



EMBASSY OF THE REPUBLIC OF LITHUANIA IN OTTAWA

List of supporting documents to be submitted by applicants for short stay visas (type C)

Part I: General requirements

1. An application for a Schengen (C) visa in the established form

Filled in with measures of electronic filing and submission of application (at the address <https://visa.vrm.lt/epm/pages/applications/applicationEdit.xhtml>);
Printed and signed.

2. A valid travel document (foreign passport)

- The document must be issued within the last ten years; its period of validity must be at least 3 months longer than the period of validity of the visa applied for;
- The document must contain at least two blank pages;
- The applicant must submit all the existing foreign passports;
- A copy of previously issued Schengen visa within 3 years and a copy of old passport if so.

3. Proof of legal residence in Canada and re-entry document

- For travellers returning to Canada:
A Canadian permanent residence card or visa (valid for at least three months after the date of re-entry).
- For travellers proceeding to onward travel (not returning to Canada), after leaving the territory of the Member States:
Travel reservation (plane/train ticket) and relevant visa or travel document authorising entry into the country of destination.

4. One photo of the person

- Colour and printed on photo paper; Actual (made no earlier than 6 months ago);
- Size - 3.5 x 4.5 cm; face must occupy 70-80 % of the area.

5. Travel medical insurance

Document certifying Health Insurance; Must meet the requirements for health insurance of foreigners established in Articles 61 and 17 (7) of the Law on the Legal Status of Foreigners of the Republic of Lithuania: (*Note. Health insurance is accepted only in printed document*)

The foreigner's health insurance must guarantee:

- Reimbursement of expenses for emergency medical aid;
- Reimbursement of expenses that may arise due to the return of a foreigner to a foreign country for health reasons (transportation, including escort of a personal health care professional (specialists));
- Must be valid the entire period of stay of a foreigner in the Republic of Lithuania;
- Must be valid in all Schengen countries;
- The sum of the insured must be at least EUR 30 000 (CAD 50,000)
- **NO DEDUCTIBLE (zero).**

6. Proof of travel arrangements

A round trip flight/travel reservation or other proof of intended transport and full itinerary, if the visit concerns several Member States and Member States not applying the common visa policy.

7. Proof of sufficient means of subsistence for the intended journey

- Bank account statement(s) during the last three months clearly indicating the name of the bank account holder(s); or other proof of funds such as:
a) recent bank account statements showing movements over a certain period (at least

- the last three months);
- b) credit card(s) and a credit card account statement clearly indicating the cardholder's name;
- c) traveller's cheques;
- d) salary slips;
- e) certificate of employment;
- f) registered proof of sponsorship and/or private accommodation.
- **Travelling for the purpose of business:** If applicable, letter stating that all expenses are fully covered (e.g. a written proof that the employer/company sponsor pays the expenses).
- **In case of self-employment:** business registration and/or proof of funds.
- **Students/researchers,** if applicable, letter stating that all expenses are fully covered.

Part II: Documents to be submitted depending on purpose

1. Tourism

- Individuals: confirmed hotel reservations, stating the name, address and telephone number of the hotel, including the booking confirmation number.
- Groups: the letter of the travel agency mentioning the same information as for individuals, or other proof of accommodation (e.g. rental agreement).

2. Visiting family and friends

- Invitation letter from the friend/relative (some Member States may require that a specific form be used for the invitation letter — cf. Information by the Member State concerned).
- Copy of the ID card (national or residence permit) of the friend/relative.

3. Business

- An invitation letter from the business partner specifying the nature of the business (some Member States may require that a specific form be used (cf. Information by the Member State concerned).
- Reference letter from the employer; and
- Confirmed accommodation if different from the hotel, stating the name, address and telephone number of the accommodation.

4. Students/researchers

- Letter from the receiving institution on the length and purpose of the stay;
- Letter from the home institution on enrolment; and
- Confirmed accommodation.

Declaration: I hereby acknowledge that I have been informed about listed missing documents and decided to submit the application as-is for your review and consideration

Notes:.....

Customer Signature:.....

Date:.....

VFS Officer:.....

Date: