

Contribution

Administrative fee for LONG STAY visas for Belgium

Please be informed that as from **1 March 2017** a **new administrative fee** has to be paid **before the submission of some LONG STAY visas for Belgium**. This fee has to be paid to Immigration office, Belgium by the applicant or by a third party which can be in Belgium (family member, employer, sponsor). The proof of payment has to be provided together with the visa application. Some applicants do not have to pay this fee (see table undermentioned with exceptions).

This administrative fee has **no interference with the visa fees, which remain the same** and have to be paid at the submission of the file at one of the Visa Application Centres of Visa Facility Service (VFS) Global in Abu Dhabi or Dubai

You will find in attachment a table with an overview of this administrative fee per category as well as all the cases in which an exemption is granted, for example, if the applicant is less than 18 years old or if the person to be joined in Belgium has refugee status or benefits from subsidiary protection.

The administrative fee has to be paid to Immigration Office, Belgium in euro by bank transfer, directly to the following bank account (payments in AED will not be accepted):

Bank:

BPOST N.V., Muntcentrum, 1000 Brussel

Beneficiary:

FOD Binnenlandse Zaken, Dienst Vreemdelingenzaken, Antwerpse Steenweg 59B, 1000 Brussel

Account information:

IBAN: BE57 6792 0060 9235

BIC: PCHQBEBB

Reference:

The reference must be according to the following structure:

- **Name & First name of the applicant** (as mentioned in the passport)
- **Nationality**
- **Date of birth:** day (dd) – month (MM) – year (YYYY)
- **Purpose** (Article of the law of 15.12.1980).

Therefore: NAME_Given name_Nationality_Date of Birth(DD.MM.YYYY)_Article 58_Law15.12.1980.

Example : YANG_CHUAN_PAKISTANI_01.02.1930_Article58_Law 15.12.1980

Attention :

- Any costs involved with the transfer of the contribution are to be borne by the applicant or whomever makes the transfer.
- The contribution will **not be refunded** in case of refusal of the visa or in the event that you pay too much.

- In the event that you have not paid the full contribution, you will be able to transfer the remaining balance within a period of 30 days. If you do not prove that the outstanding balance was paid within this period, the Immigration Office **will not refund the partial amount** that had already been received and will consider the file inadmissible.
- The applicant has to provide the proof of payment of the administrative fee at the submission of his/her visa application. If this is not the case, the visa application is not admissible
- There is no administrative fee for children (under 18) and family members of refugees (persons with refugee status or benefiting from subsidiary protection). There are exceptions for other categories too (see table with overview undermentioned).

Applicants of 18 years old or above pay an administrative fee in following cases:

Purpose of the journey	Article of the law of 15.12.1980 to be mentioned in the communication of payment (bank transfer)	Fee	Exemptions
Temporary Authorization of stay (ASP)	Article 9	366€	(a)
Studies in a private higher education establishment	Article 9	366€	(a)(h)
Authorization if stay for humanitarian reasons (introduced in Belgium)	Article 9bis	366€	
Family reunion with holder of Belgian residence card type B, C, D, F or F+	Article 10	209€	(a), (b), (c), (d), (e)
Family reunion with holder of Belgian residence card type A or H	Article 10bis	209€	(a), (c), (d), (e)
Family reunion with a Belgian citizen	Article 40ter	209€	(d), (f)
Study in an educational establishment organized, recognized or subsidized by the public authorities	Article 58	209€	(h)
Researcher with a hosting agreement	Article 61/11	366€	(h)
European Blue Card	Article 61/27	366€	
Return visa - Authorization to return to Belgium after having left the Belgian territory more than 1 year ago	Article 19, §2	366€	(a), (g)
Recovery of status of long-term resident	Article 19, §2	366€	(a), (g)

(a) the applicant is a beneficiary of the Agreement establishing an Association agreement between EEU and Turkey signed on 12.9.1963: **free**

(b) the person to be joined in Belgium has the refugee status: **free**

(c) the person to be joined in Belgium is eligible for subsidiary protection: **free**

(d) the applicant is over 18 years old, unmarried and handicapped (a medical certificate from a doctor approved by the Embassy indicating that he cannot meet his own needs because of his disability has to be presented): **free**

(e) the applicant is a family member of a foreigner to whom a Schengen member state has issued a long-term resident status, and was part of the household of the long-term resident in that other Member State: **60 €**

(f) the person to be joined in Belgium is a Belgian citizen who has used his right of free movement inside the European Union (Directive 2004/38 /CE): **free**

(g) the applicant has the refugee status or is the family member of a foreigner who has the refugee status: **free**

h) FREE FOR SCHOLARS from a Belgian or assimilate authorities : all students in a recognized or subsidized by a public authorities institution or in a private school and researchers with or without hosting agreement and recognized as long term resident in another European Union country as long as they are accepted for a scholarship (*) allocated by an authority or organism mentioned under art 1st/1 of the Royal decree from 08/10/1981 among which :

(*) the scholarship form should be added to the file.

- Belgian Government
- Belgian Communities or Regions or local authorities in Belgium.
- Belgian Universities, High Schools, Academies...
- International organizations to which Belgium is a member (ex. European Union)
- Recognized Foundations among which :

List :

- Fonds Fédéral de la Recherche Scientifique / Federaal Fonds Voor Wetenschappelijke Onderzoek (FFRS/FFWO)
- Instituut voor Tropische Geneeskunde Prins Leopold / Institut de médecine tropicale Prince Léopold
- Institut Supérieur d'Histoire de l'Art et d'Archéologie de Bruxelles
- Fondation Francqui Fonds
- Collège d'Europe
- Centre d'Etudes de l'Energie Nucléaire
- Fondation Roi Baudouin
- Vlaamse Interuniversitaire Raad (VLIR)
- Vlerick Business School
- Institut d'Etudes du Judaïsme
- Fondation ATD Quart Monde Belgique
- Erasmus Fonds
- Chapelle Musicale Reine Elisabeth
- Brussels Business Institute of Higher Education
- Universiteit Antwerp Management School
- Fondation ULB
- IMEC International...