OCI REGISTRATION
Version: 19/02/2018

IMPORTANT: Applicants applying for OCI must be able to prove Indian origin/descent as per documents listed below. In case of applying on the basis of parents or grandparents, at least one document must be provided to prove linkage and one Indian document to prove the origin of the concerned family member

LIST OF DOCUMENTS REQUIRED FOR OCI REGISTRATION (FIRST TIME APPLICATION)

1   **Online OCI Registration Application form fully filled, Part B completed, photo, signature and all supporting documents uploaded online https://ociservices.gov.in/**   ❑

2   **Four photographs conforming to Indian Government norms as per specifications mentioned on our website**   ❑
- A Photo service complying to the Indian norms are available in our offices

3   **Original and copy of the foreign passport**   ❑
- Note that your passport must be valid for a minimum of 180 days in order to submit your application   ❑

4   **Original Extract (Uittreksel) issued by respective Town Hall (Gemeente) in Netherlands for residence proof** (should be less than 6 months old)**.**   ❑

5   **Document proving Indian origin of the applicant, parent, grandparent or spouse (at least one of the below documents must be provided**   ❑
- Copy of Indian passport   ❑
- Copy of the domicile certificate issued by the competent authority   ❑
- Copy of school or college leaving certificates   ❑
- Copy of Indian birth certificate   ❑

6   **Declaration form : to be filled by all applicants when submitting any application (see Download Forms section on our website)**   ❑

7   **Additional Documents as per your case below**   ❑

ADDITIONAL DOCUMENTS AS PER YOUR CASE

If the applicant was Indian by birth (one of the following documents to be provided)
- Original Surrender Certificate and one photocopy (original will be returned after verification)   ❑
- Original Renunciation Certificate and one photocopy (original will be returned after verification)   ❑
- Original Deemed Surrender Certificate and one photocopy (original will be returned after verification)   ❑
- If you did not provide the Uittreksel mentioning the date of obtaining foreign nationality you must provide the naturalization certificate   ❑

If the applicant is applying on the basis of parents or grandparents
- Birth certificate and Family Uittreksel issued by respective Gemeente in Netherlands establishing parentage of the child with regard to establishing ex-Indian nationality of their parent/s   ❑

If the applicant is applying on the basis of spouse
- Copy of marriage certificate - Please note that the marriage must have been registered and subsisted for a continuous period of not less than two years   ❑
- Copy of spouse passport   ❑
- Copy of spouse OCI   ❑
- Copy of spouse Residence Permit   ❑

If the applicant is minor
- No objection letter signed by both parents   ❑
- Passport copy of both parents   ❑
- OCI Card copy of both parents (if applicable)   ❑
- Residence card copy of both parents (if applicable)   ❑

In case the applicant is a Dutch national of Suriname origin (maximum 6th generation)

- Duly Apostilled Certificate issued from Ministry of Home Affairs of Government of Suriname regarding Indian origin of ancestors (restricted upto sixth generations) ❑

- Duly attested translated version (in English) of the above certificate issued by Ministry of Home Affairs, Suriname ❑

  - Original Extract (Uittreksel) issued by respective Town Hall (Gemeente) in Netherlands showing both Parents name (should be less than 6 months old). ❑

Any foreign military personnel either serving or retired is not eligible for OCI card.

<u>IMPORTANT</u>

ANY ERRORS ON THE PRINTED FORM CANNOT BE MODIFIED BY PEN/PENCIL AT THE TIME OF SUBMISSION ANDAPPLICANTS ARE ADVISED TO ENSURE ACCURACY OF DETAILS ENTERED IN THE ONLINE FORM.

All certificates required to be Apostilled or attested as the case may be by CPV Division, MEA, Patiala House, New Delhi (http://mea.gov.in/apostille.htm)

All supporting documents should be uploaded online prior to submission of application. (https://ociservices.gov.in/)