

Check List

AR1 – hard copy

Application must consist of	Tick
AR1 application form (part 1 in original and part 2 in original or copy)	
Colour copies of ALL pages of the passport including the cover and blank pages	
Check the ORIGINAL passport against the photocopies before copies are scanned	
Copy of online payment receipt from www.newtodenmark.dk with Case Order ID	
Copy of the employment contract and job description (not more than 30 days old)	
Documentation of education relevant to the offered job (copy in an authorized Danish or English translation).	
Additional documentation in special cases	Tick
Documentation for authorization (only relevant if the job requires Danish authorisation)	
Documentation that the applicant can support him or herself financially during the stay in Denmark. Only relevant if the applicant is to work as a guest researcher .	

<u>Date</u>	<u>City</u>	<u>VAC officer (name)</u>
<u>Deadline for additional documents</u>	<u>Applicant's signature</u>	