

## **RETURN VISA**

This document is one of the forms you need to submit with your application. If any of the required documents listed below are missing, your application may be returned. Gather your documents in order of the checklist and check each item.

**You are requested to hand in the following documents (Please note that there is no option to request the return of submitted documents. Therefore, you are requested to provide copies of all original documents that you would like back):**

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|--------------------------|--|
| <input type="checkbox"/> | <b>Passport or other travel document:</b> with a validity exceeding at least 3 months after your scheduled return, issued within the last 10 years and must contain at least 2 blank pages. Copies of the pages with visas for the last 3 years and pages with personal information. |
| <input type="checkbox"/> | <b>Visa Application Form:</b> Completed and personally signed. If the applicant is a minor, signature(s) of the legal guardian(s) is required.   |
| <input type="checkbox"/> | <b>One recent photograph:</b> Not older than 6 months, 34x45 in color and with white background.   |
| <input type="checkbox"/> | <b>Visa Fee</b> and service fee.   |

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|--------------------------|---|
| <input type="checkbox"/> | <b>Police report:</b> If the residence card has been stolen or is lost, a police report detailing the incident.   |
| <input type="checkbox"/> | <b>In case of expiration:</b> If the residence card has expired: original residence card + photocopy, proof of the date of departure from the Netherlands or Schengen area (departure stamp in passport, airplane tickets etc.)   |
| <input type="checkbox"/> | <b>Explanatory note:</b> describing the date of entrance to the country in which you are applying for a return visa, stating for how long and with what reason you stayed in that country.  |
| <input type="checkbox"/> | <b>Passport photocopies:</b> Copy of all used pages of current passport and, if applicable, of previous passports. (holder page, validity, pages with visa s or stamps etc). If applicable, copies of previously obtained visas for Schengen, United Kingdom, United States and Canada. |

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*I have been informed:*

*That I will not have my passport in my possession during the process of my visa application.*

*That an application without the complete set of documents according to the above mentioned checklist may result in a rejection of my visa application.*

*That additional supporting documents may be requested from the competent authorities. In case of refusal, visa fees are not refundable.*

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**Signature of VFS Staff**

**Applicant's Signature**