

Online Appointment Link/ *Link đặt hẹn online:* http://www.vfsglobal.com/denmark/vietnam/schedule_appointment.html

(Using for applicants who wish to apply for Denmark visas at VFS Denmark Visa Application Center in Ho Chi Minh city/ *Dùng cho đương đơn nộp hồ sơ xin visa Đan Mạch tại trung tâm tiếp nhận thị thực Đan Mạch tại Tp. HCM*)

Online Appointment System will work better with below conditions/ *Hệ thống đặt hẹn online sẽ hoạt động tốt hơn với điều kiện sau đây:*

1. Using computer or laptop, it could be restricted to access the link with Ipad or smart phone/ *Sử dụng máy tính bàn hoặc máy tính xách tay, Ipad hoặc điện thoại có thể bị hạn chế truy cập.*
2. Browsers/ *Trình duyệt:* Internet Explore version 10, 11.
3. Using public or private internet because some company or organization's internet will be restricted to access some websites contained images/ *Sử dụng mạng công cộng hoặc cá nhân, vì một số mạng ở công ty hoặc tổ chức sẽ bị hạn chế truy cập trang web có chứa hình ảnh.*

➔ Please access above link to make online appointment/ *Vui lòng truy cập link trên để đặt hẹn online*

Step 1: Click <New User> in case you have never registered an user.

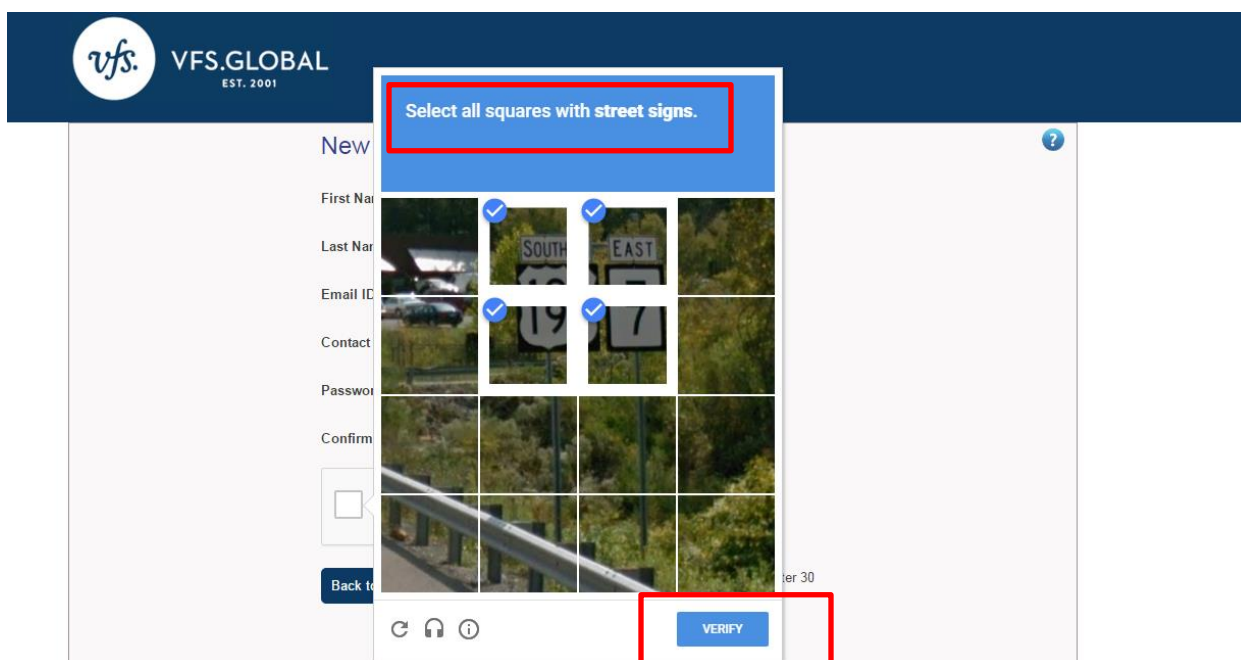
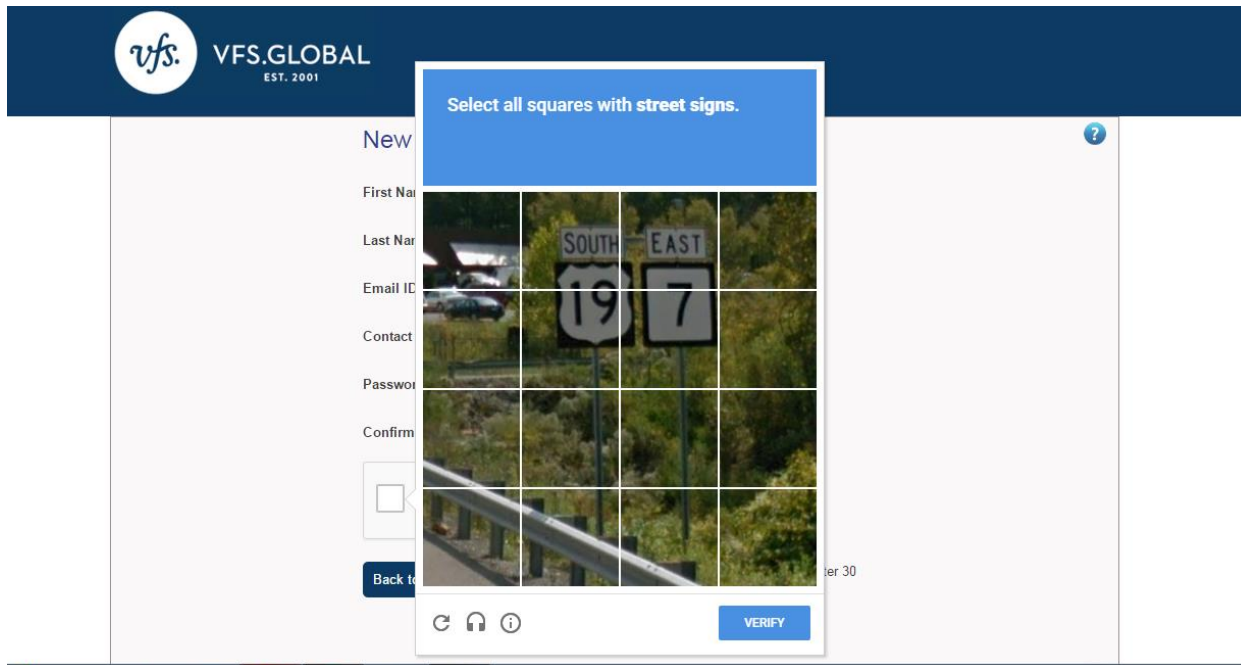
Bước 1: Chọn “New User” trường hợp bạn chưa bao giờ đăng ký tài khoản

1. At “Email ID” field: Use your current valued email ID (this will be your account name)/ *Tại mục “Email ID” : sử dụng email hiện tại của bạn (đây cũng sẽ là tên của tài khoản đăng nhập)*

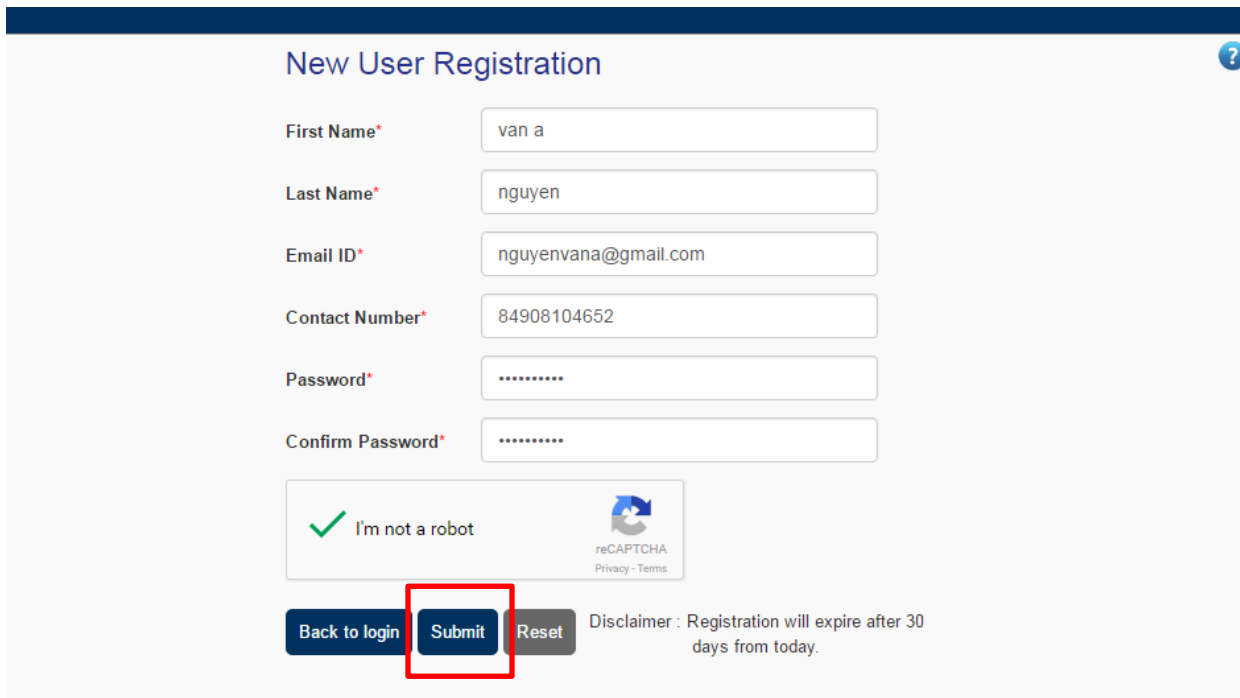
2. At “Contact Number” field must be: **84xxxx**,/ *Tại mục “ Contact Number”: điền số điện thoại bắt đầu 84xxxx*

3. At <Password> field: create a password for your account (**this is not the same password of your current email ID**), this password must be included at least 8 letters and it must be included numbers (0, 1, 2...) and small letters (a, b, c ...) and Big letters A, B, C, ...) and special letters (#, @, \$...). For example: 01Jan@2017/ *Tại mục “ Password” : tạo một mật khẩu cho tài khoản của bạn (**đây không phải là mật khẩu của email bạn**), mật khẩu này bạn phải tạo mới bao gồm ít nhất 8 ký tự, trong đó có chữ Hoa (A, B...), chữ thường (a, b...), con số (0,1..), và ký tự đặc biệt (#, &, \$...). Ví dụ: 01Jan@2017*

→ Click on “I’m not a robot”/ *Click vào “I’m not a robot”*



→ Choose correct answers and click on < VERIFY>/ *Chọn câu trả lời đúng và sau đó chọn “ Verify”*



New User Registration

First Name*

Last Name*

Email ID*

Contact Number*

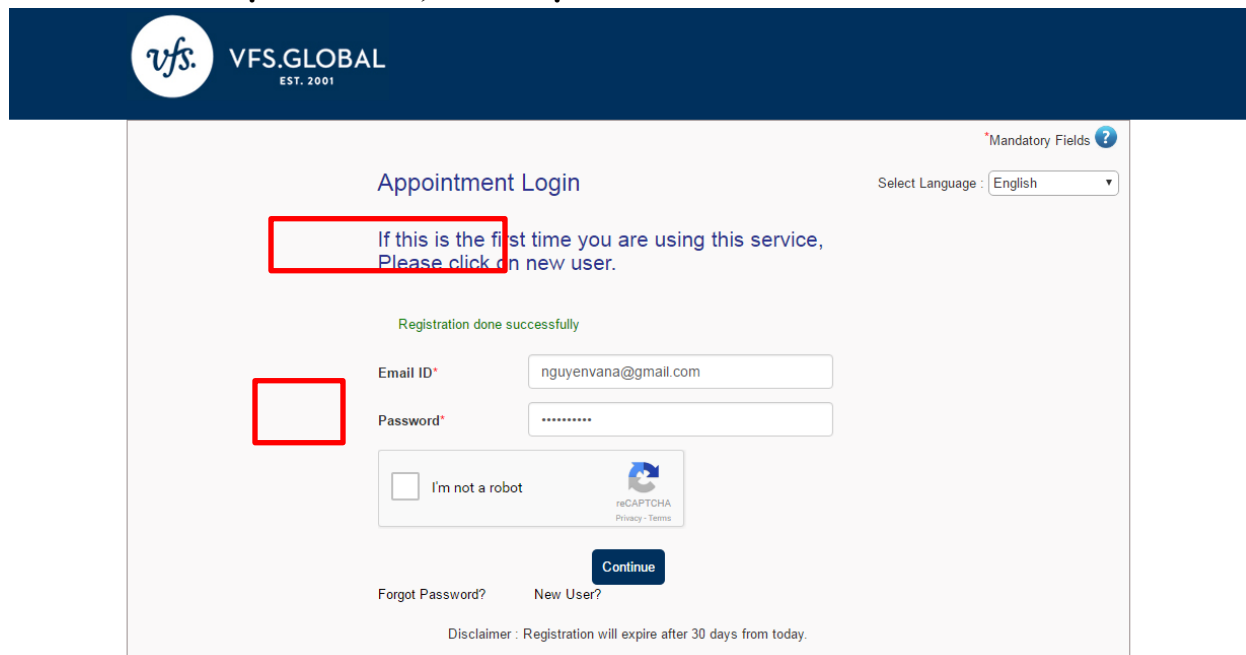
Password*

Confirm Password*

☒ I'm not a robot  reCAPTCHA Privacy - Terms

[Back to login](#) **Submit** [Reset](#) Disclaimer : Registration will expire after 30 days from today.

➔ Once screen shows as above snapshot means you are done, continue click on “ Submit”/ Khi màn hình hiện ra như trên tức là bạn đã hoàn tất, sau đó chọn “ Submit”



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Appointment Login

Select Language :

Mandatory Fields

If this is the first time you are using this service, Please click on new user.

Registration done successfully

Email ID*

Password*

☐ I'm not a robot  reCAPTCHA Privacy - Terms

[Forgot Password?](#) [New User?](#) **Continue**

Disclaimer : Registration will expire after 30 days from today.

Step 3: After successful registration, please log in by your account and password that you have created

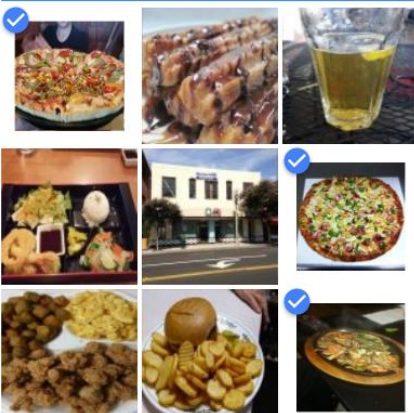
Bước 3: Sau khi tạo tài khoản thành công, vui lòng đăng nhập với tên tài khoản và mật khẩu đã đăng ký

➔ Continue click on <I'm not a robot>/ Tiếp tục chọn <I'm not a robot>



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Select all images with pizza.



VERIFY

*Mandatory Fields ?

Select Language : English

→ Choose correct answers and click on <VERIFY>/ Chọn câu trả lời đúng và nhấn <VERIFY>



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*Mandatory Fields ?

Select Language : English

Appointment Login

If this is the first time you are using this service,
Please click on new user.

Registration done successfully

Email ID*

Password*

✓ I'm not a robot



reCAPTCHA
Privacy - Terms

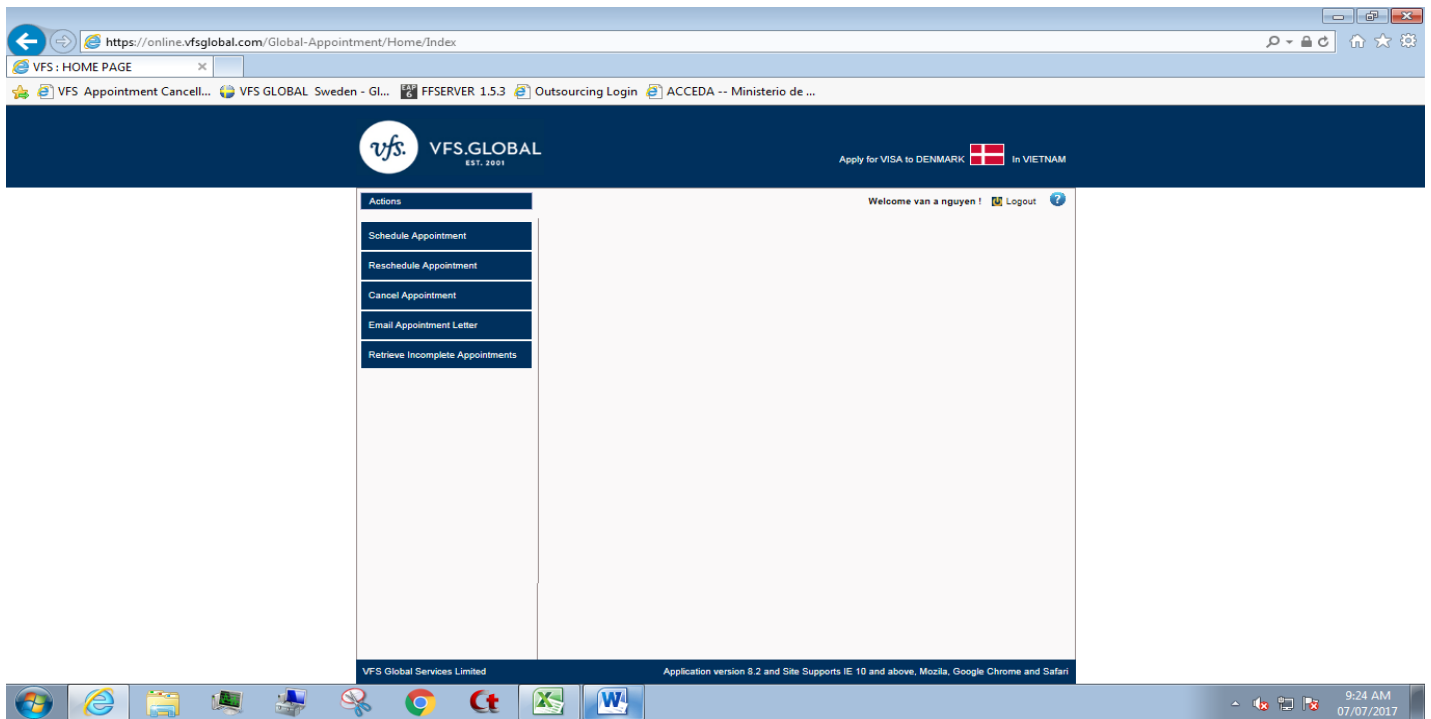
Continue

[Forgot Password?](#)

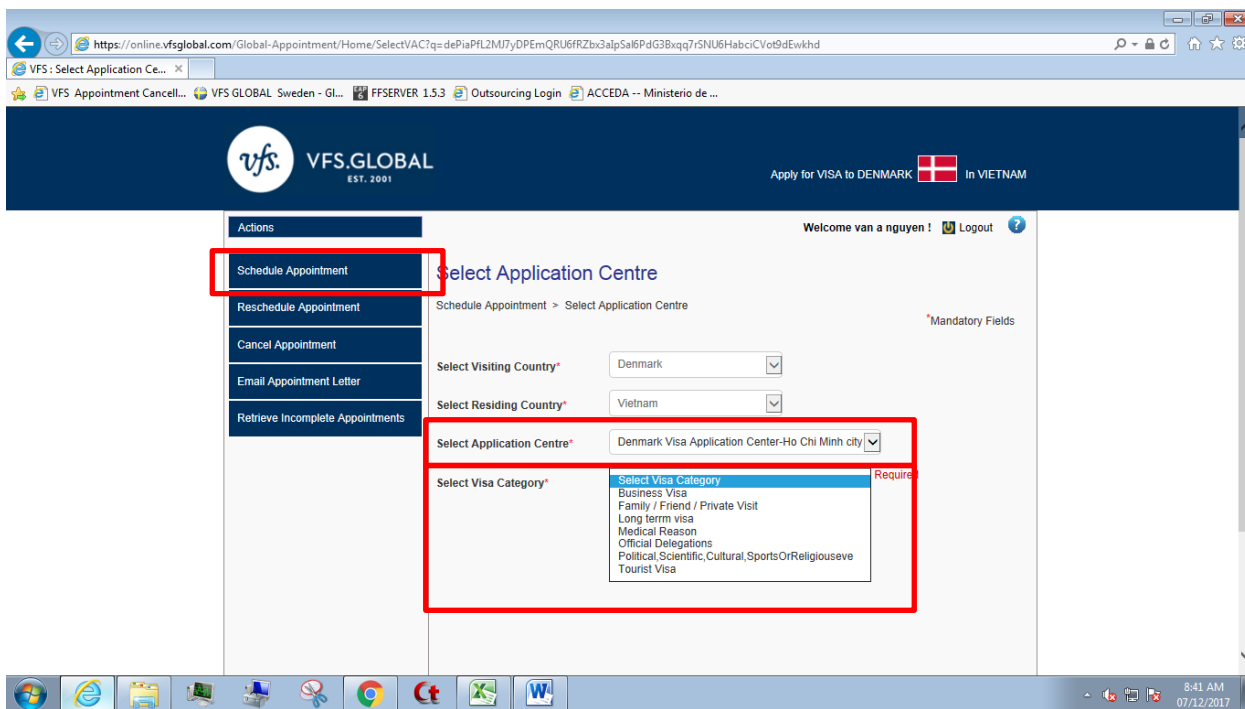
[New User?](#)

Disclaimer : Registration will expire after 30 days from today.

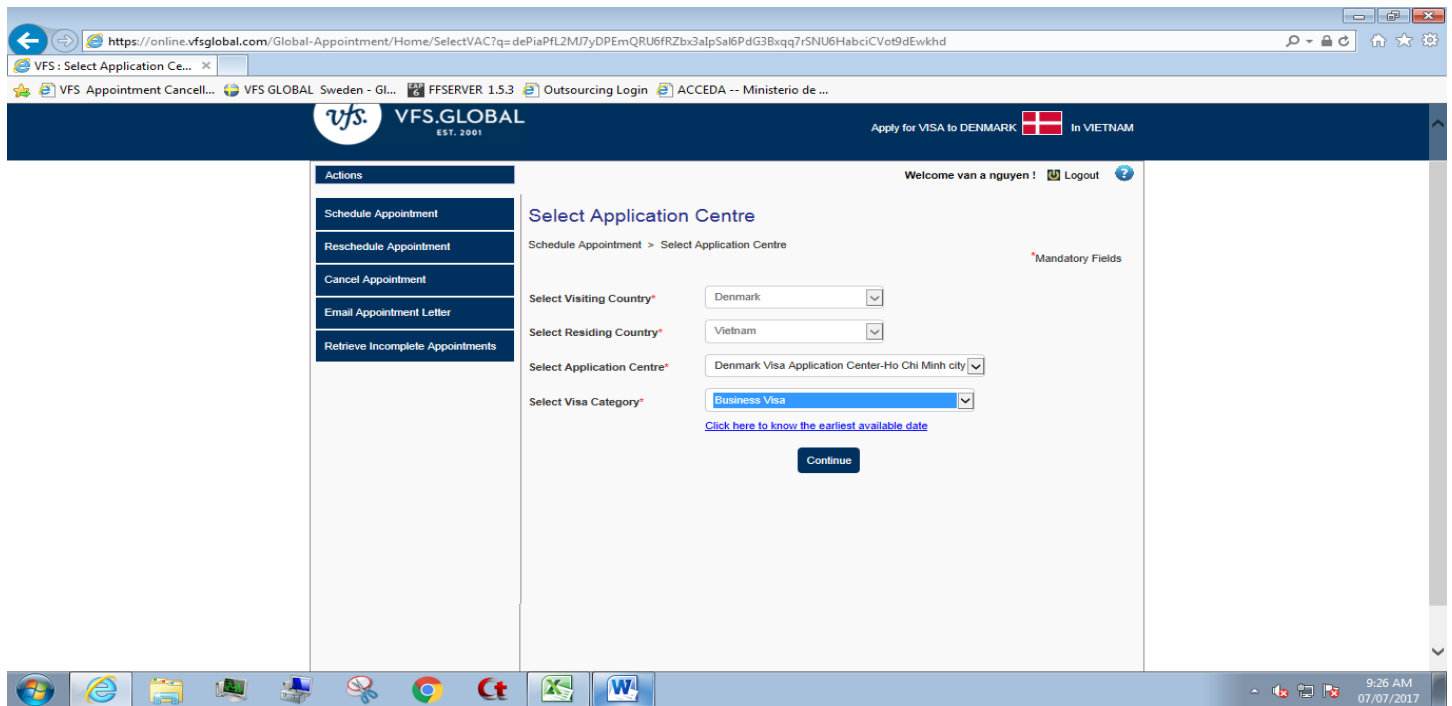
→ Click on <CONTINUE>/ Chọn <CONTINUE>



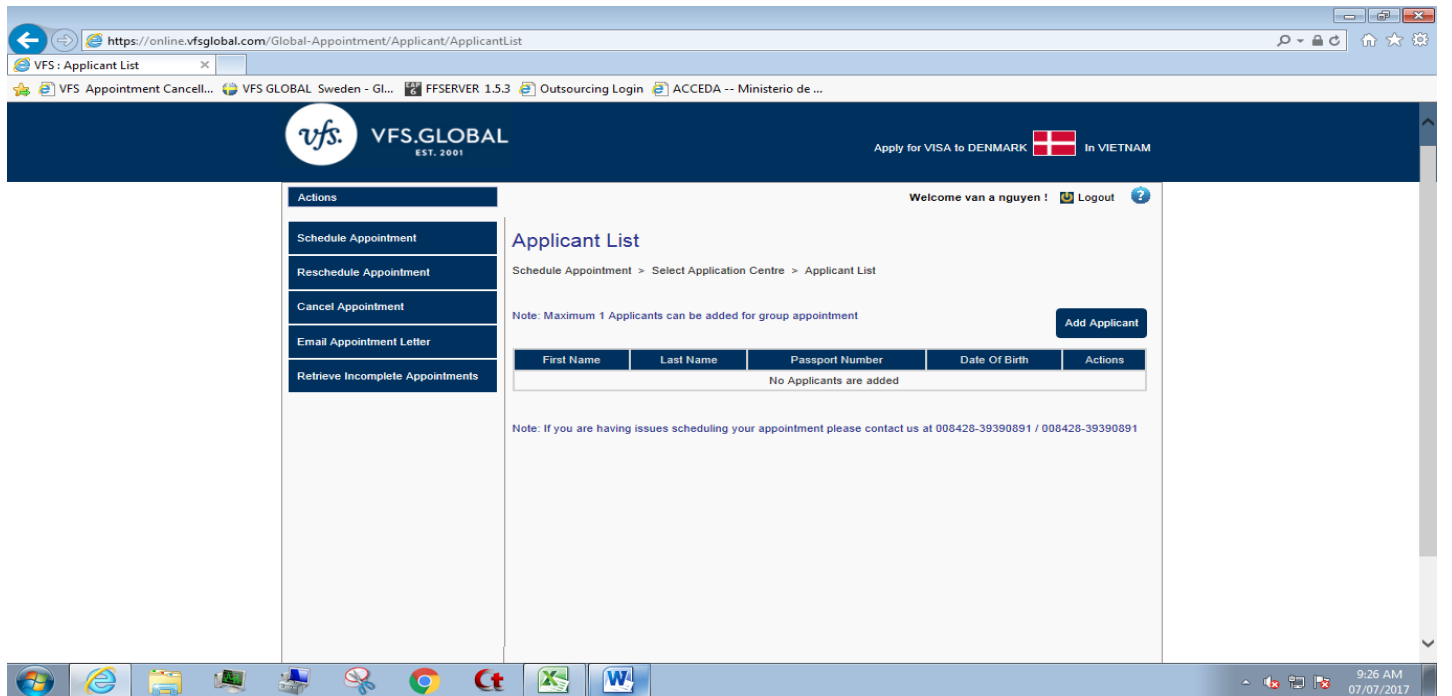
➔ You have logged in successfully / *Bạn đã đăng nhập thành công*



- ➔ Click on <Schedule Appointment> and choose correct Visa Application Center and Visa Category
- ➔ *Chọn <Schedule Appointment> và chọn đúng trung tâm thị thực, và loại thị thực*



➔ Click on <Continue> / Chọn <Continue>



➔ Click on <Add Applicant> / Chọn <Add Applicant>

https://online.vfsglobal.com/Global-Appointment/Applicant/AddApplicant?q=UANIVQx7R/c7L/YfLmm98mEb5JF0icA6V6Yas3MZt754GcCZXhhoxQx/Rcl+XJN/t01RbcEBR4ExFCAdpUortvAknqNHwZNI9/ai8aeLC

VFS : Add New Applicant

VFS Appointment Cancell... VFS GLOBAL Sweden - GL... FFSEVER 1.5.3 Outsourcing Login ACCEDA -- Ministerio de ...

vfs. VFS.GLOBAL EST. 2001

Apply for VISA to DENMARK  In VIETNAM

Welcome van a nguyen ! Logout ?

Actions

- Schedule Appointment
- Reschedule Appointment
- Cancel Appointment
- Email Appointment Letter
- Retrieve Incomplete Appointments

Add New Applicant

Select Application Centre > Applicant List > Add New Applicant

*Mandatory Fields

Passport Number*

Date Of Birth (DD/MM/YYYY)*

Passport Expiry Date*

Select Nationality*

First Name*

Last Name*

Gender*

Contact Number*

Email ID*

Back Reset Submit

➔ Please fill in all required mandatory fields/ *Vui lòng điền đầy đủ thông tin bắt buộc*

https://online.vfsglobal.com/Global-Appointment/Applicant/AddApplicant?q=UANIVQx7R/c7L/YfLmm98mEb5JF0icA6V6Yas3MZt754GcCZXhhoxQx/Rcl+XJN/t01RbcEBR4ExFCAdpUortvAknqNHwZNI9/ai8aeLC

VFS : Add New Applicant

VFS Appointment Cancell... VFS GLOBAL Sweden - GL... FFSEVER 1.5.3 Outsourcing Login ACCEDA -- Ministerio de ...

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Apply for VISA to DENMARK  In VIETNAM

Welcome van a nguyen ! Logout ?

Actions

- Schedule Appointment
- Reschedule Appointment
- Cancel Appointment
- Email Appointment Letter
- Retrieve Incomplete Appointments

Add New Applicant

Select Application Centre > Applicant List > Add New Applicant

*Mandatory Fields

Passport Number*

Date Of Birth (DD/MM/YYYY)*

Passport Expiry Date*

Select Nationality*

First Name*

Last Name*

Gender*

Contact Number*

Email ID*

Back Reset Submit

➔ Please refer above example/ *Bạn có thể tham khảo ví dụ trên*

➔ Click on <Submit>/ *Chọn <Submit>*

https://online.vfsglobal.com/Global-Appointment/Applicant/ApplicantList

VFS : Applicant List

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Apply for VISA to DENMARK In VIETNAM

Welcome van a nguyen ! Logout ?

Applicant List

Schedule Appointment > Select Application Centre > Applicant List

Reference Number: DEK244207333

Note: Maximum 1 Applicants can be added for group appointment

First Name	Last Name	Passport Number	Date Of Birth	Actions
VAN A	NGUYEN	B111111	01/01/1978	Edit Delete

[Continue](#)

- ➔ You have registered successfully your private information/ *Bạn đã đăng ký thành công thông tin cá nhân*
- ➔ Above is <Reference Number>/ *Mã số tham chiếu hiện ra như trên*
- ➔ Click on <Continue> / *Chọn <Continue>*

https://online.vfsglobal.com/Global-Appointment/Calendar/FinalCalendar

VFS : Booking Appointment

VFS Appointment Cancell... VFS GLOBAL Sweden - GI... FFSERVER 1.5.3 Outsourcing Login ACCEDA -- Ministerio de ...

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Apply for VISA to DENMARK In VIETNAM

Welcome van a nguyen ! Logout ?

Appointment Booking

Schedule Appointment > Select Application Centre > Applicant List > Appointment Booking

Reference Number: DEK244207333

Main Visa Category Business Visa

July 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Holidays
 Available
 Date Selected

[Back](#) [Cancel](#) [Confirm](#)

Stage 4: Choose available date and time/ *Bước 4: Chọn ngày và giờ còn trống chỗ*

Click on dates with green color as they are available dates/ Nhấn chọn ngày nào màu xanh vì đó là ngày còn chỗ trống

https://online.vfsglobal.com/Global-Appointment/Calendar/FinalCalendar

VFS: Booking Appointment

VFS Appointment Cancell... VFS GLOBAL Sweden - GL... FFSERVER 1.5.3 Outsourcing Login ACCEDA -- Ministerio de ...

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Welcome van a nguyeu ! Logout

Appointment Booking

Schedule Appointment > Select Application Centre > Applicant List > Appointment Booking

Reference Number: DEK244207333

Main Visa Category Business Visa

July 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Holidays
Available
Date Selected

Select Time range

Select	Time range
☐	8:30-9:35
☐	9:35-10:35
☐	10:35-11:35
☐	11:35-12:35
☐	12:35-13:35
☐	13:35-14:35

Back Cancel Confirm

→ Choose one time slot/
Chọn khung giờ
→ Click on <CONFIRM>/
Sau đó nhấn
<CONFIRM>

https://online.vfsglobal.com/Global-Appointment/Calendar/FinalCalendar

VFS: Booking Appointment

VFS Appointment Cancell... VFS GLOBAL Sweden - GL... FFSERVER 1.5.3 Outsourcing Login ACCEDA -- Ministerio de ...

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Welcome van a nguyeu ! Logout

Appointment Booking

Schedule Appointment > Select Application Centre > Applicant List > Appointment Booking

Reference Number: DEK244207333

Main Visa Category Business Visa

July 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Holidays
Available
Date Selected

Select Time range

Select	Time range
☒	8:30-9:35
☐	9:35-10:35
☐	10:35-11:35
☐	11:35-12:35
☐	12:35-13:35
☐	13:35-14:35

Back Cancel **Confirm**

https://online.vfsglobal.com/Global-Appointment/Calendar/FinalConfirmation

VFS : Final Confirmation

VFS Appointment Cancell... VFS GLOBAL Sweden - GL... FFSERVER 1.5.3 Outsourcing Login ACCEDA -- Ministerio de ...

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Apply for VISA to DENMARK  in VIETNAM

Welcome van a nguyen !  Logout 

Appointment Confirmation

Schedule Appointment > Select Application Centre > Applicant List > Appointment Booking > Appointment Confirmation

Reference Number: DEK244207333

Your Appointment has been confirmed for 17/07/2017 date and time 8:30 at Denmark Visa Application Center-Ho Chi Minh city. Please click on the link to download. [Appointment Letter](#)

First Name	Last Name	Contact Number	Passport Number
VAN A	NGUYEN	11111111	B1111111

Please note down this Reference number DEK244207333 for future use.

☐ Yes, I agree to receive further communication on optional value added services offered by VFS Global

Submit

- ➔ You have made an online appointment successfully/ Bạn đã tạo lịch hẹn thành công
- ➔ Click on <Submit> / Chọn <Submit>
- ➔ Your online appointment confirmation letter has been sent to your email that you filled in your private information registration/ Thư xác nhận lịch hẹn đã được gửi đến email mà bạn điền vào phần thông tin cá nhân (không phải email mà bạn dùng để tạo tài khoản)