

## **DECLARATION & DISCLAIMERS**

Date: \_\_\_\_\_

I, \_\_\_\_\_, requesting VFS Global for **Attestation services** hereby confirm that the following documents are being handed over to VFS and they are genuine:

1. \_\_\_\_\_ (Please specify Original/Scan)
2. \_\_\_\_\_ (Please specify Original/Scan)
3. \_\_\_\_\_ (Please specify Original/Scan)

With this, I confirm that the following is duly handed over to VFS Global for the application submission:

1. Advance payment
2. Application form duly filled with correct information (to the best of my knowledge)
3. Supporting documents:
  - a. \_\_\_\_\_ (Please specify Original/Scan)
  - b. \_\_\_\_\_ (Please specify Original/Scan)

I shall indemnify VFS fully against all claims, proceedings, actions, damages, legal costs, expenses and any other liabilities in respect of breach of this declaration.

I understand and hereby agree to the following information guided upon:

1. The Quote is valid only for next 7 days
2. The turnaround time starts from the date of the submission at the first government department and not at VFS Global.
3. VFS will request for Personal information, data and documents to facilitate the application for Attestation.
4. Personal information or data gathered will be deleted/purged as per prescribed Data Retention Policy of VFS Global.
5. Client will be notified via the registered email address and contact number for collection of documents. Any unclaimed original document will be shredded after 2 years as per Shredding policy of VFS if no response is received from client.
6. The Government authorities have their sole discretion to accept or reject the document once it is submitted to them and the process may exceed the turnaround time committed. In case there are unexpected delays and/or rejections from the authorities, VFS will not be held responsible for the same.
7. In case of any rejection/additional requirement from the government authorities-VFS Service fee shall not be refunded back and only the official government fee shall be returned after checking the case thoroughly.
8. The procedures and fees of government authorities for the processing of legalization and related services are outside the control of VFS Global and subject to change without prior notice. VFS Global does not accept responsibility for any changes in procedures or fees and reserves the right to pass on any increased fees.
9. The Applicant consents that, for operational and data security purpose, VFS will affix a barcode on the document/s submitted for Attestation. The Barcode is vital for monitoring and tracking the document/s. VFS will not be held responsible in the event of loss caused by the denial of affixing the Barcode by the Applicant
10. Cancellation policy: Once you have submitted your application to us including the payment, you will be taken to have agreed that we may immediately commence processing your application and providing any services, and as a result you will not have any right to cancel the application.

Signature : \_\_\_\_\_

Name : \_\_\_\_\_