



EMBASSY OF THE REPUBLIC OF BULGARIA

CONFERENCE		YES	NO
1	Application form personally duly filled in and signed by the applicant.		
2	One recent passport size photograph in light-colored background, size 3,5 x 4,5 cm.		
3	Passport /travel document must: a) have a validity of at least 3 months after the intended stay b) be issued within the previous 10 years c) have 2 blank pages It is recommended to attach old Bulgarian, Schengen, UK, USA or Canada visas. You should to provide copy of all pages of your valid passport with stamps on it.		
4	Two way (flight, train or bus) ticket reservation (in accordance with insurance and accommodation).		
5	Overseas travel medical insurance valid for all Schengen countries. The insurance has to cover the applicant for at least 30,000 euros or equivalent, for all risks e.g. accident, illness, medical emergency, etc.		
6	Letter of invitation or confirmation of registration including reference to the receipt of registration fee issued by the host organization duly signed and stamped by an authorized person – director or CEO.		
7	Official program of the conference.		
8	Reservation(s) of accommodation for the whole period of stay (in case of multiple city all reservations are needed).		
9	Official translation of birth certificate (Shenasname).		
10	Employer's certificate needs to contain the following: job title, address, start date of employment, monthly amount of income and salary slip of the last three months. Formal requirements: letterhead paper, stamp, and corporate signature. Certificate from Tamin-e Ejtemaei (Social Security Organization) and Khadamat-e Darmani (Social Health Organization) also must be submitted. · In case of self-employment, certificate of registration. · For students - certificate from school (from the latest semester) · For pensioners - pension slip of the last three months. All documents have to be translated in English.		
11	Detailed bank account statement of the past three months.		
12	Official translation of Title deed (if you own property).		

REMARKS to be filled out VFS staff (please tick, what is relevant):	YES	NO
Refused, revoked, cancelled, or rejected Schengen visa?		
Does applicant have Any Relatives in Schengen area if Yes, their Details:		
Applicant's documents are complete?		
<u>Other remarks:</u>		

NOTE: If the documents you are submitting are in a language other than English, **you need to have them translated** (All the **translation** should be stamped by Iran's Judiciary and Ministry of Foreign Affairs)

Issuing the visa is subject to the submission of the documents listed. The Embassy reserves the right to request further documentation.

Original documents must be presented during the personal interview with the visa officer and **a copy also must be submitted.**

We would like to inform you that traveling differently from a pre-approved route may impact your next visa application negatively!

Signature of applicant

Signature of VFS Staff