

Harmonized list of supporting documents to be submitted by applicants for a Schengen visa in the Russian Federation: study or training, events or activities

- 1) Harmonized visa **application form** completed and signed by the applicant.¹³
- 2) **Travel document** valid for at least three months after the intended date of (last) departure from the Schengen area, containing at least two blank pages and issued within the previous ten years.
- 3) **Photograph** in line with ICAO guidelines (http://www2.icao.int/en/MRTD/Downloads/Technical%20Reports/Annex_A-Photograph_Guidelines.pdf).
- 4) **Visa fee** in line with the categories of the visa facilitation agreements with Russia and the Visa Code. Certain Member States apply optional visa fee waivers as provided for in Article 16(5) of the Visa Code.
- 5) **Travel medical insurance** covering the entire period of intended stay, valid for all Schengen States and covering any expenses which might arise in connection with repatriation for medical reasons, urgency medical attention, emergency hospital treatment or death during the stay. The minimum coverage must be €30.000.
- 6) **Copy of the internal passport** (issued at the age of 14): pages concerning the applicant's biodata, foreign passport(s) issued to him/her, his/her marital status and registration in Russia.
- 7) *In cases of minors:*
 - i. **Copy of the birth certificate.**
 - ii. **Consent of the parental authority or legal guardian** should be required only if the minor travels alone or only with one parent. Exceptions should be made to this if the single parent with whom the minor is to travel holds the parental authority alone (i.e. in cases where the other parent has deceased or been deprived of custody, e.g. a death certificate of the other parent or a court degree vesting custody exclusively in the parent who is signing the application would be requested).
 - iii. **Copy of the valid Schengen visa of the parent(s) travelling with the minor** for whom a visa is not applied at the same time with the parent(s).
- 8) *In cases of third-country nationals, proof of legal residence* in the Russian Federation in line with federal legislation (e.g. residence permit, long-term visa or FMS registration), valid for at least three months after the planned return from the Schengen area or a document proving that the applicant has applied for a renewal of proof of legal residence. If not resident, proof of legal presence in the Russian Federation and justification for submitting visa application in the Russian Federation instead of the country of residence.
- 9) *As per category of traveller:*
 - a) Participants in scientific, cultural and artistic activities:

¹² including with a national form on proof of sponsorship and/or private accommodation used by the following countries: BE, PT, DE, IT, NO.

¹³ In cases of minors, the application form shall be signed by a person exercising permanent or temporary parental authority or legal guardianship.

- i) **Written request** from the host organisation in the Schengen Member State on participation in such activities.
- ii) In case not included in the written request, a separate **statement on sponsorship** either from the sending or receiving party (or other proof of financial means).¹⁴
- b) Pupils, students, post-graduate students and accompanying teachers:
 - i) **Written request or certificate of enrolment or student card** by the host university, academy, institute, college or school **or certificate of the courses** to be attended.
 - ii) In case not included in the written request, a separate **statement on sponsorship** either from the sending or receiving party (or other proof of financial means).¹⁵
- c) Participants in international sports events and accompanying persons in their professional capacity:
 - i) **Written request** from the host organisation (competent authority, national sport federation or national Olympic committee), including information on the role of the persons.
 - ii) In case not included in the written request, a separate **statement on sponsorship** either from the sending or receiving party (or other proof of financial means).¹⁶

¹⁴ including with a national form on proof of sponsorship and/or private accommodation used by the following countries: BE, PT, DE, IT, NO)

¹⁵ including with a national form on proof of sponsorship and/or private accommodation used by the following countries: BE, PT, DE, IT, NO)

¹⁶ including with a national form on proof of sponsorship and/or private accommodation used by the following countries: BE, PT, DE, IT, NO)

A "written request" referred to above shall contain the items mentioned in Article 4(2) of the EU-Russia Visa Facilitation Agreement as well as of the corresponding Article of the Denmark-Russia, Iceland-Russia, Norway-Russia and Switzerland-Russia Visa Facilitation Agreements on the invited person and inviting person/organisation.

Following Article 14(6) of the Visa Code, the consulate may waive one or more of the requirements above in the case of an applicant known to it for his integrity and reliability, in particular the lawful use of previous visas, if there is no doubt that he will fulfil the requirements of Article 5(1) of the Schengen Borders Code at the time of the crossing of the external borders of the Member States.

Following Article 21(8) of the Visa Code, the consulate may during the examination of an application in justified cases request additional documents, which are not mentioned in the above list, such as e.g. documents enabling an assessment of the applicant's intention to leave the Schengen territory before the expiry of the visa applied for, or request individual personal interviews. The applicant is hereby informed that submitting the abovementioned documents does not guarantee automatic issuance of a visa.