

**RESEARCH CHECKLIST  
LIST OF DOCUMENTS REQUIRED FOR RESEARCH**

- |  |                          |
|--|--------------------------|
| 1. Original Passport valid for a minimum of 6 months from date of return and having at least 3 blank pages.  | <input type="checkbox"/> |
| 2. 2 passports sized colored photographs conforming to photo specifications.   | <input type="checkbox"/> |
| 3. Return airline reservation with detailed itinerary.   | <input type="checkbox"/> |
| 4. Certified copy of the passport.   | <input type="checkbox"/> |
| 5. Proof of residence in South Africa, such as utility bill for South Africans & Foreign nationals.  |                          |
| 6. Proof of financial standing ( one of the below ):   |                          |
| *Guarantee Letter from foreign organization to bear the cost of the applicants stay in India.  | <input type="checkbox"/> |
| *Sponsorship letter undertaking to bear cost of applicant's stay India.  |                          |
| *Recent bank statement including name of applicant showing a positive balance.   |                          |
| 7. Applicants of Indian Origin require proof of surrendered documentation if previous nationality was Indian.  | <input type="checkbox"/> |
| 8. Proof of payment .  | <input type="checkbox"/> |
| 9. Processing time met – MINIMUM 5 DAYS for SA Nationals, MINIMUM 7 DAYS for Foreign Nationals and<br>MINIMUM 6 – 8 WEEKS for applicants of PAKISTANI, BANGLADESHI AND NIGERIAN ORIGIN | <input type="checkbox"/> |

**RESEARCH DOCUMENTS REQUIRED:**

- |  |                          |
|--|--------------------------|
| 10. Admission/Invitation letter from recognized institute/university in India stating the type of research, location and duration along with the copy of concerned institutions recognition certificate. | <input type="checkbox"/> |
| 11. Letter from the organization in South Africa stating the purpose of the visit.   | <input type="checkbox"/> |
| 12. Proof of educational qualifications required to pursue the study / research chosen by the applicant.   | <input type="checkbox"/> |
| 13. Other relevant documentation from the university/organization proving the necessary clearance has been obtained from the competent authority in India.   | <input type="checkbox"/> |

**FOREIGN NATIONALS (NON SOUTH AFRICAN PASSPORT HOLDER)**

(FOREIGNERS ARE ADVISED TO APPLY IN HOME COUNTRY):

- |  |                          |
|--|--------------------------|
| 1. Foreign National Form (can be obtained at VFS Centre)                     | <input type="checkbox"/> |
| 2. Motivational letter from foreigners residing in SA for less than 2 years. | <input type="checkbox"/> |
| 3. Certified copy of permit/visa or permanent residence.                     | <input type="checkbox"/> |

**IF APPLICANT HAS DUAL NATIONALITY**

- |   |                          |
|---|--------------------------|
| 1. A Declaration of holding of holding a second passport  | <input type="checkbox"/> |
| 2. A certified copy of second passport  | <input type="checkbox"/> |
| 3. In case there is a valid Indian visa in the second passport both passports must be submitted in order to cancel the existing visa. | <input type="checkbox"/> |

**PLEASE NOTE:**

1. There should be two signatures on the form one is on first page below photograph and second is on next page below declaration.
2. Please use passport number as reference on payments
3. Please select the Indian mission as per jurisdiction below

JURISDICTION	PROVINCES
JOHANNESBURG	GAUTENG, LIMPOPO, NORTH WEST & MPUMALANGA PROVINCES

CAPE TOWN	WESTERN & NORTHERN CAPE PROVINCES
DURBAN	KWA-ZULU NATAL, FREE STATE & EASTERN CAPE PROVINCES

PLEASE NOTE ANY ADDITIONAL DOCUMENTS MAY BE REQUESTED BY THE MISSION AT ANY GIVEN TIME

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my visa application

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

VFS VISA PROCESSING SA PTY LTD

INDIA RESEARCH VISA CHECKLIST