

Visa Application Procedure for Postal Service

1. Forwarding visa application by post	Please send all documents to the following address. (Cash on delivery is not acceptable) ※ Please write your expected date of journey to India on the top of the postal envelope. ※ Please review the check list as per your visa type. ※ Only visa types for tour, business are accepted by mail service. (For non-Korean passport holders, postal service is available unless interview is required)
Address: India Visa Application Centre, Room 501 (Gwangyeong Building), Dongho-ro 10-gil, Jung-gu, Seoul, 04590 Name of bank : Post office / Account No. : 011213-02-206781 / Account holder : 브이에프에스코리아(VFS KOREA) Helpline: 070 4044 1750 (09:00 to 13:00, 14:00 to 17:00) / Email inquiry: info.inkr@vfshelpline.com	
2. Review and confirmation of visa application	If your application is Incomplete, VFS staff at IVAC in Seoul will contact you over the phone. For non-Korean applicants, please make sure if interview is required.
4. Completion of visa application	Visa will be issued in 4~5 working days from the date postal envelope is arrived. <Procedure of visa issue> Korean passport holders – General: 4~5 days, Express: 2~3 days Non-Korean passport holders – General: 8 days (Express service is available for Korean passport holders only)
5. Delivery for processed passport	VFS will hand over your passport to the post office for delivery to the mailing address filled out in the "Information of Passport & Visa Collection" below.

<<NOTICE>>

- Before using postal service, please see **checklist at our website** and then send your passport and documents to us by post. ([Visa Information – Checklist](#))
- Visa application must be sent to **India Visa Application Centre(IVAC) in Seoul** by post.
Postal fee for visa application to IVAC in Seoul should be prepaid by applicants.
- Please transfer visa fee to India Visa Application Centre's bank account and enclose the confirmation receipt along with your application/other documents. **(ATM, CD, Mobile or Phone banking is not acceptable and non-refundable)**
- Only Tourist Visa, Business visa applicants** who do not need an interview at the Embassy are able to use postal service.
- Please fill out your expected date of journey to India on the top of the post envelope. (Eg.: DD/MMM/YYYY)
- Validity of visa begins from the date of visa issued at Embassy of India in Seoul**, so please plan for your trip accordingly.
- If your application is incomplete, the submission for visa processing may take longer or your application may be returned to the mailing address you sent.
- If your phone number is incorrect, the submission for visa processing may take longer.
- India Visa Application Centre is closed on public holidays and weekends. Please visit VFS India Visa Application Centre website to see information of public holidays.



Postal Service Application Order Form

(Print this form and fill-in the required information and enclose it with visa application/documents)

Do you agree with collection and use of personal information at the visa centre? ☐

(Please tick here, if you agree) Your personal information will not be used for other purposes except India visa application.

Full Name		Mobile phone No.	
Scheduled Departure Date	DD / MMM / YYYY	Arrival Date in India Departure Date from India	DD / MMM / YYYY DD / MMM / YYYY
Visa Type (Please tick your visa type.)	Tourist Visa <input type="checkbox"/>		Business Visa <input type="checkbox"/>
Fee Payable	<p>Total Fee = Visa Fee (Please check the VFS website) + Courier Fee for returning your passport (KRW 9,000) + Opting SMS service (KRW 1,500) will be recommended due to security reason.</p> <p>SMS service provides you with three SMS updating you in real time on the status tracking of your lodged application through your mobile phone.</p> <p>Express Service is available for Korean Nationals only</p>		

<p>Photo 5cm*5cm</p>	<p>Photo 5cm*5cm</p>	<p>Information of Passport & Visa Collection</p>	
		Name	
		Phone No.	
		Recipient's address	

Applicant's Signature (Same as on your passport)	Signature1	Signature2
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※ Form filling service for India visa on-line application form is available at a cost of KRW 12,000. Staff at the India visa application centre in Seoul will assist you for visa application form for your convenience.

(If you have already completed your visa application form, do not include the form filling service fee additionally)



Service Fee: 12,000 Won

- ✘ Staff will fill in the online application form according to the information provided by you. However we are not responsible for the authenticity of the information.
- ✘ Please fill in the form in English correctly.

Type of Visa

*Type of Visa	Tourist <input type="checkbox"/> / Business <input type="checkbox"/>	*Purpose of Visit		
*Port of Arrival		*Visiting Place		
*Date of Arrival in India		*Visa Period	Number of Entries	

Applicant Details

Name				
Country/City of Birth		Previous / past Nationality :		
Educational Qualification		Religion		
Present Address (KOREA)	(Postal Code: -)			
Permanent Address (Your passport country)				
Phone No.		E-Mail		
Any other Passport / Identity Certificate held		Yes <input type="checkbox"/> No <input type="checkbox"/>		
Did you acquire Nationality by birth or by naturalization?				

Have you lived for at least two years in the country where you are applying visa? ☐ Yes ☐ No

Family Details (Fill in the information even if they died. You will be considered as a single if you leave a blank Spouse details)

	Father	Mother	Spouse
Full Name			
Current Country			
Country and City of the birth			
Previous nationality (if change)			

Please check your grandfather / grandmother were Pakistan Nationals ()


Occupation Details of Applicant (Fill in family member's occupation if applicant is an unemployed or a student)

Select	Applicant / Parents / Spouse		
Present Occupation		Designation	
Company Name		Employer Name	
Address			
Phone Number			

Previous Visa Details (Leave a blank if non-applicable)

Type of Visa		Last Indian Visa No.	
Place of Issue		Date of Issue	
Visited Places			

Countries visited in last 10 years

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Have you been refused an Indian visa or extension of the same previously or deported from India? YES , NO

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Are/have you worked with Armed forces/Police/Para military forces? YES , NO

Organization		Designation	
Place of posting		Rank	

Reference Details (Please fill in the following details in English)

	*Reference in India	*Reference in your country
*Name		
*Phone No.		
*Address		



If you check YES of any questions, please give details.

- Have you ever been arrested/ prosecuted/ convicted by Court of Law of any country?

YES ☐ NO ☐

- Have you ever been refused entry / deported by any country including India?

YES ☐ NO ☐

- Have you ever been engaged in human trafficking/ drug trafficking/ child abuse/ crime against women/ Economic offense / Financial fraud?

YES ☐ NO ☐

- Have you ever been engaged in cyber crime/ terrorist activities/ sabotage/ espionage/ genocide/ political killing/ other act of violence?

YES ☐ NO ☐

- Have you ever by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?

YES ☐ NO ☐

- Have you sought asylum (political or otherwise) in any country?

YES ☐ NO ☐

Applicant's signature (as in passport)

Sign 1	Sign 2
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