



**BELGIUM VISA**  
**List of Documents**  
**STUDENT VISA**

- Applicants who cannot enclose all documents from the list should consider adding alternatives or explain the reasons for not providing them.
- During the examination of the application, the Embassy may request additional documents which are not mentioned in the list below and may call the applicant for an interview.
- Any documents submitted in languages other than English, French, Dutch or German will not be considered.
- Applicant is hereby informed that submitting the above-mentioned documents does not guarantee the issuance of a visa.
- Processing time differs from case to case, therefore, to avoid delays, it is advisable that you apply at least 3 weeks before the departure date.
- Applicants have the possibility to apply for a visa six months in advance before the travelling date.
- In principle, the processing time is between 2-3 weeks. In case the visa application has to be submitted to the Home office in Brussels for decision, the processing time will be approximately 4-6 weeks and might exceed during summer time or other special occasions.
- No additional documents can be submitted to VFS or the Embassy unless the Embassy has requested them.
- An incomplete file will lead to a visa refusal.
- A complete file does not guarantee the issuance of a visa.
- The visa fee is non-refundable.

***“This checklist comprises all documents that are part of my visa-application. I understand that the Embassy will decide on my visa-application based on these documents only. I also understand that in exceptional cases additional documents may be requested by the Embassy, even documents that do not feature on this list at all.”***

**Remarks:**

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**Date:** - \_\_\_\_\_

**Applicant's Signature:** - \_\_\_\_\_

**VFS Officer's Signature:** - \_\_\_\_\_



- 1) ☐ **Application form** - Two standard visa forms, per applicant, dated and signed and printed from <https://visaonweb.diplomatie.be/>
- 2) ☐ **Photo** - Three passport photo not older than 6 months.
- 3) ☐ **National passport + copy of the first pages.** The validity of the passport must be a minimum of 3 months after the expiry of the visa.
- 4) ☐ **Original admission letter of a Belgian higher educational institution recognized or subscribed by the public authorities mentioning Final Admission or provisional admission.** Please note that a provisional registration certificate issued by a higher education institution will not be taken into account when examining a visa application.
- 5) ☐ **Original Educational Diplomas and original certificates attested by the Ministry of Foreign Affairs, Pakistan and to be legalized by the Royal Embassy of Belgium in Islamabad.** You should provide detailed Marks Sheet.
- 6) ☐ **Proof of payment of the administrative fee in Belgium (if required).** Please consult the website of the Immigration Office ([Fee | IBZ](#)) for an overview of this administrative fee per category as well as all the cases in which an exemption is granted.
- 7) ☐ **A recent Police Character Certificate for the applicant older than 18 years (the certificate must cover the last 5 years).** If the applicant has remained in various countries during this period, several Police Character Certificates must be produced. If the certificate is written into English, no translation needed. The certificate must be legalized by the Embassy of Belgium in Islamabad.
- 8) ☐ **Medical certificate, from a doctor accredited by the Embassy, attesting that applicant is not suffering from any disease putting public health at risk.** The medical certificate will be handed over by the doctor to the visa applicant in a sealed envelope and should be submitted along with the other supporting documents at the Visa Application Centre.
- 9) ☐ **Financial Cover:** A certificate of grant of scholarship issued by a Belgian or European institution or the Pakistani Government or the proof of payment for the 1st academic year in Belgium or an original sponsorship certificate for studies (annex 32) duly fulfilled and signed by the guarantor and legalized by the proper authority.
- 10) ☐ **Motivation letter on the choice of the studies**

**\*\* For More information on Proof Of Solvency visit - <https://pakistan.diplomatie.belgium.be/en/travel-to-belgium/visa/long-term-visa/student-visa>**

Date: - \_\_\_\_\_

Applicant's Signature: - \_\_\_\_\_

VFS Officer's Signature: - \_\_\_\_\_