

## Embassy of Hungary

### Checklist for Tourist Application

<b>Name:</b>		<b>Contact Number:</b>		
<b>Passport Number:</b>		<b>Email Address:</b>		
<b>Name:</b>				
<b>INITIAL ASSESSMENT</b>		<b>YES</b>	<b>NO</b>	<b>REMARKS</b>
1	Correct Checklist for the purpose of the travel			
2	Hungary is the main destination			
3	Have you ever applied for a Schengen visa before?			
4	Have you been denied of a Schengen visa or other visa before?			
<b>REQUIRED DOCUMENTS</b>		<b>YES</b>	<b>NO</b>	<b>REMARKS</b>
1	Application form ( Application for minors have to be signed by their legal guardian)			
2	One recent passport size photo (colored and white background)			
3	Passport, valid at least six (6) months beyond expiration from the date of return			
4	Passport should have (2) blank pages			
5	Consent Background Verification			
6	Passport copy; first page (passport bio-page) and old visas. For minors passport copy of the legal guardian			
7	Detailed Itinerary for the entire stay in Schengen area. ( indicating days and dates of stay in each country)			
8	Travel Insurance valid to all Schengen area( minimum coverage is EU 30,000)			
	Flight Reservation ( round trip ticket)			
	Proof of transportation according to the Itinerary (train,bus,car,plane) when travelling to other Schengen areas			
	Proof of Accommodation ( hotel reservation , Airbnb or private accommodation)			
<b>Proof of Financial means</b>				
9	Original Bank Certificate (Original) and 3 Months Bank Statements			
	Original Personal bank statements (3 months Credit card statements)			
<b>Proof of Occupation</b>				
10	<b>If employed</b>			
	Original Certificate of Employment (Position, salary and years/ months of tenure ship)			
	Original Leave of Absence			
	Latest Income Tax Return			
	<b>If Self Employed</b>			
	DTI/ SEC registration of the business			
	Business Financial Statements			

11	Income Tax Return			
	Photos of the business establishment			
	Google map location. Street view			
	<b>If Student</b>			
12	Proof of enrollment			
	Certificate of leave of absences from the school			
	<b>For Depends spouse and children</b>			
13	Marriage Certificate (PSA 1 Original 1 copy)			
	Birth Certificate (PSA 1 Original 1 copy)			
	Affidavit of support and Bank statement of the sponsor			
14	<b>For minors (below 18 years old)</b>			
	Affidavit of support of both parents ( if the applicant will not travel with parents)			
	Copies of passport of the parents or the legal guardian			
	Birth Certificate (PSA 1 Original 1 copy)			
	Proof of Guardianship			
	Depart of Social Welfare and Development (DSWD) clearance ( 1 Original 1 copy)			
15	<b>For Non Filipino applicants</b>			
	Copy of Alien Certificate of Registration (ACR)			
	Valid Alien Registration Card (copy)			
16	<b>Proof of return</b>			
	Proof of economic ties			
	Proof of family ties			

Personal Covering letter from the applicant explaining in detail the purpose of the visit. Members of This needs to explain in detail your entire travel itinerary, all the documents that you have submitted

1. The applicant has confirmed that s/he has other documents to submit \_\_\_\_\_

2. The applicant has submitted the supporting documents above. I have advised him/her that failure to submit all necessary documents may results in the application being refused, but s/he has chosen to proceed with the application.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Visa Officer  
Signature