


Public Notice

The Saudi authorities have issued new guideline/regulations regarding precautionary measures being taken in order to avoid the spread of COVID-19, and To avoid crowding at all times and to follow the norms of physical distancing, certain measures have been determined in the interest of the applicants and the staff. All applicants may accordingly note the following.

1. Prior appointment for submission of application for passport and other passport-related services Um Al Hammam, Al Hada District, Al Khobar, Jeddah, Tabuk and Abha/Khamis-Mushaith are **mandatory**. Appointment system to be opened from 7th February, 2021. Applicants without confirmed appointment shall not be entertained.
2. **Consular/Attestation services will be shifted to Al Hada VFS Global centre (2591 District besides Courtyard Marriott Hotel, Riyadh) from 10th February, 2021**
3. The online appointment can be sought by scanning below QR code and through link below,

<https://visa.vfsglobal.com/sau/en/ind/login> which would be available for registration from 7th February, 2021 (Sunday) onwards and for any assistance please send email info.inriyadh@vfshelpline.com and info.injeddah@vfshelpline.com Indian national are advised to visit the aforementioned link and register for obtaining prior appointment for availing any consular services at above mentioned VFS centres. Helpline number: 00966 115204886
4. Nobody except the applicant shall be allowed. Hence only the applicant with confirmed appointment should visit the VFS Global centre at designated time as given in the appointment.
5. No applicant without a mask on and Tawakklana App shall be allowed to enter at VFS centre.
6. Applications for re-issue of passports which have expired or expiring within 6 months shall be given priority in appointments.
7. For applicants not falling under the above criteria may write to Embassy at cons.riyadh@mea.gov.in and cons.jeddah@mea.gov.in explaining the urgency along with the required documents. They will be dealt on case-to-case basis.
8. **For Riyadh New Born Cases please follow the below instructions**
For all New Born cases (BRSP) should attest the Ministry of Home Affairs form. Parents are advised to select the Attestation service slot then visit VFS Global centre in Al-Hada district next to Courtyard Marriott Hotel. Post MOH form attestation parents should book another appointment for Passport Service and visit VFS Global centre in Umm Al Hammam to submit the application.

05 February 2021