

## Harmonised List of Supporting Documents for Visa Applications

In order to apply for a Schengen visa, the applicant needs to provide the documents enumerated in this list. In individual cases, additional documents may be requested. Presentation of the documents does not automatically lead to the issuance of a visa and possession of a visa does not confer an automatic right of entry. The ultimate decision regarding admission to the Schengen territory lies with the Border Authorities upon arrival.

### *Documents to be provided by all visa applicants*

1. Visa Application Form correctly filled in English and signed.
2. One recent passport-sized photograph with a white background<sup>1</sup>, not stapled. Full face; no head or face cover(s) that prevent(s) full visibility of the facial features.
3. Original passport valid for further three months period after the intended departure from the territory of the Schengen States and 1 copy of all relevant passport pages (data page, pages containing previous Schengen visas). It shall contain at least two blank pages and have been issued within the previous 10 years.
4. Proof of travel medical insurance covering the entire period of intended stay, valid for all Schengen States and covering any expenses which might arise in connection with repatriation for medical reasons, urgent medical attention, emergency hospital treatment or death during stay. The minimum coverage must be 30.000 Euros. Original and 1 copy thereof. For further details please refer to the Travel Medical Insurance Information document published by the Embassies of the Schengen Member States in Saudi Arabia.
5. Copy of flight ticket or flight reservation including return flight.
6. Verifiable evidence of sufficient means of subsistence during intended stay such as a credit card valid throughout the intended stay.
7. For minors travelling without their parents/legal guardian: original authorisation signed by their parents/legal guardian and copy of passport(s) of parents/legal guardian.

- **Additionally, for Non-Saudi Nationals**

8. Iqama and 1 copy thereof.
9. Saudi Arabian re-entry visa valid beyond the intended date of departure from the territory of the Schengen States and 1 copy thereof.
10. Bank statements for the past six months or other verifiable evidence of sufficient means of subsistence during intended stay.
11. Original letter from sponsor in Saudi Arabia, stating employment status, position, length of contract and salary, stamped by the Chamber of Commerce. Self-sponsored: valid original trade licence and 1 copy thereof with translation

---

<sup>1</sup> See the specifications according to ICAO standards [available online](http://www2.icao.int/en/MRTD/Downloads/Technical%20Reports/Annex_A-Photograph_Guidelines.pdf) [http://www2.icao.int/en/MRTD/Downloads/Technical%20Reports/Annex\_A-Photograph\_Guidelines.pdf] and/or at the embassy/consulate.

### ***A. Visa for Business Travel***

12. Invitation letter from a company or an authority to attend a meeting, conference or event or other documents which show the existence of trade relations or relations for work purposes (e.g. confirmed registrations for trade fairs or congresses), including a proof of accommodation during the intended stay.

### ***B. Visa for Tourism or for Private Visits***

13. For tourism: Proof of accommodation during intended stay: hotel reservation or copy of a rental contract or proof of residential property.
14. For private visits: Original invitation letter signed by the host covering the intended stay.

### ***C. Visa for Medical Treatment***

15. A document issued by the medical institution in the Schengen Member State confirming that the applicant will receive medical care in that institution.
16. Pre-payment or other proof of sufficient financial means to cover the medical treatment and related expenses, such as insurance coverage.

### ***D. Visa for Study or Training***

17. Certificate of enrolment at an educational establishment in the Schengen Member State for the purposes of attending vocational or theoretical courses within the framework of basic and further training or student cards or certificates of the courses to be attended.

### ***E. Diplomatic and other Official Government Missions***

18. Verbal Note from the Ministry of Foreign Affairs of the Kingdom of Saudi Arabia.
  - For Non-Saudi Nationals:
19. Verbal Note from their Ministry of Foreign Affairs or Diplomatic Mission in Saudi Arabia.

### ***F. Airport Transit Visa***

20. Valid visa for the country of next or final destination.
21. Proof of the intention of carrying out the onward journey: copy of continuation ticket or reservation.