

Various Steps for your Visa Process

- **Purpose of travel and Passport** : Applicant should know their purpose of travelling(Tourism,Business,Employment,student,entry,conference,research, journalism, transit, medical) in order to get the right visa application form done and make sure your Passport is valid for a minimum of **180 days with at least two blank pages**.
- **Documents required** : Click on **VISA Category** → **Documents Required** tab to know what documents are required to support your application.
- **Application form**: After collecting all the necessary documents fill your **application form** online according to your **Jurisdiction** (to know where to submit your application and book online appointment for the respective application centres.)
- **Things to be checked on application form** : Kindly ensure all the fields of the visa application form are correctly filled including :profession/Occupation details(letters from employer is required in certain profession (Please check **Documents Required**) , UK and India referees, two Signatures and photo should be of correct size (Please check **Photo specification**).
- **Print your application form**: Make sure all fields are clearly printed and if you find any mistake on your application form after printing , please do not overwrite it with pen , in that case write a undertaking on a blank A4 sheet paper to clarify it and inform it at the counter when submitting.
- **Book an Appointment** : Applicants can submit their visa applications with prior appointments only & as per **jurisdiction**. Applicants are advised to follow the instruction for **"Appointment & Online Payment"** upon completion of online form. Please print and bring your appointment confirmation sheet before coming to centre to submit your application.
- **Submission** : Make sure you are bringing your Application form ,Supporting documents, Appointment Confirmation sheet , **Declaration form** and Correct Visa Fee(please click **Visa category** → **Visa fee**).
- **Processing time**: Processing time vary from application to application at the sole discretion of the High Commission of India and its Consulates in the UK, and some applications may take longer than others to get processed. Hence, confirm your travel plans only after obtaining the visa. Please Click **visa category** → **Processing Time** for more information
- **Tracking** : Once your application has been submitted, Please **Track your application** online, or by automated SMS/EMAIL(please Click on **After submission** for more information).

- **Collection** : Once your passport is ready for collection, You can either opt **for counter collection(Mon to Friday between 4 to 5:30pm)** or **Royalmail** (you have to bring your own royalmail paid envelop one for each application) or **DX private courier** (Ask at counter)

Note :

Plan your journey only once you receive your passport with valid visa on it.

All undertaking, consent and declaration letter should be addressed to "High Commission Of India, London with applicant's name ,signature and date at the end)