

PRIVATE VISIT RELATIVE/ FRIEND CHECKLIST

		YES	NO
1	Application Form duly filled in and signed by the applicant		
2	One passport size photograph in colour with white background, (3.5cm X 4.5cm) not older than 6 months		
3	Passport/Travel document must		
	a) Have a validity of at least 3 months after the intended stay		
	b) Have been issued within the previous 10 years		
	c) Have 2 blank pages		
4	Letter of invitation from the Croatian relative / friend		
5	Guarantee Letter from the <i>Natural person</i> in Croatia stamped by public notary. Original should be deposited in the Ministry of Foreign Affairs of The Republic of Croatia in Zagreb or enclosed with the application		
6	Proof of identity of the inviting person (passport copy/ID Card copy)		
7	Proof of family relationship, if applicant is visiting relatives		
8	Proof of accomodation: house ownership proof of the inviting person/ lease agreement (letter of approval of the house owner)		
9	Financials of the sponsor and the applicant (proof of salary, bank statements for the last 3 months)		
10	Travel Itinerary with travel dates, including a return flight reservation or ticket		
11	Overseas travel medical insurance valid for all Schengen countries. The insurance has to cover the applicant for at least 30,000 Euros or equivalent , for all risks e.g. accident, illness, medical emergency, evacuate of arrival and departure.		

Contact of applicant (Tel): _____ Email: _____

Date of Birth: _____ Passport No. _____

Date of Submission: _____ Place of Submission: _____

Signature of the applicant: _____ Accepted By: _____