



## Checklist for **COHABITATION**

*\*For a national of a third country outside the European Economic Area (EEA) and who is travelling to declare a cohabitation with a Belgian citizen or a foreigner residing in Belgium temporarily (Card A or H) or for unlimited duration (holding a CIRE or CIE, or a B, C, D, F or F+ residence card) **see NOTE**.*

It is essential that your file contains the following:

***Your entire visa application (application form and supporting documents), plus any original documents that are to be returned to you, such as your original police and medical certificate.***

### **Application form**

One (1) application form duly filled in, signed and dated by the applicant.

This form is available online. You may complete it in English, French, Dutch, or German.

Please follow the link to the application form in [VisaOnWeb](#).

### **Photo**

One (1) recent (no more than 6-months old) passport size photograph (dimensions: 35 by 45 mm) should be affixed to the application form (but not glued).

### **Copy of visa status**

Proof of your visa for Australia/New Zealand. Submit your up-to-date VEVO details for Australia or VisaView details for New Zealand. For another country, submit a copy of your residence permit.

### **Passport**

A valid passport:

- should have been issued within the previous 10 years;
- should be valid at least 3 months after the intended date of departure from the Schengen territory or, in the case of several visits, after the last intended date of departure;
- should contain at least 2 empty facing pages when applying for the visa.

Please provide one copy of the passport. The empty pages do not need to be copied.

### **Administrative fee**

The applicant has to provide the proof of payment of the **Administrative fee** at the submission of his/her application. If this is not the case, the visa application is not admissible. The administrative fee needs to be paid directly to the Home Affairs Office in Brussels.

### **Proof of Travel insurance policy**

The insurance must be valid throughout all of the Schengen countries and must cover the whole duration of the stay or transit. The minimum cover is EUR 30,000. The insurance must cover the cost of repatriation on medical grounds, urgent medical treatment and/or urgent hospital treatment or costs incurred in the event of death while in the Schengen area.

Below are 6 companies that provide acceptable travel insurance:

Covermore: <https://www.covermore.com.au/>  
GoInsurance: <http://www.goinsurance.com.au/>  
Insure4less: <https://www.insure4less.com.au/>  
Travel Insuranz: <https://quote.travelinsuranz.com.au/cover/>  
Southern Cross New Zealand: <https://www.scti.co.nz/travel-insurance/international>  
AXA-Schengen: <https://www.axa-schengen.com/en>

### **Age**

- Birth certificate of the applicant
- OR**
- Proof that both parties are aged over 21 years old
- OR**
- Proof that both parties are aged over 18 years old if they cohabited for at least one year prior the arrival in Belgium of the joined partner.

### **Relationship**

- Proof of the permanent and stable character of the relationship.

### **Celibacy (Proof that both parties are single).**

- Applicant

An original certificate issued by the relevant authorities legalized by the Belgian Embassy/Consulate or with an Apostille (where applicable).

- The person to be joined in Belgium

Proof that the partner the applicant is going to live with in Belgium is not married or in another registered relationship.

### **Medical Certificate**

An original medical certificate attesting that you are not carrying any of the diseases which might endanger public health. This certificate must be no older than 6 months from the date of issuance. The specific form must be signed and stamped by an **approved doctor**.

### **Non-Criminal Record Certificate**

For applicants aged 18 and over, an original National Police Certificate:

In Australia: "National Police Clearance Certificate-Name Check", issued by the AFP.

Use this link:

<https://www.afp.gov.au/what-we-do/services/criminal-records/national-police-checks>

You need to opt for a hard copy police check (name check only-no fingerprints).

In New Zealand: "Criminal Conviction Information" issued by the Ministry of Justice. Use

this link: <https://www.justice.govt.nz/criminal-records/get-your-own/>

This certificate must be no older than 6 months from date of issuance.

This document has to be legalized by means of an **Apostille**.

The police check is not to be notarized by a Notary Public.

In Australia you can obtain the Apostille from the Department of Foreign Affairs and Trade.

Please note that in Australia the apostille can only be placed on a hard copy police check.

In New Zealand you obtain the Apostille from the Department of Internal Affairs in Wellington.

### **Copy of ID Card/residence permit of the person to be joined in Belgium**

A copy of the identity card of the Belgian citizen or a copy of the residence permit of the foreigner (Card A, B, C, D, F, F+ or H) the applicant is joining in Belgium.

### **Sufficient Accommodation**

Proof that the party being joined has sufficient accommodation: a registered rental contract or proof of property in Belgium.

### **Solvency of the person to be joined**

Proof that the person being joined has stable, regular and sufficient income to (a) provide in his own and his family's needs and (b) to prevent that they become a burden to the Belgian government. This means a minimum monthly net income of EUR 2323.08.

### **Mutual Insurance Company / Travel Insurance**

Proof that the person to be joined is affiliated to a Mutual Insurance Company (Mutualiteit / Mutualité) and confirming that the risks will be covered for the family members as soon as they will arrive in Belgium.

AND

Proof applicant has a valid travel insurance for at least 90 days from date of entry into Schengen.

**Documents drawn up in a language other than English, Dutch, French or German are to be translated by an official translator. The translation must be legalized with an Apostille, or in line with the procedure laid down in the country of origin, and then by the competent Belgian consulate or Embassy.**

Applicants who cannot enclose all documents from the list, should consider adding alternatives or making an explanation about the reason for not handing them in. The applicant is hereby informed that submitting the above-mentioned documents does not guarantee automatic issuance of a visa.

If you have any questions regarding this checklist please email the Embassy at

canberra@diplobel.fed.be.

**Disclaimer**

This checklist comprises all documents that are part of my visa application. I understand that the Embassy will decide on my visa application based on these documents only. I also understand that in exceptional cases additional documents may be requested by the Embassy, even documents that do not feature on this list at all.