

**EMBASSY OF THE REPUBLIC OF LITHUANIA IN OTTAWA**  
**List of supporting documents to be submitted by applicants for short-**  
**stay visas (type C)**

**General requirements**

**1. Schengen visa application form**

- Completed electronically at <https://www.migracija.lt/>, printed out and signed by the applicant.

**2. A valid travel document**

- It must be valid for at least 3 months beyond the intended date of departure from the Schengen Area.
- It must have been issued within the previous ten years and have at least two blank pages.

**3. One recent photo of the applicant**

- 3.5 x 4.5 cm in color with white background, taken within the last six months; face must occupy 70-80% of the area.

**4. Travel medical insurance**

- A document from the insurance company with applicant's name, dates, coverage area, confirming international coverage of at least 30 000 EUR (approx. 50 000 CAD), \$0 deductible and covering:
  - o Emergency medical expenses.
  - o Emergency hospital treatment.
  - o Repatriation for medical reasons.
  - o Repatriation of mortal remains.
- The insurance must cover the entire period of an intended stay and be valid in all Schengen countries.

**5. Proof of legal residence in Canada and re-entry document**

- For travellers returning to Canada:  
A Canadian permanent residence card or visa (valid for at least three months after the date of re-entry).
- For travellers proceeding to onward travel (not returning to Canada), after leaving the territory of the Member States:  
Travel reservation (plane/train ticket) and relevant visa or travel document authorising entry into the country of destination.

**6. Proof of travel arrangements**

A round trip flight/travel reservation or other proof of intended transport and full itinerary, if the visit concerns several Member States and Member States not applying the common visa policy.

## **7. Proof of sufficient means of subsistence for the intended journey**

- Bank account statement(s) for the last three months including movements, clearly indicating the name of the bank account holder(s) ; and if deemed necessary by the consulate other proof of funds such as:
  - a) recent credit card account statements clearly indicating the cardholder's name;
  - b) salary slips;
  - c) certificate of employment;
  - d) registered proof of sponsorship and/or private accommodation.
- Travelling for the purpose of business: If applicable, letter stating that all expenses are fully covered (e.g. a written proof that the employer/company sponsor pays the expenses).
- In case of self-employment: business registration and proof of funds.
- Students/researchers: if applicable, letter stating that all expenses are fully covered.

## **8. Proof of ties in Canada**

Documents proving ties in Canada, such as:

- a certificate of leave issued by the applicant's employer;
- proof of owning a property (copies of invoices and property tax notice);
- investments or other financial commitments;
- educational or family-related commitments in Canada.

## **9. Minors travelling without parents/guardians or with one parent/guardian only**

- Consent of the parent(s) or the legal guardian(s), certified by a public notary or a commissioner of oaths;
- Copy of parent(s)' or legal guardian(s)' passport;
- Certified copy of minor's birth certificate.

## **Part II: Documents to be submitted depending on travel purpose**

### **1. Tourism**

- Individuals: confirmed hotel reservations, stating the name, address and telephone number of the hotel, including the booking confirmation number.
- Groups: the letter of the travel agency mentioning the same information as for individuals, or other proof of accommodation (e.g. rental agreement).

### **2. Visiting family and friends**

- Letter of invitation from the host (friend/relative). The letter must be submitted electronically through the Lithuanian Migration Information System [MIGRIS](#).
- Copy of the ID card (national or residence permit) of the friend/relative.

**3. Business**

- An invitation letter from the business partner specifying the nature of the business. The letter may be submitted electronically through the Lithuanian Migration Information System [MIGRIS](#).
- Reference letter from the employer; and
- Confirmed accommodation if different from the hotel, stating the name, address and telephone number of the accommodation.

**4. Students/researchers**

- Letter from the receiving institution on the length and purpose of the stay;
- Letter from the home institution on enrolment; and
- Confirmed accommodation.

Declaration: I hereby acknowledge that I have been informed about listed missing documents and decided to submit the application as-is for your review and consideration.

Notes:.....

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..... Customer Signature:.....

Date:..... VFS Officer:.....

Date: .....

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