

## CHECKLIST: FAMILY MEMBERS OF EU OR EEA NATIONALS

### General information

**Please be informed that all documents are archived electronically for the entire immigration administration. This means that all documents which are listed in the checklist below will be scanned electronically. It is therefore very important that all original documents must be submitted with a perfect copy in A4 format. Please do not staple or glue any documents together as this will delay the scanning process.**

### **SPOUSES, DESCENDANTS AND DEPENDENTS OF EU OR EEA NATIONALS WHO EXERCISE THEIR RIGHT OF FREE MOVEMENT WITHIN THE EU/EEA AREA ARE TO SUBMIT THE FOLLOWING SUPPORTING DOCUMENTS:**

*Please check the boxes below, sign and date to confirm which documents you have submitted:*

- Cover letter from the Application Portal** (*signed and dated by the applicant/parents if they are minors*), **online application form and the receipt of payment.**
- 2 passport photos** (*not older than three months old, 2 inches in size, white background, with no glasses*).
- Original passport** (*both new and old passport(s) if any*). Please make sure that your passport is valid for at least three months beyond your intended stay in Norway, and that the passport has at least two blank pages for visa sticker.
- Copy of applicant's passport** (*Personal information/Data page, previous visas, valid resident/-work permit in Ghana etc.*)
- Marriage Certificate** – *If you are married to an EU or EEA citizen (original+1 photocopy)*  
**Birth Certificate** – *If one or both of your parents are EU/EEA citizens (original + 1 photocopy)*  
**The Birth Certificate of the son/daughter you depend on** – *If you are a dependent ascendant of an EU/EEA citizen (original+1 photocopy)*
- Documentation showing that the EU/EEA national is exercising his/her right to free movement pursuant to the EEA Agreement or the EFTA Convention** (*for example by a copy of the EEA national's registration certificate, valid ID or travel document*)
- Visa application fee** – In order to avoid abuse of the Application Portal, all applicants must 'pay' the fee when registering the application. However, when the Embassy receives the above-mentioned documents proving the relationship to the EU/EEA national (spouse, descendants and dependents ascendants), the fee will be refunded (electronically). Please note that the payment amount is only reserved on your account, not actually transferred to the Embassy. Once you produce the relevant supporting documents proving that you are exempt from paying the visa fee, the Embassy will cancel the fee authorization immediately.

- It is not necessary to submit any other documents although the Embassy strongly recommends that you always travel with a **valid health/travel insurance**.

***NOTE: Documentation from the reference person must be in color. Please do not send any documents directly to the Embassy.***

I hereby confirm that I personally have submitted this application for a visa that all information stated in the application and the supporting documentation is true. I am aware that providing incorrect information or falsified documents deliberately are punishable acts by both Ghanaian and Norwegian law and will lead to refusal of visa. I have been informed that the case processing time will increase if the application submitted is incomplete and the immigration authorities have to obtain further documentation. I have also been informed that there is an increased risk of the visa application being rejected if the requested information is not provided within the deadline stipulated by the immigration authorities.

Date:

Place:

Signature: