

	A person who arrives to the Republic of Lithuania to work and has a labour permit issued to the alien by the Employment Service under the Ministry of Social Security and Labour of the Republic of Lithuania		
	<u>Work Permit</u>		
	Checklist	Yes	No
1	A completed and signed application form for National visa. An application is to be completed online at https://visa.vrm.lt/epm .		
2	A valid travel document satisfying the following criteria: - its validity period being at least three months longer than the validity period of the requested visa. - it shall contain at least two blank pages; - it shall have been issued within the previous 10 years.		
3	One colour photo of the person - Actual (made no earlier than 6 months ago), size - 3.5 x 4.5 cm, printed on photo paper - The face must occupy 70-80 % of the area, the face from the chin to the upper head should occupy 31-36 mm - The background is white and monochrome - The person in the photo must be without sunglasses - The person in the photo must be free of headwear or other items that cover the head except for the obligatory religious headwear - Glasses cannot have darkened lenses - The picture cannot have any lighting effect - Eyewear should not cover eyes - The mouth in the picture must be completely closed.		
4	Document proving Travel medical insurance Travel medical insurance shall cover any expenses, which might arise in connection with repatriation for medical reasons, urgent medical attention and/or emergency hospital treatment or death, during their stay in the Republic of Lithuania. The insurance shall be valid throughout the territory of the Member States and cover the entire period of the person's stay. The minimum coverage shall be EUR 30 000.		
5	Flight / travel reservatio s or other proof of intended transport		
6	The mediation letter (request to issue a multiple-entry national visa to a applicants) of the inviting institution, enterprises or organizations of the Republic of Lithuania, where the applicant comes, submitted in accordance with the established procedure The Letter of Mediation is submitted electronically via <u>the Information System of Electronic Services</u> (https://epis.vrm.lt/epis). The electronic information system provides the mediation letter with the number, which the foreigner indicates upon arriving at the VAC.		
7	Labour permit issued to the alien by the Lithuanian Employment Service		
8	Proof of financial means (e.g., a personal bank account statement) and (or) a regular income (e.g., a labour contract): - to live in the Republic of Lithuania (sufficient means of subsistence equal to 1 minimum monthly wage per month); - to return to the country of his or her origin or a foreign country to which the alien has the right to depart (sufficient amount of funds required to return equals to 1 minimum monthly wage).		
9	Proof of accommodation for the whole duration of the intended stay (e.g. document from the establishment providing accommodation, proof of private accommodation or any other appropriate document indicating the accommodation envisaged in accordance with the		

	legislation of the Member State concerned).		
10	SGK registration and service document (SGK tescil ve hizmet dökümü) with readable QR code.		
11	Criminal Record. (with Barcode)		
12	Copy of Identity Card or Residence Permit.		
13	Copy of passport's first page and all of stamped or containing visas pages are required.		

ATTENTION

Pursuant to Article 23 of Visa Act, visa applications may be concluded in 15 calendar days following the date Embassy begins evaluating them. However, in some cases, this process may be extended up to 30 days or 60 days.

In some exceptional cases, Embassy may demand additional documents in addition to aforementioned ones. Visa application fee is nonrefundable.

Aforementioned documents must be up-to-date at least one week before application date. The older documents are unacceptable.

Officers of VFS Global reserve their right to ask visa applicants questions about their travels during the application.

I acknowledge that I submit my visa application in 15 days before my planned entry in Schengen Zone and therefore my application may not be concluded until my travel date.

Date

Signature

I also acknowledge that if I fail to submit one or more of aforementioned documents, my visa application may be rejected.

Signature of VAC personnel

Signature of Applicant