

MALTA WORK VISA CHECKLIST <i>DOCUMENTS SHOULD NOT BE PRINTED BACK TO BACK</i>		YES	NO
1	Application Form duly filled in and signed by the applicant		
2	One recent Passport size photograph in colour with white background (3.5cm by 4.5cm). Please do not staple the photographs to the Application Form.		
3	Passport/Travel document must:		
	a) Be valid for at least 3 months after the intended stay;		
	b) Be issued within the previous 10 years and not valid for more than 10 years;		
	c) Have at least 3 blank pages.		
4	Overseas Travel Medical Insurance valid for all Schengen countries. The insurance must cover the applicant for at least 30,000 Euros or equivalent for all risks (accident, illness, medical emergency, evacuation etc). The policy must clearly specify the period of validity and must cover at least 91 days from date of travel to Malta.		
5	Confirmed Travel Itinerary for travel to Malta.		
6	Invitation Letter from Employer stating professional status of applicant and details of the work to be carried out in Malta. The letter must be signed by authorized person, whose name and designation must be stated .		
7	Signed employment contract, certified true copy by a Maltese Notary Public.		
8	Identity Malta letter confirming that the request for work permit has been acceded to.		
9	Possession of skills/qualifications if employment so requires; Proof of Board Membership for liberal professionals; or Letter from Medical Institutions in case of doctors, must be submitted in originals (<i>Apostilled</i>) together with photocopies.		
10	Proof of Accommodation (any one of the following): (i) Confirmed Hotel Booking ; (ii) signed lease contract ; or, (iii) ' Declaration of Proof ' completely filled in and signed and photocopy of host/owner's ID card. Points (ii) & (iii) in original and witnessed by (<i>Maltese</i>) Public Notary.		
11	Original & photocopy of all the pages of current and the last previous passport		
12	Adhaar Card		

NOTES:

- i) Submission of the above documentation does not guarantee the granting of a visa
- ii) The High Commission reserves the right to request further documentation and/or personal interview.
- iii) All documents to be submitted in original and in copy. Original documents will be returned with passport. Adhaar Card will be returned to applicant upon submission of the application.
- iv) Failure to comply with the above, may lead to outright refusal.

Applicant's Name:

Signature:

Passport number:

Visa fee:

Comments if any:

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VFS staff name & signature:

Date: