a, b...), con số (0,1..), và ký tự đặc biệt (#, &, \$...). Ví dụ: **01Jan@2017***

→ Click on “I’m not a robot”/ *Click vào “I’m not a robot”*



→ Choose correct answers and click on < VERIFY>/ *Chọn câu trả lời đúng và sau đó chọn “ Verify”*

New User Registration ?

First Name*

Last Name*

Email ID*

Contact Number*

Password*

Confirm Password*

✓ I'm not a robot

Disclaimer : Registration will expire after 30 days from today.

➔ Once screen shows as above snapshot means you are done, continue click on “ Submit”/ *Khi màn hình hiện ra như trên tức là bạn đã hoàn tất, sau đó chọn “ Submit”*

Appointment Login
Mandatory Fields ?

Select Language : English

If this is the first time you are using this service, Please click on new user.

Registration done successfully

Email ID*

Password*

I'm not a robot

Disclaimer : Registration will expire after 30 days from today.

Step 3: After successful registration, please log in by your account and password that you have created

Bước 3: Sau khi tạo tài khoản thành công, vui lòng đăng nhập với tên tài khoản và mật khẩu đã đăng ký

➔ Continue click on <I'm not a robot>/ *Tiếp tục chọn <I'm not a robot>*



VFS.GLOBAL
EST. 2001

Select all images with pizza.

Appointment Login


If this is the first time you are using this service, Please click on new user.

Registration done successfully

Email ID*

Password*

I'm not a robot

 reCAPTCHA
Privacy - Terms

Forgot Password? New User?

VERIFY

Mandatory Fields ?

Select Language : English

→ Choose correct answers and click on <VERIFY>/ Chọn câu trả lời đúng và nhấn <VERIFY>



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EST. 2001

Appointment Login

Select Language : English

If this is the first time you are using this service, Please click on new user.

Registration done successfully

Email ID*

Password*

I'm not a robot



reCAPTCHA
Privacy - Terms

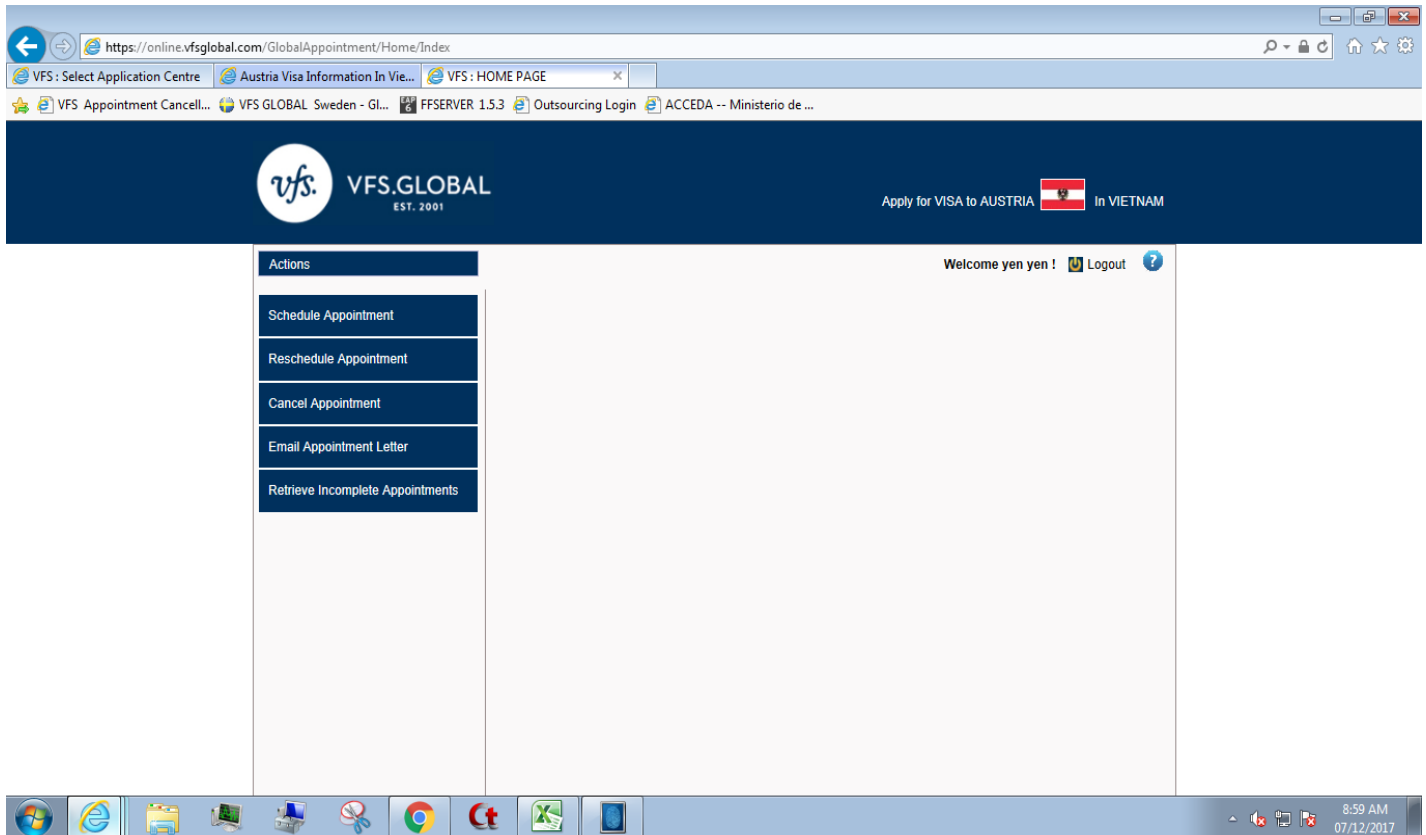
Continue

Forgot Password?

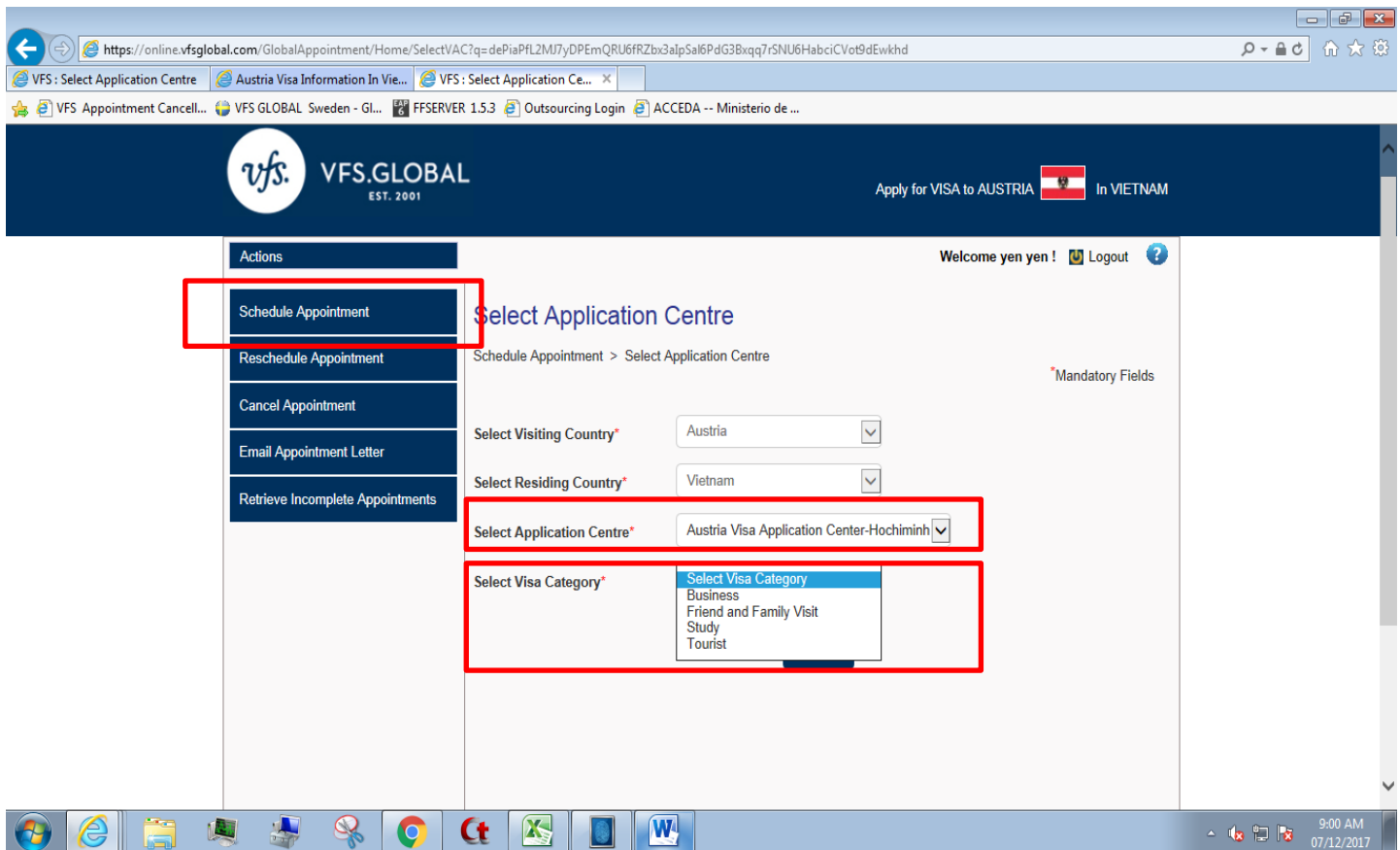
New User?

Disclaimer : Registration will expire after 30 days from today.

→ Click on <CONTINUE>/ Chọn <CONTINUE>



➔ You have logged in successfully / *Bạn đã đăng nhập thành công*



➔ Click on <Schedule Appointment> and choose correct Visa Application Center and Visa Category

➔ *Chọn <Schedule Appointment> và chọn đúng trung tâm thị thực, và loại thị thực*

https://online.vfsglobal.com/GlobalAppointment/Home/SelectVAC?q=dePiaPFL2M7yDPEmQRU6FRZbx3alp5a16PdG3Bxqq7rSNU6HabciCVot9dEwkhD

VFS: Select Application Centre Austria Visa Information In Vie... VFS: Select Application Ce... x

VFS Appointment Cancell... VFS GLOBAL Sweden - GI... FFSERVER 1.5.3 Outsourcing Login ACCEDA -- Ministerio de ...

vfs. VFS.GLOBAL EST. 2001 Apply for VISA to AUSTRIA In VIETNAM

Welcome yen yen ! Logout ?

Actions

- Schedule Appointment
- Reschedule Appointment
- Cancel Appointment
- Email Appointment Letter
- Retrieve Incomplete Appointments

Select Application Centre

Schedule Appointment > Select Application Centre

*Mandatory Fields

Select Visiting Country* Austria

Select Residing Country* Vietnam

Select Application Centre* Austria Visa Application Center-Hochiminh

Select Visa Category* Business

[Click here to know the earliest available date](#)

Continue

9:00 AM 07/12/2017

➔ Click on <Continue> / Chọn <Continue>

https://online.vfsglobal.com/GlobalAppointment/Applicant/ApplicantList

VFS: Select Application Centre Austria Visa Information In Vie... VFS: Applicant List x

VFS Appointment Cancell... VFS GLOBAL Sweden - GI... FFSERVER 1.5.3 Outsourcing Login ACCEDA -- Ministerio de ...

vfs. VFS.GLOBAL EST. 2001 Apply for VISA to AUSTRIA In VIETNAM

Welcome yen yen ! Logout ?

Applicant List

Schedule Appointment > Select Application Centre > Applicant List

Note: Maximum 1 Applicants can be added for group appointment

Add Applicant

First Name	Last Name	Passport Number	Date Of Birth	Actions
No Applicants are added				

Note: If you are having issues scheduling your appointment please contact us at +8428 39390890 / +8428 39390890

9:00 AM 07/12/2017

➔ Click on <Add Applicant>/ Chọn <Add Applicant>


➔ Please fill in all required mandatory fields/ *Vui lòng điền đầy đủ thông tin bắt buộc*



➔ Please refer above example/ *Bạn có thể tham khảo ví dụ trên*
 ➔ Click on <Submit>/ *Chọn <Submit>*

https://online.vfsglobal.com/GlobalAppointment/Applicant/ApplicantList

VFS: Select Application Centre Austria Visa Information In Vie... VFS: Applicant List

VFS Appointment Cancell... VFS GLOBAL Sweden - Gl... FFSERVER 1.5.3 Outsourcing Login ACCEDA -- Ministerio de ...

vfs. VFS.GLOBAL EST. 2001 Apply for VISA to AUSTRIA  In VIETNAM

Welcome yen yen !  Logout 

Applicant List

Schedule Appointment > Select Application Centre > Applicant List

Reference Number: AUS4352073383

Note: Maximum 1 Applicants can be added for group appointment

First Name	Last Name	Passport Number	Date Of Birth	Actions
VAN A	NGUYEN	B111111	01/01/1989	Edit Delete


[Continue](#)



- ➔ You have registered successfully your private information/ *Bạn đã đăng ký thành công thông tin cá nhân*
- ➔ Above is <Reference Number>/ *Mã số tham chiếu hiện ra như trên*
- ➔ Click on <Continue> / *Chọn <Continue>*

https://online.vfsglobal.com/GlobalAppointment/Calendar/FinalCalendar

VFS: Select Application Centre Austria Visa Information In Vie... VFS: Booking Appointment

VFS Appointment Cancell... VFS GLOBAL Sweden - Gl... FFSERVER 1.5.3 Outsourcing Login ACCEDA -- Ministerio de ...

vfs. VFS.GLOBAL EST. 2001 Apply for VISA to AUSTRIA  In VIETNAM

Welcome yen yen !  Logout 

Appointment Booking




Schedule Appointment > Select Application Centre > Applicant List > Appointment Booking

Reference Number: AU S4352073383

Main Visa Category Business

July 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

 Holidays
 Available
 Date Selected

[Back](#) [Cancel](#) [Confirm](#)

Stage 4: Choose available date and time/ *Bước 4: Chọn ngày và giờ còn trống chỗ*

Click on dates with green color as they are available dates/ *Nhấn chọn ngày nào màu xanh vì đó là ngày còn chỗ trống*

Appointment Booking

Schedule Appointment > Select Application Centre > Applicant List > Appointment Booking

Main Visa Category Business

Reference Number: AU5438

July 2017	Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31	1	2	3	4	5	

Select	Time range
<input type="radio"/>	9:00-9:15
<input type="radio"/>	9:45-10:00

Choose one time slot/ Chọn khung giờ

Click on <CONFIRM>/ Sau đó nhấn <CONFIRM>

Appointment Booking

Schedule Appointment > Select Application Centre > Applicant List > Appointment Booking

Main Visa Category Business

Reference Number: AU54352073383

July 2017	Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31	1	2	3	4	5	

Select	Time range
<input checked="" type="radio"/>	9:00-9:15
<input type="radio"/>	9:45-10:00

Confirm

https://online.vfsglobal.com/GlobalAppointment/Calendar/FinalConfirmation

VFS: Select Application Centre Austria Visa Information In Vie... VFS: Final Confirmation

VFS Appointment Cancell... VFS GLOBAL Sweden - GI... FFSERVER 1.5.3 Outsourcing Login ACCEDA -- Ministerio de ...

vfs. VFS.GLOBAL EST. 2001 Apply for VISA to AUSTRIA In VIETNAM

Welcome yen yen ! Logout ?

Appointment Confirmation

Schedule Appointment > Select Application Centre > Applicant List > Appointment Booking > Appointment Confirmation

Reference Number: AUS4352073383

Your Appointment has been confirmed for 13/07/2017 date and time 9:00 at Austria Visa Application Center-Hochiminh. Please click on the link to download. [Appointment Letter](#)

First name	Last name	Contact number	Passport number
VAN A	NGUYEN	1111111	B111111

Please note down this Reference number AUS4352073383 for future use.

Yes, I agree to receive further communication on optional value added services offered by VFS Global

Submit

9:03 AM 07/12/2017

- ➔ You have made an online appointment successfully/ Bạn đã tạo lịch hẹn thành công
- ➔ Click on <Submit> / Chọn <Submit>
- ➔ Your online appointment confirmation letter has been sent to your email that you filled in your private information registration/ Thư xác nhận lịch hẹn đã được gửi đến email mà bạn điền vào phần thông tin cá nhân (không phải email mà bạn dùng để tạo tài khoản)