

I. General Conditions for All Applicants

1. Travel arrangements: Proof of flight reservations, other evidence related to the planned means of transport, or proof of travel itinerary.

2. Full Population Registration Certificate (showing all family members).

3. Proof of accommodation: Hotel reservation or other evidence of accommodation.

4. Proof of means of subsistence:

a) Bank statement showing transactions for the last three months and evidence of regular income;

b) Proof of regular income such as pay slips for the last three months;

c) Where applicable, a pension card.

5. Documents to be submitted by specific applicant categories:

a) Employees:

Employer letter and/or leave approval including:

– Consulate to which the letter is addressed;

– Employee's name and passport number;

– Start date of employment and position;

– Duration of leave and whether it is paid or unpaid (excluding business travel);

– Employer's contact details;

– Name and position of the signatory.

Social Security Employment Entry Declaration (SGK) and Social Security Registration and Service Record with a readable QR code.

b) Farmers:

Certificate issued by the Chamber of Agriculture.

c) Company owners:

Copy of company registration at the Chamber of Commerce and trade registry gazette;

Tax declaration;

Certificate of Activity.

d) Students:

For higher education: Student certificate issued by YÖK (Council of Higher Education) with a readable QR code.

For other students: Standard student certificate.

e) Truck drivers:

- i. Guarantee letter issued by the employer;
- ii. Company driver list including data on valid Schengen visas (issuing country and expiry date);
- iii. Social Security Employment Entry Declaration (SGK) and Social Security Registration and Service Record with a readable QR code;
- iv. Proof of company registration from the relevant Chamber of Commerce section;
- v. Valid C2 (Transport Authorization) Certificate and annexes (Vehicle Certificates), or contract with a company holding a C2 license;
- vi. Valid driver's license and professional competence certificate (SRC 3) issued by the Ministry of Transport with a readable QR code;
- vii. CMRs and Transit Accompanying Declarations (T1 or T2) of the last 3 transport operations (not older than 6 months) showing business relations with Schengen countries;
- viii. Invitation letter addressed to the employer of the driver or a partnership document from the company in the destination country.

f) Minors under 18 traveling alone, with one parent, or with a legal guardian:

A notarized written consent from the non-traveling parent/legal guardian or a notarized document showing that custody has been granted to the traveling parent/legal guardian.

g) Non-Turkish nationals:

Turkish residence permit valid for at least three months beyond the planned date of departure from the territory of the Member States.

II. Documents Depending on the Purpose of Travel

1. Family or friends visit

- a) Invitation letter including, if applicable:
 - Duration of stay;
 - Details on the relationship or cooperation between the inviting party and the applicant;
 - Identification number of the inviting person and personal ID code of the relevant Member State (if applicable);
 - Date and signature.
- b) Proof of family relationship, if applicable.
- c) Sponsorship or accommodation certificate (some Member States may require a national form).

2. Business

- a) Proof of means of subsistence, e.g.:
 - Company bank account statement showing transactions for the last three months;
- b) Entry pass or participation confirmation for fairs/exhibitions.
- c) Documents from the sending and receiving companies including:
 - i. Invitation from the company in the Member State specifying the purpose and duration of

the visit;

ii. Supporting letter from the sending company (see I.5.a) including purpose and duration of stay;

iii. Information on the company/institution covering accommodation expenses.

3. Cultural events and conferences

Invitation from the organizer, contract with a cultural service provider, or invitation for a creative activity including:

- Purpose and duration of stay;
- Details on the cooperation between the inviting party and the applicant;
- Information on who will cover accommodation expenses;
- Contact details and position of the signatory;
- Date and signature.

4. Sports events

Invitation issued by a sports club/federation or accrediting institution confirming participation in the event, including:

- Level of competition;
- Purpose and duration of stay;
- Details on cooperation between inviting party and applicant;
- Information on who will cover accommodation expenses;
- Contact details and position of the signatory;
- Date and signature.

Supporting document from the Turkish sports club or federation.

5. Participation in EU education, training, or research programs

Original invitation letter from a university or research center in a Member State;

Confirmation letter from the Turkish National Agency (Center for EU Education and Youth Programs) or TÜBİTAK stating that the applicant is supported by an EU program;

If the applicant works as a teacher or university lecturer: employer's letter and/or leave approval.

6. Medical treatment

Certificate issued by a doctor and/or medical institution in the applicant's country of residence;

Official document from the receiving medical institution confirming that specific treatment can be provided, that the patient will be admitted accordingly, and specifying treatment costs;

Proof of sufficient financial means to cover medical treatment and related expenses;

If applicable, proof of full or partial prepayment;

Any other correspondence between the referring doctor and the receiving hospital, if available.