



LONG STAY VISA – D TYPE (STUDENT) CHECKLIST		YES	NO
1	Original of the Long Stay Visa Application Form of the Republic of Latvia (filled out, with photo)		
2	One photos (size 35mm x 45 mm) must be taken in last 6 month and it should be on white background.		
3	Passport with a period of validity extending at least three months after the intended date of departure from Latvia or other Member State, and containing at least two blank pages. Copies of the identification pages and the pages that contain information about previously issued visas		
4	An invitation by applicant's education facility in Latvia that is approved by the OCMA has to be submitted. The invitation should be dated not later than 6 months prior to the application date.		
5	A copy of a signed study agreement has to be submitted along with the documents.		
6	A copy of a proof of your intended residence in Latvia has to be submitted along with the documents.		
7	Original private bank account statement showing the movements during the last three months with balance confirmation letter from the bank duly stamped and signed by the bank; Indian income tax return acknowledgment for the last three assessment years (please note that Form 26AS as well as Form 16/ 16 A has to be submitted along with ITR-V) . In case university provides the service of issuing a statement on the availability of the necessary financial means in the university account, original of the statement dully signed and stamped by the university has to be submitted		
8	In case you are sponsored by a family/relative, a notarised declaration of sponsorship to be submitted. Proof of professional status of the sponsor – contract of employment, pay slips for the last 3 months; self-employed – certificate of registration of the Company, Company's bank statements for the last three months dully signed and stamped by the bank.		
9	Originals presented and copies of your prior education diplomas and mark sheets have to be submitted		
10	An air ticket reservation stating the intended entry to Schengen area must be submitted. Please note that the Embassy is not responsible for purchased tickets in case of the visa refusal.		
11	Travel insurance to be valid for the whole Schengen area and covering the entire period of the intended visit (90days). The minimum coverage of 42,600 EUR including the costs of urgent medical attention and/or emergency hospital treatment in case of an illness as well as medical transportation and repatriation in the event of death. Medical insurance policy can be obtained in applicant's country of residence, or in any other country, or taken out by the inviting person. It is important that the insurance meets all the above requirements.		
12	"Hello Verify" confirmation slip.		

Note: Applicant could be asked for additional documents by The Embassy of Republic of Latvia, New Delhi. **The visa fee according to Schengen regulations is non-refundable.**

REMARKS

Applicant/Agent Name:

Signature:

VFS Staff Name:

Signature:

Date: