

OFFICIAL VISIT

DOCUMENTS REQUIRED

The applicants are requested to read the basic requirements carefully and conform to the same while submitting the application.

1. **Visa application form:** to be filled out and signed by the applicant, or a parent or legal guardian on behalf of minors: <http://www.mvep.hr/en/consular-information/visas/forms/visa-application/>

The application form can also be filled out online at <https://crovisa.mvep.hr/>.

2. **Passport:** issued within the last 10 years, with expiry date exceeding the expiry date of the requested visa by a minimum of three months, and containing at least two empty pages.

Please copy all previous (valid and expired) visas and used pages.

3. One photograph: please see the information on the Photo Specification page.
4. **Travel health insurance** to cover the possible expenses related to repatriation, for health reasons, urgent medical assistance and/or urgent hospitalization, with the minimum coverage of EUR 30 000. The insurance must be valid for the territory of the Republic of Croatia during the entire stay in Croatia.

The applicant for a multiple-entry visa must have travel health-insurance policy that covers the period of the first visit to Croatia.

5. Proof of **residence** for nationals other than Vietnam: a photocopy of the stay permit;
6. Means of **transportation** and intention to return to the country of residence: reservation of return travel ticket for airplane, bus, or boat; registration card and driver's license if travelling by car; If the person is travelling to a third country, then proof of itinerary (travel ticket, etc.).

7. Proof of the **purpose of stay** in Croatia:

- Letter of invitation issued by a Croatian state authority, or the organiser of an international meeting or manifestation organized under the auspices of the Croatian Parliament, the President of the Republic of Croatia or the Government of the Republic of Croatia (copy)

- Members of official delegations who, following an official invitation, participate in meetings, consultations, negotiations or exchange programmes: Letter issued by the organiser confirming that the applicant is a member of the official delegation travelling to Croatia to participate in the above events, accompanying by the copy of the official invitation

8. Documents proving **sufficient funds** to support the stay in Croatia and to return to the state of residence or to travel to a third state:

- 70 EUR per day of the estimated stay in Croatia

- 30 EUR per day of the estimated stay in Croatia if a third-country national is in possession of a certified Letter of Guarantee by Legal Person from the Republic of Croatia

Exceptionally, if the Invitation Letter indicates the guarantor is fully accepting all the expenses related to visiting and departing from Croatia, the applicant can be exempt from the requirement to present the proof of sufficient funds.

The supporting documents may include: pay slip and/or bank account statements about the balance and transactions on your bank account in the last three months, a pension slip, proof of scholarship received etc.

9. **Proof of professional status:** evidence of employment; certificate of school attendance or proof of studying etc; for retired persons – proof of pension
10. **Accommodation:** hotel booking, private or other accommodation, real estate title deed or lease, proof of ownership or lease of a boat etc. Accommodation can be provided by the guarantor or the inviting party if so indicated in the Letter of Invitation.
11. For **minors and persons deprived of legal capacity:** visa application shall be submitted by a parent/legal representative, including:
 - birth certificate of the minor (if parents are legal guardians)
 - decision of the competent body designating the legal guardian

If a minor is traveling without a parent/legal guardian, (s)he must carry a notarized consent of a legal guardian that shall contain personal information of the parent/legal guardian and the purpose, the period and length of stay in Croatia, the period for which the consent is issued, and the signature of the parent/legal guardian.

The documents attached shall not be older than three months.

Signature of applicant and date.