



Croatian Checklist for Private Visit

| Documents to be submitted | | YES | NO |
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| 1. | Application Form duly filled in and signed by the applicant (personal appearance is mandatory). | | |
| 2. | One recent passport size photograph in colour with white background (3.5cm X 4.5cm) not older than 6 months. | | |
| 3. | Passport/Travel document must: <ul style="list-style-type: none"> • Have a validity of at least 3 months after the scheduled return • Have been issued within the previous 10 years • Have 2 blank pages | | |
| 4. | Covering letter – briefly explaining your intention, your occupation, coverage of expenses. | | |
| 5. | Letter of invitation from Croatian Relative/Friend. | | |
| 6. | -Guarantee Letter from the Inviting Person in Natural Person in Croatia stamped by public notary. -Original of it should be deposited in the Ministry of Foreign Affairs of the Republic of Croatia in Zagreb or enclosed with the application. | | |
| 7. | Proof of identity of the inviting person (passport copy/ID Card Copy) | | |
| 8. | Proof of family relationship, if applicant is visiting relatives. <ul style="list-style-type: none"> • In case of Spouse-Marriage Certificate stamped by Public Notary | | |
| 9. | Proof of Accommodation: <ul style="list-style-type: none"> • House ownership proof of the inviting person/lease agreement (letter of approval of the house owner). | | |
| 10. | Overseas travel medical insurance valid for all Schengen countries. The insurance has to cover the applicant for at least 30,000.00 EUR or equivalent, for all risks e.g. accident, illness, medical emergency, evacuate of arrival and departure. | | |
| 11. | Valid flight reservations/tickets including return trip. | | |
| | Financials of the sponsor and the applicant (proof of salary, bank statements last 3 months, last 3 years ITR). | | |
| 12. | For MINORS (copy of birth certificate, NOC from school): <ul style="list-style-type: none"> - If the minor is travelling with only one parent, written consent certified by public notary of the other parent or guardian, except in cases of a parent having sole custody or guardianship-the proof must be provided. - If the minor travels alone (without parents), written consent, certified by public notary of both parents or guardian/s having custody of the minor. - Copy of identification document /s (with signature and photograph) of the parent/s or guardian/s having custody/guardianship of the minor. | | |

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| | - Application form of the minor to be duly signed by both parents/guardians at the time of submission, unless under exception from the Embassy. | | |
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| 13. | Photocopies must include: <ul style="list-style-type: none"> • Copy of your valid passport pages with personal data (back and front) • Copy of your previous Schengen Visas • Copy of your valid Visas | | |
| 14. | Applicant is informed that the Croatian Embassy, New Delhi reserves the right to request additional documents and/or ask the applicant to come for an interview at any time. | | |
| 15. | Letter of intention if not travelled on previous Schengen Visa. | | |

Remarks by VFS staff -

To be filled by the Applicant:

Place of submission: _____

Date of submission: _____

Signature of the Applicant:

For VFS Staff

Accepted by (Name): _____

Signature and date: _____