Sport/Cultural Visa (Schengen Short Stay Visa)

For people (athletes, coaches, trainers, support staff, etc.) participating actively in sport events or trainings OR for artists and other people who are participating actively in cultural events in Belgium (not for spectators, nor for tourists on a holiday).

IMPORTANT INFORMATION:

The duration of the presented flight reservation and insurance must always correspond.

In case of different or contradictory information, the embassy will issue a visa with a vali dity based on the shortest period of these 2 documents.

Starting date of the validity of the visa will always be the starting date of the initially presented flight reservation.

In case the authorization to issue the visa arrives after the initially planne d departure date, you will be contacted by the embassy.

Documents in Farsi language only are not accepted for the treatment of your visa file; only translated documents will be taken into account.

The Farsi documents need to be translated by a sworn translator into one of our national languages or into English.

Documents	Description	
	Main documents	
Original of passport	-Passport which must be valid for at least 1 Year from the date on which you intend to leave the SCHENGEN territory, or, in the case of multiple journeys, the date on which you intend to leave it for the last time. -Issued within the previous 10 years. It is advisable that your passport contains at least one double blank page reserved for visas (blank front and back) for each. Passport should be signed by the applicant.	☐ Yes ☐ No
Schengen application form	-Duly completed (in German, Dutch, French or English), dated and signed by the applicant in person. The form with a bar code is available once the registration on Visa-On-Web is completed online. Print out the form and add it to your documents. -For family members or group applications each individual must have a separate VOW application form. -In case of minors (below the age of 18), the application form needs	☐ Yes ☐ No ☐ Yes ☐ No
	to be signed by parents or person exercising legal guardianship.	
2 photos	2 recent photographs in accordance to the Schengen photo requirements	☐ Yes ☐ No
Proof of purpose of stay and accommodation		
Proof of link with the purpose of visit	Letter of the sport club of which you are a member	☐ Yes ☐ No
Invitation letter	Signed invitation letter from a sport/cultural organization or an	

	authority indicating purpose, position and trip dates. If host organization will be covering the costs involved with the trip, this must be indicated as well.	☐ Yes ☐ No
Hotel booking confirmation	Proof of hotel reservation for the whole trip.	☐ Yes ☐ No
Employ		
Evidence of employment and solvency proof	For employees: -Work certificate: a signed, dated and stamped certificate on company letterhead with contact information. Must state applicant's name, position, salary and years of employmentHoliday authorization from employer -Salary slips of last 3 months	 Yes
	-Proof of payment of Social Security (list-e-bimeh) -Personal bank account statement of the applicant for the last 6 months:	☐ Yes ☐ No
	underline the transfer of salary on the account statement For business owners, liberal professions, self-employed -Valid business registration certificate / exploitation permit	☐ Yes ☐ No
	-Gazette of the company	☐ Yes ☐ No
	-Proof of payment of Social Security (list-e-bimeh) -Personal bank account statements of the applicant for the last 6 months: underline the transfer of income on the account statement	 Yes □ No Yes □ No Yes □ No
	-Last tax payment receipt For retired persons: -Receipt of retirement issued by the competent authorities -Personal bank account statements of the applicant for the last 6 months: underline the transfer of income on the account statement	☐ Yes ☐ No
	For accompanying persons, if unemployed: -Spouse: translated shenasnameh	☐ Yes ☐ No
	Children: -Proof of family relationship by birth certificate (translated shenasnameh - of the father is sufficient for the whole family)	□Yes □No
	-School attestation (depending of the age of the child)	☐ Yes ☐ No

	-Minor travelling alone: authorization by both parents	☐ Yes ☐ No
	-Minor travelling with one of the parents: authorization from the other parent	☐ Yes ☐ No
	For students/pupils: -attestation from the University/school with information about vacation time or permission to leave school for the planned trip	☐ Yes ☐ No
	-If the employer/University will be covering the costs involved with the trip, it has to match in the letter as well.	☐ Yes ☐ No
De	ocument for the minor (s)	
Copy of birth certificate	Translated Shenasnameh	☐ Yes ☐ No
Consent of the parental authority or legal guardian	If a child travels alone or is only accompanied by one parent: an authorization signed in front of a notary public by the parents/the parent who is not travelling, is required (original and copy).	☐ Yes ☐ No
Attachment to	Proof of attachment to Iran	☐ Yes ☐ No
Iran	Birth Certificate with Translation	☐ Yes ☐ No
Medical insurance policy	-The travel insurance should be valid for Schengen area if you apply for short stay visa.	Yes No
	-The insurance must cover the minimum amount of 30,000.00 Euro (coverage: repatriation for medical reasons, urgent medical attention, emergency hospital treatment and transportation of the body in case of death).	☐ Yes ☐ No
	-The insurance should cover the whole period of your stay in Schengen area. If the visa is requested with a longer validity and multiple entries, the travel insurance only needs to cover the first trip.	☐ Yes ☐ No
Copy of old passport	If you have Schengen visas for last 5 years in the old passport, it is recommended to submit copies Schengen visas and the page with the personal data of that passport with your application. Also we request the copy of the current passport: 1st page with	☐ Yes ☐ No
	personal information + all the pages that have stamps and/or visa on it	