

# BIRTH REGISTRATION FOR A NEWBORN CHILD TO INDIAN PARENT(S)

## LIST OF DOCUMENTS REQUIRED FOR BIRTH REGISTRATION OF A NEWBORN CHILD TO INDIAN PARENT(S)

### PLEASE NOTE THAT IT IS MANDATORY TO BRING THE CHILD

- 1 Birth registration to complete online with MHA <http://indiancitizenshiponline.nic.in> 
  - **IMPORTANT: Documents should be uploaded in English only as per checklist points 5, 7 and 8 mentioned below. Please also note down Temporary application ID which may be required for future rectification if any.**
- 2 A Miscellaneous Service application form duly filled 
  - Form should clearly mention “Registration of birth of newborn to Indian parents”
- 3 Two copies of the MHA registration file (Form “I”) 
  - Thumb print of the child should be on the form in lieu of signature
- 4 Three photograph conforming to Indian Government norms as per specifications mentioned on our website 
  - Photos should be glued to the form as follows: One photo on each copy of Form “I” and one photo on the Miscellaneous form
  - Please note photographs available in photo booths in France are not compatible with Indian norms
  - A photo service complying to the Indian norms is available in our offices – please ensure that the photo is bright
- 5 Photocopy of both parents’ passport (first and last pages as well as any pages including any endorsements) and originals for verification
- 6 A. For applicant’s residential status regular in France: Photocopy of Carte de Circulation/Resident Card   
B. For applicant’s residential status NOT regular in France: Immigration declaration form of parents
- 7 Original birth certificate with English translation by registered translator in France 
  - Please note that any certificate issued outside of India must be apostilled by the “cour d’appel” or Ministry of Foreign affairs (Quai d’Orsay)
- 8 Marriage certificate of parents with English translation by registered translator in France 
  - Please note that any certificate issued outside of India must be apostilled by the “cour d’appel” or Ministry of Foreign affairs (Quai d’Orsay) and should be given in the original

**OR**

Affidavit for a single parent where child is born out of wedlock or other parent’s whereabouts is unknown : Annexure ‘C’
- 9 Photocopy of one of the following to prove your address: electricity, gas, landline/mobile telephone bill (not more than 6 months old)
- 10 Declaration form: to be filled when submitting any application

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my application.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_