

VISA APPLICATION GUIDELINE

1. Basic Requirements

a. PASSPORT

- Name of applicant (first/last): _____
- Valid more than 3 months after planned return
- Issued not more than 10 years before
- Previous Schengen visas: _____

b. PASSPORT PHOTOGRAPH (1)

- Recently made
- According to IACO standards

c. APPLICATION FORM

- All mentioned points duly filled
- Visa C - signed twice

d. VISA FEE

2. **Interview/Contact Form** → Verify email and telephone

3. **Invitation/EVE and further documentation related to the host in Austria**

4. **Transportation**

5. **Accommodation**

6. Insurance according to Visa Code

- a. Visa C – all Schengen member states covered
- b. EUR 30.000,00 minimum coverage
- c. Duration of coverage

7. **Financial means** (applicant bank statements recently issued and covering 6 months)

8. Others

INTERVIEW GUIDELINE

1. Application form and documentation
2. Purpose of travel / itinerary / etc.
3. Accommodation
4. Financial means
5. Ties to home country / family background /
6. Further Information

Officer/ Date: