



## VISA FOR TOURISM (Visa C)

**The complete file should be lodged in 2 sets: 1 original and 1 copy**

Please arrange your documents according to this checklist

### A. General requirements :

1. [Visa application form](#) dully completed and signed
2. Passport with validity of at least 3 months after the end of the planned journey;
3. Copy of the data page of the passport together with all pages having visas and stamps;
4. One (1) passport sized photo with white background and not older than 6 months;
5. Non-refundable visa application fee to be paid upon submission of visa application;
6. Proof of ties in the Philippines :
  - a) *Proof of social security contributions, if relevant*
  - b) *Copy of real estate property – title-deed, if relevant*
  - c) *Proof of family ties in the Philippines (e.g. birth certificate of children or marriage certificate). These certificates should be issued by the Philippine Statistics Authority (PSA).*

*Please note:*

*Attention ! Guarantees for return (assessment of migration risk): the applicant is requested to provide as much information as possible to document his/her family background, professional and socio-economic status, ownership of land or real estate (for instance : proof of family bonds with his/her country of origin, proof of regular income and stable source of revenues from the applicant and/or his/her partner, proof of property, etc.) This information is essential to correctly assess the intention of the applicant to leave the Schengen area before the expiry of his/her visa.*

### B. Supportive documents :

*Proof of travel*

- ⇒ Copy of the travel itinerary. **Do not pay for/buy the ticket until a visa has been granted.** Note: If the application is approved, the visa will be issued according to your roundtrip airline ticket reservation

*Proof of Travel Medical Insurance*

- ⇒ Copy of the insurance issued by accredited companies only ⇒ The insurance should:
- Have a minimum coverage of 30,000 Euros
  - Be valid in all Schengen countries
  - Cover the entire duration of the trip

*Proof of financial means of the applicant*

- ⇒ Bank certification, bank books, personal bank statements showing regular income, credit card statements or balance covering the last six months
- ⇒ For minors: Proof of parents' or legal guardian's economic means (cf. the above)

*Proof of occupation*

- ⇒ If employed:
  - Certificate of employment
  - Certificate of leave absence
  - Latest Income Tax Return
- ⇒ If self-employed:
  - Proof of company registration issued by the Department of Trade Industry (DTI)/Securities Exchange Commission SEC registration of business
  - Latest Income Tax Return
  - Business Financial Statement
- ⇒ If pupil or student:
  - Proof of enrolment
  - Certificate of leave absence if travelling during school year

*If travelling with spouse and/or children*

- ⇒ Marriage contract certified by the Philippine Statistics Authority (PSA)
- ⇒ Birth certificates of children certified by the Philippine Statistics Authority (PSA)

*For Minors*

- ⇒ Affidavit of support & consent of parents (specially of the non-travelling parent) or legal guardian
- ⇒ Copy of passport of parents or legal guardian
- ⇒ Birth certificate of the minor issued on National Statistics Office (NSO) security paper
- ⇒ Department of Social Welfare and Development (DSWD) clearance

*For non-Filipino applicants who have valid residence status in the Philippines*

- ⇒ Copy of Alien Certificate Registration (ACR) valid at least three months beyond the date of departure from the territory of the Member States

**C. Documents to submit specifically for Travelling for the purpose of tourism**

- ⇒ Proof of accommodation: confirmation of hotel booking, hotel voucher or letter of promise of accommodation by a host
- ⇒ Detailed day-to-day planned trip itinerary

**The Embassy may request additional documents during the examination of an application which are not mentioned in the above lists. You are hereby informed that submitting the above-mentioned documents does not guarantee automatic issuance of a visa.**

**Name:**

**Signature:**