



The Royal Danish Embassy is the receiving office for Norway residence permit applications submitted in Bangladesh. The Embassy will forward your application to **UDI** (Norway Directorate of Immigration) in Norway for processing.

APPLICATION PROCESSING TIME – For latest information on processing time, please visit www.udi.no/en. The Embassy recommends you submit your application as early as possible. Please ensure all required documents are submitted otherwise there will be a delay to the processing time.

STEP 1: Download the application form and checklist from UDI website <https://www.udi.no/en>

1. The UDI has a user-friendly guide to help you find the correct application checklist.
2. Download the application checklist, complete and sign.
3. Download the application form, affix one passport size (3.5 × 4.5cm) color photograph to the form, complete and sign.

STEP 2: SUBMITTING THE APPLICATION

You must appear **IN PERSON** at the VFS Denmark Visa Application Centre (VAC) to submit your application (hardcopy or online option). Please visit VFS website

<https://www.vfsglobal.com/Denmark/Bangladesh/index.html> for contact details, opening hours and etc.

Fee payment

- The Embassy fee must be paid online using this link <https://dys.um.dk/permit/>
- VFS service fee must be paid in cash in Bangladeshi taka.

Please submit the following:

1. Original passport – this is for identification purpose and will be returned to you once the VAC staff has verified your identity. Your passport must be valid for three months longer than your intended stay.
2. Copy of your passport bio-data page and any used pages in your passport.
3. Properly completed and signed application form (with 1 photo)
4. Properly completed and signed application checklist
5. Required documents as listed in the application checklist

STEP 3: DECISION ON YOUR APPLICATION

- The Visa Application Centre will hand out the decision to the applicant once they receive it from the Royal Danish Embassy.
- If the UDI refuses your application, a letter of refusal will be sent to you via Denmark Visa Application Centre.

PLEASE DO NOT STAPLE YOUR DOCUMENTS. THANK YOU.