



## Checklist for **FAMILY REUNION with a Belgian citizen** (Art. 40ter)

For foreigners of third countries who want to reunite with a Belgian citizen (who has not used his right to free movement – Directive 2004/38/EC)

It is essential that your file contains the following:

***Two sets of your entire visa application (application form and supporting documents), plus any original documents that are to be returned to you, such as your original police and medical certificate.***

### **Application form**

Two (2) application forms duly filled in, signed and dated by the applicant.

This form is available free of charge online or at VFS and the Embassy. You complete it in English, French, Dutch, or German.

Minor children must submit an application form signed by a person with parental authority or by a legal guardian;

Please follow the link to the application form [online](#).

### **Photo**

Two (2) recent (no more than 6-months old) passport size photographs (dimensions: 35 by 45 mm) should be affixed to the application form (but not glued).

### **Copy of Visa**

For non-Australian/New Zealand passport holders only: one copy of your residence permit or of your visa for Australia/New Zealand. Submit your up-to-date VEVO details for Australia or VisaView details for New Zealand.

### **Passport**

A valid passport:

- should have been issued within the previous 10 years;
- should be valid for more than 12 months;
- should contain at least 2 empty facing pages when applying for the visa.

**Administrative fee**

The applicant has to provide the proof of payment of the **administrative fee** at the submission of his/her application. If this is not the case, the visa application is not admissible. The administrative fee needs to be paid directly to the Home Affairs Office in Brussels.

**Copy of Belgian ID Card (both sides) of the person to be joined in Belgium****Proof of relationship****Spouse:**

- Your marriage certificate: i.e. an original marriage certificate with an **Apostille**. If the marriage is in the national register, a copy of the marriage certificate.
- In case of previous divorce or widowhood: an original divorce decree or Death Certificate with an Apostille

**Registered partner:**

- Proof of registered partnership from Belgium, Germany, Denmark, Finland, Iceland, Norway, Sweden or the UK
- Proof of durable and stable relationship
- Proof of celibacy/divorce/widowhood: original Single Search Certificate/divorce decree or Death Certificate with an Apostille

**Children under 18:**

- An original birth certificate mentioning the name of both parents with Apostille
- In case the parents are divorced: an original divorce decree mentioning to whom of the parents full custody was entrusted, with Apostille
- In case of shared custody, an original authorization letter from the parent who will not live in Belgium with the child, stating that the child can permanently leave
- In case the child was adopted, an original adoption certificate with Apostille
- In case a parent has deceased: an original death certificate with Apostille

**Children aged 18 years and over:**

- An original birth certificate mentioning the name of both parents with Apostille

**Children aged 21 and over:**

- An original birth certificate mentioning the name of both parents with Apostille
- Proof that the child is dependent on the person in Belgium

**Sufficient Accommodation**

Proof that the party being joined has sufficient accommodation: a registered rental contract or proof of property in Belgium.

**Solvency of the person to be joined**

Proof that the person being joined has stable, regular and sufficient income to (a) provide in his own and his family's needs and (b) to prevent that they become a burden to the Belgian government. This means a minimum monthly net income of EUR 2048.53. This condition doesn't apply when the person is being joined by a child under 18 without any other applicants asking for family reunion at the same time.

**Mutual Insurance Company / Travel Insurance**

Proof that the person to be joined is affiliated to a Mutual Insurance Company (Mutualiteit / Mutualité) and confirming that the risks will be covered for the family members as soon as they will arrive in Belgium.

Or

Proof applicant has a valid travel insurance for at least 90 days from date of entry into Schengen.

**The documents drawn up abroad in a language other than Dutch, French, German or English are to be translated in accordance with the original by an official translator. The translation must be legalized as a separate document in line with the procedure laid down in the country of origin, and then by the competent Belgian consulate or Embassy.**

Applicants, who cannot enclose all documents from the list, should consider adding alternatives or making an explanation about the reason for not handing them in. The applicant is hereby informed that submitting the above-mentioned documents does not guarantee automatic issuance of a visa.

If you have any questions regarding this checklist please email the Embassy at [canberra@diplobel.fed.be](mailto:canberra@diplobel.fed.be).

**Disclaimer**

This checklist comprises all documents that are part of my visa application. I understand that the Embassy will decide on my visa application based on these documents only. I also understand that in exceptional cases additional documents may be requested by the Embassy, even documents that do not feature on this list at all.

