

**No. 9 Visit\_Temporary\_Multiple  
For Business visit**

Name \_\_\_\_\_

Email \_\_\_\_\_

Contact \_\_\_\_\_

Sr	Required Documents/evidence	Detail	Business-Multiple	
			Original	Copy
1	Passport			
2	Visa Application Form	With applicant's signature (if applicant is underage or with disability, their parents can sign on behalf of applicant)		
3	1x Photograph	A colour photo taken within 6 months(4.5cm x 3.5cm, no edit, clear image without background)		
4	KTP	Front side copy		
	KITAS/ ITAS online print out If you are non-Indonesian applicant	Both side copy		
5	Flight booking confirmation	Return ticket		
6	Itinerary	Full schedule of stay		
7	*Evidence of visit to Fukushima/Miyagi/ Iwate prefecture	Hotel or Flight booking confirmation, etc. (only if you visit mentioned locations)		
8	**Student ID (Copy) or Certificate of enrolment (Original)	Only If you are student		
9	Employment certificate			
10	Invitation			
11	Evidence of funds-Company host	Letter of Guarantee		
		Company registration(AKA Tokibotohon) or Company profile		
12	Consent letter with Visa applicant signature submitted with representative ID copy	Only if application is submitted on behalf of applicant		
13	Visa support letter	A letter of explanation stating the reason for applying for the multiple visa		
14	Other (only optional)			

\*Visa Fee Waiver

\*\*Visa Fee Waiver if he/she is in University as S1 student

**No. 9 Visit\_Temporary\_Multiple  
For Business visit**

- I hereby acknowledge that I have submitted all the documents ticked and/or described hereinbefore, any false document or inaccurate statement thereof, intentionally or negligently, may result in refusal of visa, and issuance of visa, including conditions e.g. Only single entry visa to be issued against multiple visa application, etc. such case is subject to solo discretion of the Embassy of Japan in Indonesia.
- I understood that all support document submitted above except from Passport cannot be returned after visa assessment.
- I understood that even if I have submitted all documents as per the checklist above, there is a possibility that the Embassy of Japan might ask for additional documents that are not listed above.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

VFS staff Signature \_\_\_\_\_