

**PARTNER  
(SUBCLASS 300 - PROSPECTIVE MARRIAGE)  
VISA APPLICATION CHECKLIST**

Applicant Name:	
Passport Number:	
Email Address: (VFS to confirm)	

The visa application checklist helps you check that you have included all of the necessary documentation that is needed by the department to process your visa application.

**How to use this checklist**

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.
3. Include this completed checklist when you lodge your visa application form and all necessary documentation.

**Important information**

Please be aware that the decision on your visa application may be decided based on the information and documentation that you include at the time of lodgement.

The Visa Application Charge will not be refunded if your application is refused.

If you are granted a Prospective Marriage (subclass 300) visa, you must not marry before you enter Australia on that visa. You must marry your fiancé within 9 months of your visa being granted. When applying for a Partner visa, you must do so before your Prospective Marriage visa expires. Your marriage can take place either in or outside Australia, but you **must** have entered Australia on your Prospective Marriage visa at least once **before** the marriage takes place.

If you marry your fiancé before you are granted this visa, you should write to the department requesting that your application be withdrawn and changed to an application for a Partner visa (subclass 309). Please refer to the Partner visa checklist for more information on additional supporting documents required for processing a Partner (subclass 309) visa.

**About the documentation that you include:**

- Documentation provided will depend on your personal circumstances. The documents listed below are examples only. Documentation required based on your personal circumstances may not be limited to the examples below.
- Only certified copies of all original documents (except Police Clearance Certificates) must be included with your application. Copies should be certified by VFS where possible.
- Documentation must be either in English or a certified translation must be included with the original or certified copy.
- Each document of evidence should be accompanied by a brief description of the reason that evidence is being provided and how it demonstrates the relationship or criteria.
- When applying for a Police Clearance Certificate to Australia, **Indian citizens residing in India** need to apply in person with the **Regional Passport Office** where their passport was issued. Police Clearance Certificates issued by any other authority are not acceptable.

Documentation – For applicants of subclass 300	Tick the documents you are including	Official use only
1. Form 47SP <i>Application for Migration to Australia as a Partner</i> (all questions must be completed and form must be signed).	<input type="checkbox"/>	<input type="checkbox"/>
2. Payment of fee (if fee has been paid in Australia, copy of receipt of payment).	<input type="checkbox"/>	<input type="checkbox"/>
3. Certified copies of current passport/travel document for each person included in the application and certified copies of the bio data and alterations pages of the passport/travel document.	<input type="checkbox"/>	<input type="checkbox"/>
4. Certified copy of your birth certificate, in original language and an English translation.	<input type="checkbox"/>	<input type="checkbox"/>
5. Form 888 <i>Statutory Declaration by a Supporting Witness Relating to a Partner Visa Application</i> to be completed by two witnesses. See: <a href="http://www.immi.gov.au/allforms/pdf/888.pdf">www.immi.gov.au/allforms/pdf/888.pdf</a>	<input type="checkbox"/>	<input type="checkbox"/>
6. Form 80 <i>Personal Particulars for Assessment Including Character Assessment</i> to be completed by each person included in this application over 16 years of age. See: <a href="http://www.immi.gov.au/allforms/pdf/80.pdf">www.immi.gov.au/allforms/pdf/80.pdf</a>	<input type="checkbox"/>	<input type="checkbox"/>
7. Valid original police clearance certificate from each country where each applicant over 16 years of age included in this application has lived for 12 months or more in the last 10 years. See: Character Requirements Penal Clearance Certificates : <a href="http://www.immi.gov.au/allforms/character-requirements/character-penal.pdf">http://www.immi.gov.au/allforms/character-requirements/character-penal.pdf</a>	<input type="checkbox"/>	<input type="checkbox"/>
8. If you are permanently separated, divorced or widowed, certified copies of your separation certificate, divorce decree or death certificate of the deceased partner (as applicable).	<input type="checkbox"/>	<input type="checkbox"/>
9. In the event of a previous name change for any person included in this application, certified copies of evidence of name change. <i>For example: by marriage or deed poll.</i>	<input type="checkbox"/>	<input type="checkbox"/>
10. Certified copy of military service record or discharge papers for each person included in this application who has served in the military.	<input type="checkbox"/>	<input type="checkbox"/>

Supporting documents specific to the Sponsor		
1. Form 40SP <i>Sponsorship for Partner to Migrate to Australia</i> (all questions must be completed and form must be signed).	<input type="checkbox"/>	<input type="checkbox"/>
2. If you are permanently separated, divorced or widowed, certified copies of your separation certificate, divorce decree or death certificate of the deceased partner (as applicable).	<input type="checkbox"/>	<input type="checkbox"/>
3. Certified copy of your passport indicating that you are above 18 years of age and have obtained permanent residence status in Australia. If you are a New Zealand citizen living in Australia, evidence of length of residence in Australia.	<input type="checkbox"/>	<input type="checkbox"/>
4. Details of your current professional activity. <i>For example: employment, education or other activities. Please provide supporting documents of these activities.</i>	<input type="checkbox"/>	<input type="checkbox"/>
5. <b>If applicable:</b> A statement from you regarding any previous partner visa application where you were the sponsor or the visa applicant. You should provide the names of the parties involved, dates of the relationships, why the relationship ended, and reasons why a further sponsorship approval should be considered.	<input type="checkbox"/>	<input type="checkbox"/>

Supporting documents specific to the relationship		
1. Written statements from applicant and sponsor regarding history of the relationship. <i>For example: how, when and where your first meeting took place and how the relationship developed.</i>	<input type="checkbox"/>	<input type="checkbox"/>
2. Evidence that you and your fiancé have met face-to-face as adults, and are personally known to each other. <i>For example: photos of you and your sponsor together, photos of any pre-wedding events such as engagement ceremony etc.</i>	<input type="checkbox"/>	<input type="checkbox"/>
3. Letter from an authorised marriage celebrant stating date and venue of the marriage ceremony and confirmation that a Notice of Intended Marriage has been lodged with the celebrant (NOIM). See: <a href="http://www.ag.gov.au/www/agd/agd.nsf/Page/MarriageGetting_Married">http://www.ag.gov.au/www/agd/agd.nsf/Page/MarriageGetting_Married</a>	<input type="checkbox"/>	<input type="checkbox"/>
4. Evidence of ongoing contact over the period of your relationship. <i>For example: emails, phone calls, letters, chat history, video conferencing. Please limit evidence to a total maximum of 50 pages.</i>	<input type="checkbox"/>	<input type="checkbox"/>
5. Evidence that you and your partner are socially accepted as a couple. <i>For example, joint invitations, joint activities, friends and acquaintances in common.</i>	<input type="checkbox"/>	<input type="checkbox"/>

**For more information**

**See:** DIAC website <http://www.immi.gov.au/migrants/family/family-visas-partner.htm> for more information on this visa.

**See:** About this Visa and Booklet 1 Partner Migration <http://www.immi.gov.au/allforms/booklets/1127.pdf>

Please ensure the latest versions of the application forms are used. See: <http://www.immi.gov.au/allforms/application-forms/>

You are required to undergo a health assessment by a panel doctor nominated by DIAC. For more information see form 1163i [www.immi.gov.au/allforms/health-requirements/](http://www.immi.gov.au/allforms/health-requirements/) and Immigration Panel Doctors at <http://www.immi.gov.au/contacts/overseas/i/india/panel-doctors.htm>

**I hereby acknowledge that:**

I have provided **all** supporting documentation for a decision to be made on my visa application.

or

I have **not** provided information requested on this checklist and I am aware that either:

- i. an adverse decision may be made based on the information I have provided or
- ii. there may be significant delays to the processing of my application.

**I also acknowledge that I am responsible for any related mail, courier and document handling charges, including cost for providing any additional information that may be requested by the department.**

Note: Form must be signed by parent(s) or guardian if applicant is under 18.

**Applicant name:**..... **Signature:**..... **Date lodged:**...../...../.....

*Visa Application Centre Use Only*

*Processing officer name:*