



Embassy
of the Federal Republic of Germany
Singapore



**Embassy of the Federal
Republic of Germany**
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Airport Transit Visa

If you are a resident of Singapore and require an airport transit visa in Germany or Portugal, you can apply for a Schengen visa at the German Visa Application Centre:

VFS Global Visa Application Centre (79 Anson Road #15-02, Singapore 079906).

An **appointment is required** for submission of application (www.vfsglobal.de/germany/Singapore).

If you are a resident of Singapore planning to travel with a **stopover** at a German and/or Portuguese airport **and**: 1) you benefit from the “transit privilege”, 2) you are **not** leaving the International Airport Area and 3) your destination is **not** in a Schengen Country you **do not need a transit visa**.

For a list of nationals who do not have the transit privilege and hence require a transit visa please check: <http://www.auswaertiges-amt.de/EN/Infoservice/FAQ/VisumFuerD/33-Transit.html?nn=480902>

Certain **exceptions to this above list** apply to airport transit travellers, who are holding: 1) a residence title of a member state of the European Union (visa or residence permit) **OR** 2) a visa of a member state of the European Economic Area (EEA, i.e. Iceland, Liechtenstein and Norway), Japan, Canada or the USA **OR** 3) a permanent residence permit of Andorra, Japan, Canada, Monaco, San Marino or the USA

Holders of a **Diplomatic Passport do not require an airport transit visa**.

Kindly note that the application **cannot be submitted earlier than 3 months before** the travel date.

Please make sure to submit all the documents on the list **with 1 copy** when you show up for your appointment. Applications with missing documents cannot be accepted.

Please note that the application has to be submitted **personally**, unless biometric data has already been taken in the last 59 months.

Processing time: The average time for a visa application is **5 working days**, but applicants are advised to leave at least 15 days between the appointment date and travel date as some applications/nationalities take longer for the Embassy to process.

Fees: the Visa fee of the Embassy is equivalent of EUR 60.00 in SGD, for children EUR 35.00 in SGD. Additionally, VFS charges a service fee of EUR 30.00 in SGD

EACH APPLICANT MUST HAVE A SEPARATE, COMPLETE SET OF DOCUMENTS

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| 1. | One application form duly completed and signed.
1 photograph according to biometric specifications, no more than 6-months old, 35–40mm in width, white background. | |
| 2. | Original passport or travel document valid for at least 3 months after the intended date of departure from the territory of the Schengen area. The passport/travel document must contain at least two blank pages and was issued within the last 10 years. | |

	Provide photocopy of the passport data page, and –if applicable- previous Schengen visas within last 3 years and valid USA/UK visas if available.	
3.	<p>Proof of legal residence in Singapore, valid for at least 3 months beyond the intended date of departure from the Schengen territory.</p> <p>Original plus 1 photocopy back and front of Employment Pass / Permanent Resident card and <u>re-entry permit</u> / Dependent Pass / Student Pass. Please bring along a printout of your current Singaporean residence permit validity (no QR-Code).</p>	
4.	<p>Original letter from the applicant's employer: confirming employment, duration of recruitment, status, income and upcoming leave and the holiday granted.</p> <p>If you are self-employed, provide current printout of BiZ-File issued by ACRA.</p> <p>If student: University letter, signed with blue ink.</p> <p>If dependant spouse with no income: letter by your spouse's employer confirming the employment, beginning of employment and monthly salary and marriage certificate (original with one copy) as well as copy of your residence permit..</p>	
5.	Intended flight itinerary. It is recommended that at no time a flight ticket should be purchased until the visa has been granted.	
6.	If applicable, copy of visa for the country of destination.	
6.	If minor child: birth certificate, school letter and marriage certificate of parents (originals with one copy) as well as passport copy of parents. Both parents have to sign the application form personally at the Embassy.	

Further documentation may be requested in each individual case.