

Checklist for Tourist visa			
No	Documents Required	Yes	No
1.	<b>Visa application form</b> (fulfilled and signed personally by the applicant). If the applicant is a minor, signature(s) of the legal guardian(s) is required.		
2.	<b>Biometric photo, 35x45</b> , color, background must be white, the picture is not th photographed more than 6 months. Women should not have a scarf on his head - facial contours, neck and ears must be visible.		
3.	<b>Visa fee will be paid at the centre (at VFS Global)</b>		
4.	Confirmation of <b>hotel reservation</b> in Bulgaria indicating period of stay / Prepaid hotel voucher issued by accredited Travel agency. It must include the applicant's names and hotel information details.		
5.	<b>Documents required for multi-entry visas</b> - Photocopies of previous Bulgarian visas - One (1) year Travel Health Insurance, valid in Schengen area and cover up to 30,000 EUR. - Motivation / Reference Letter in Bulgarian, Turkish or English, explaining the purpose of the visit to Bulgaria by the applicant. - Copy of real estate title deed - SGK (Social Security) Declaration of Employment - Proof of regular income, salary slips of the last three months or similar.		
6.	Documents showing how costs will be cover for the trip, for example: - Evidence of sufficient funds available during the stay - <b>bank account</b> issued in last 15 days(at least 50 euro per day besides the cost of hotel and flight reservation) minimum amount 500 euro (or equal in any other currency), and showing all transactions for the last 3 months. - If employed, <b>income for the last 3 months</b> .		
7.	Extract of <b>Turkish family book</b> showing place of residence family link, civil status, parents, spouse, children and siblings. For non turkish citizens – valid <b>resident permit</b> will be required. <b>Historical address record.</b>		
8	<b>Dormitory entry and exit document.</b>		
9.	The following documents regarding the applicant’s personal situation shall be presented by either of the categories: If Applicant is <b>employed</b> : Letterheaded and signed letter written on the letterhead by the employer, contained the below information: - Full address and contact information of the employer; - the names and duties of the position of the employee signed the Letter of the employee; - Employee names, salary and work experience; - the permission for leave issued by the employer. If Applicant is owner of a <b>private company</b> : - Copy of the company registration in chamber of commerce and copy of the bulletin of the trade register. - Tax registration certificate of the Company. If Applicant is a <b>Farmer</b> : - farmer certificate issued by Chamber of agriculture. If Applicant is <b>retired</b> : - Proof of pension (either bank account or pensioner booklet) If Applicant is married, but <b>unemployed/housewife</b> : - Documents showing that the spouse is in a position to cover the costs during the trip; Declaration that he will cover all costs. If applicant is a <b>student</b> : - Student certificate (Öğrenci Belgesi) - Documents from the parents indicating that they are able to cover all expenses during the journey and the Declaration that they will cover all the expenses; <b>For minor applicant (under 18 old age):</b> - The application form requires the signature of both parents. In cases where only one of the parents sign the application form, must have a notarized consent from the other parent. (Consent letter should include the statement that he can apply for visa) <b>If traveling alone, with a parent or legal guardian</b> : - Notarized consent of parents ( if a single parent or holds the parental authority alone, the relevant court decision must be submitted at the time of application). <b>-In case of traveling with parents, a letter of consent is also mandatory.</b>		
10.	Airline reservations or documents showing the transport plan.		
11.	<b>Passport</b> or other travel document and copies of all the pages with stamps and visas and the last page with personal information. The passport should be valid at least a further six (6) months after the date of expiry of the visa. The passport must be issued within the last 10 years and shall contain at least two blank pages.		
12.	<b>Travel Health insurance</b> for traveling abroad covering up to 30,000 EUR, which covers the actual date of travel and return date in Bulgaria/Schengen area.		

**ATTENTION:**

The Consulate General of Bulgaria has the right to ask for any other additional documents it considers necessary, may call the applicant for an interview, and has a contractual right of refusal. In all cases the visa fee is non-refundable.

Applicant's name, surname and signature

VFS Staff name, surname and signature

Notes:
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