



Croatia - Checklist For Business Visa

| Check Box | List of requisite documents |
|-----------|--|
| | One application completed and signed by the applicant. For children application should signed by parents |
| | 1 recent passport photograph not older than 6 months with white background |
| | Valid Passport for at least 3 months after returns from Croatia and contain at least two empty pages back to back and issued within the previous 10 years. |
| | <ul style="list-style-type: none"> • Copy of the first page of applicant's passport showing personal data and copies of Schengen, UK, USA, Australia, Canada, New Zealand, Japan Visas for the past 3 years • Residence permit and Civil ID copy (3 Months Validity after return date) |
| | <ul style="list-style-type: none"> • All applicants have to submit a hotel or apartment booking confirmation (for private apartment booking) solution for performing the activity of renting). Hotel or apartment booking needs to contain (date of intended stay, booking ref No, hotel address, and contact phone number. in case the bookings provided in the application is modified/cancelled the visa may be refused. • Flight reservation including return trip |
| | <p>FOR BUSINESS VISIT : LETTER OF GAURANTEE</p> <p>Applicant coming for a business visit, upon submitting a visa application, (s) he shall submit with the visa application a letter of guarantee by legal person as a proof of the purpose of their visit. Filled out by the guarantor a legal person from Croatia. (Certified). for details about letter of guarantee : http://www.mvep.hr/en/consular-information/visas/issuance-procedure/letter-of-guarantee/</p> |
| | <ul style="list-style-type: none"> • Financial means For visa-applicants , • Bank statement: Applicant's Original bank account dating back at least 3 months and showing sufficient assets. • Confirmation of employment Letter of employment indicating: <ul style="list-style-type: none"> - Status of employment and amount of monthly salary - Assurance that the applicant is still working for the company after the holiday or business-trip as well as the travel-date • Sponsors signature approval of the Kuwait Chamber of Commerce or Ministry of Social Affairs (art. 18) • For pensioners: Pension certificate. • For students: proof of enrolment in school/university |
| | All Risk Health and Travel Insurance with minimum coverage of EURO 30.000,--per person valid for the entire stay and accepted in Croatian space. |
| | Additional documents and copies might be requested in some cases. |

Please note:

- The visa must be applied for in person
- All documentation must be submitted in English language
- For children registered in a parent's passport, a separate application form has to be submitted.
- Original documents must be presented along with photocopies.

Remarks _____

Declaration

I have been informed that an application without a complete set of documentation according to above mentioned checklist may result to the rejection of my visa application. The Embassy of Croatia reserves the right to ask for an additional supporting document and does not guarantee the issue of visa.

Date: _____

Applicants Signature: _____
VFS Officer Signature: _____

ATTENTION: The Embassy of Croatia have a right to ask any other additional documents it consider necessary and have a contractual right of refusal without any explanation. In all cases the visa fee is non-refundable.